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**City of Grand Forks**  
**Staff Report**  
**Finance/Development Committee October 11, 2010**  
**City Council October 25, 2010**

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**Agenda Item:** Resolution – 2011 Fee Schedule

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**Submitted by:** Saroj Jerath, Director of Finance & Administrative Services

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**Staff Recommended Action:** Approve Fees by Resolution

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Approve Staff Recommendation for 2011 fees.

**Committee Recommended Action:** Conduct a time and cost of service study in 2011.

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**Council Action:**

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**BACKGROUND:**

The 2011 Fee Schedule was included as part of the 2011 Budget. As a matter of housekeeping, these fees need to be approved by Resolution.

Questions regarding the fees have since been raised. The attached fee schedule is revised to bring fees closer to CPI, rather than rounding up to the nearest five dollar mark. The inspection permit fees have also been adjusted to reflect the increase for CPI. Many of these fees had not been increased previously, as the valuation of the permit increases with the cost of the goods. Any other variances should be highlighted in the fee schedule.

**ANALYSIS AND FINDINGS OF FACT:**

- Fees need to be formally approved by Resolution
- Timely approval is needed as we need to send out notices of fees for 2011 licenses

**SUPPORT MATERIALS:**

- Revised Fee Schedule is attached

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Airport Limousine</b>	\$ 33.00	\$ 33.99	\$ 34.00	\$ 35.00
<b>Alcoholic Beverage License:</b>				
<b>Application Fee:</b>				
New Application	\$ 324.00	\$ 333.72	\$ 334.00	\$ 335.00
Renewal Application	\$ 65.00	\$ 66.95	\$ 67.00	\$ 70.00
<b>Issuance Fee:</b>				
Class 1           General On & Off Sale Alcoholic Beverage	\$ 67,145.00	\$ 69,159.35	\$ 69,159.00	\$ 69,160.00
Class 2           Off-Sale Alcoholic Beverage	\$ 41,320.00	\$ 42,559.60	\$ 42,560.00	\$ 42,560.00
Class 3           Off- and/or On-Sale Wine & Beer Only	\$ 5,165.00	\$ 5,319.95	\$ 5,320.00	\$ 5,320.00
Class 4           Food & Beverage establishment				
Less than 100 seats	\$ 30,990.00	\$ 31,919.70	\$ 31,920.00	\$ 31,920.00
100 Seats or More	\$ 67,145.00	\$ 69,159.35	\$ 69,159.00	\$ 69,160.00
Class 5           Hotel-Motel Alcoholic Beverages	\$ 36,155.00	\$ 37,239.65	\$ 37,240.00	\$ 37,240.00
Class 9           Bowling Center	\$ 18,594.00	\$ 19,151.82	\$ 19,152.00	\$ 19,150.00
Class 13          Service, Convenience or Mini-Bar	\$ 3,099.00	\$ 3,191.97	\$ 3,192.00	\$ 3,190.00
Class 14          Wine & Beer Maker	\$ 1,033.00	\$ 1,063.99	\$ 1,064.00	\$ 1,065.00
Class 15          Retail Wine	\$ 1,033.00	\$ 1,063.99	\$ 1,064.00	\$ 1,065.00
<b>Transfer Fee:</b>	\$ 15,945.00	\$ 16,423.35	\$ 16,423.00	\$ 16,425.00
<b>Annual Fee:</b>				
Class 1           General On & Off Sale Alcoholic Beverage	\$ 3,779.00	\$ 3,892.37	\$ 3,892.00	\$ 3,895.00
Class 2           Off-Sale Alcoholic Beverage	\$ 3,779.00	\$ 3,892.37	\$ 3,892.00	\$ 3,895.00
Class 3           Off and/or On-Sale Wine & Beer	\$ 1,620.00	\$ 1,668.60	\$ 1,669.00	\$ 1,670.00
Class 4           Food & Beverage establishment	\$ 3,779.00	\$ 3,892.37	\$ 3,892.00	\$ 3,895.00
Class 5           Hotel-Motel Alcoholic Beverages	\$ 3,779.00	\$ 3,892.37	\$ 3,892.00	\$ 3,895.00
Class 6           Farigrounds Beer	\$ 1,620.00	\$ 1,668.60	\$ 1,669.00	\$ 1,670.00
Class 7           Golf Course	\$ 1,079.00	\$ 1,111.37	\$ 1,111.00	\$ 1,110.00
Class 8           Airport	\$ 162.00	\$ 166.86	\$ 167.00	\$ 165.00
Class 8.1          Kraft Field Beer	\$ 1,079.00	\$ 1,111.37	\$ 1,111.00	\$ 1,110.00
Class 8.2          Alerus Center	\$ 3,238.00	\$ 3,335.14	\$ 3,335.00	\$ 3,335.00
Class 8.3          Engelstad Arena	\$ 3,238.00	\$ 3,335.14	\$ 3,335.00	\$ 3,335.00
Class 9           Bowling Center	\$ 3,779.00	\$ 3,892.37	\$ 3,892.00	\$ 3,895.00
Class 10          Excursion Boat	\$ 1,079.00	\$ 1,111.37	\$ 1,111.00	\$ 1,110.00
Class 11*          Special or limited license, per license	\$ 54.00	\$ 55.62	\$ 56.00	\$ 55.00
Class 12          Sunday Alcoholic Beverage	\$ -	\$ -	\$ -	\$ -
Class 13          Service, Convenience or Mini-Bar	\$ 1,079.00	\$ 1,111.37	\$ 1,111.00	\$ 1,110.00
Class 14          Wine & Beer Maker	\$ 378.00	\$ 389.34	\$ 389.00	\$ 390.00
Class 15          Retail Wine	\$ 594.00	\$ 611.82	\$ 612.00	\$ 615.00
<b>Amusement Center</b>	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Animal Licensing:</b>				
Cat / Dog License (unaltered), before March 1	\$ 17.00	\$ 17.51	\$ 17.00	\$ 17.00
Cat / Dog License (altered), before March 1*	\$ 5.00	\$ 5.15	\$ 5.00	\$ 5.00
License late fee, additional \$1 per month after March 1	\$ 1.00		\$ 1.00	\$ 1.00
Replacement Tag	\$ 3.00		\$ 3.00	\$ 3.00
<p>In an effort to encourage people to license their pets, the license fees have not been raised annually in the past. Staff would recommend that the license fees be kept the same. The late fee is a penalty set by ordinance in City Code and not subject to the administrative policy. The replacement tag is a charge to recoup our cost for the new tag and is adequate to cover the cost without an adjustment.</p>				
Impound Fee	\$ 35.00		\$ 35.00	\$ 35.00
* This is a penalty not subject to Admin Fee Policy.				
Kennel Fee	\$ 10.00	\$ 10.30	\$ 25.00	\$ 25.00
<p>*While this fee is in City Code, it has not been collected. There are 2 businesses that should be paying the fee. Staff believes that the fee was initially set too low and would recommend an adjustment to \$25 which would put the fee at a more appropriate level as we begin to collect it.</p>				
<b>Bakery</b>				
2500 Sq. Ft. or less	\$ 135.00	\$ 139.05	\$ 139.00	\$ 140.00
2,501 Sq. Ft. to 5,000 Sq. Ft.	\$ 271.00	\$ 279.13	\$ 279.00	\$ 280.00
Over 5,000 Sq. Ft.	\$ 406.00	\$ 418.18	\$ 418.00	\$ 420.00
<b>Bed &amp; Breakfast</b>	\$ 92.00	\$ 94.76	\$ 95.00	\$ 95.00
<b>Board of Adjustments Fee</b>	\$ 80.00	\$ 82.40	\$ 82.00	\$ 85.00
<b>Board of Appeals Fee</b>	\$ 50.00	\$ 51.50	\$ 52.00	\$ 55.00
<b>Building Contractor</b>	\$ 55.00	\$ 56.65	\$ 57.00	\$ 60.00
<b>Building Permit Fees:</b>				
<b>Commercial Construction (Based on Valuation):</b>				
\$1 - \$1,000	\$ 52.00	\$ 53.56	\$ 54.00	\$ 52.00
\$1,001 - \$2,000	\$ 77.00	\$ 79.31	\$ 79.00	\$ 77.00
\$2,001 - \$25,000	\$77 for 1st \$2,000, plus \$15 for each additional \$1,000 or fraction thereof, to and including \$25,000		Change to \$79	
\$25,001 - \$50,000 (per chart based on value of permit)				
<b>Residential Construction (Based on Valuation):</b>				
\$1 - \$500	\$ 26.00	\$ 26.78	\$ 27.00	\$ 26.00
\$501 - \$1,000	\$ 36.00	\$ 37.08	\$ 37.00	\$ 36.00
Each addtl \$1,000 from \$1,001 to \$25,000	\$ 7.00	\$ 7.21	\$ 7.25	\$ 7.00
Each addtl \$1,000 from \$25,001 to \$50,000	\$ 6.50	\$ 6.70	\$ 6.75	\$ 6.50
Each addtl \$1,000 from \$50,001 to \$100,000	\$ 5.00	\$ 5.15	\$ 5.25	\$ 5.00
Each addtl \$1,000 above \$100,000	\$ 4.00	\$ 4.12	\$ 4.25	\$ 4.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Butcher</b>				
1,000 Sq. Ft. or less	\$ 108.00	\$ 111.24	\$ 111.00	\$ 115.00
1,001 Sq. Ft. to 2,500 Sq. Ft.	\$ 163.00	\$ 167.89	\$ 168.00	\$ 170.00
Over 2,500 Sq. Ft.	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
<b>Carnival or Circus</b>	\$ 1,626.00	\$ 1,674.78	\$ 1,675.00	\$ 1,675.00
<b>Change of Address</b>	\$ 25.00	\$ 25.75	\$ 26.00	\$ 30.00
<b>Christmas Tree Sales Permit</b>	\$ 50.00	\$ 51.50	\$ 52.00	\$ 50.00
<b>Conditional Use Permit</b>	\$ 163.00	\$ 167.89	\$ 168.00	\$ 175.00
<b>Conventional Rezoning</b>	\$ 150.00	\$ 154.50	\$ 155.00	\$ 155.00
<b>Dance Hall</b>	\$ 108.00	\$ 111.24	\$ 111.00	\$ 115.00
<b>Demolition Permit:</b>				
Permit Fee	\$ 25.00	\$ 25.75	\$ 26.00	\$ 30.00
Demolition - Cleanup Deposit Required	\$ 500.00	\$ 515.00	\$ 500.00	\$ 500.00
Demolition - Abandonment of Water/Sewer				
Minimum	\$ 500.00	\$ 515.00	\$ 500.00	\$ 500.00
Maximum	\$ 10,000.00	\$ 10,300.00	\$ 10,000.00	\$ 10,000.00
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">                     These are deposits which are refunded to the customer once the work is certified complete, therefore staff had recommended no adjustment.                 </div>				
<b>Driveway Permit</b>				
First Business / Industrial & Repairs	\$ 32.00	\$ 32.96	\$ 33.00	\$ 35.00
First Residential & Repairs	\$ 17.00	\$ 17.51	\$ 18.00	\$ 20.00
<b>Emergency Alarm Systems:</b>				
Business	\$ 33.00	\$ 100.00	\$ 100.00	\$ 100.00
User Fee	\$ 33.00	\$ 40.00	\$ 40.00	\$ 40.00
False Alarm Fee 1-4 in 6 month period		No Charge		No charge
False Alarm Fee 5-6 in 6 month period, per alarm		\$ 25.00	\$ 25.00	\$ 25.00
False Alarm Fee 7 or more in 6 month period, per alarm		\$ 35.00	\$ 35.00	\$ 35.00
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">                     The section of City Code pertaining to these fees was revised by City Council earlier this summer. Fees shown reflect what Council approved by ordinance at that time and will be used for 2011.                 </div>				
<b>Electric Contractor</b>	\$ 163.00	\$ 167.89	\$ 168.00	\$ 170.00
<b>Electrical Permits</b>	\$ 50.00		\$	\$ 55.00
* This fee is set by the State and not subject to adjustment by us.				
<b>Excavation Permit</b>				
Trenches or bores over 200'	\$ 45.00	\$ 46.35	\$ 46.00	\$ 50.00
Each Additional 200'	\$ 20.00	\$ 20.60	\$ 21.00	\$ 25.00
Work Performed without a Permit	\$ 100.00	\$ 103.00	\$ 103.00	\$ 100.00
<b>Excavator</b>	\$ 108.00	\$ 111.24	\$ 111.00	\$ 115.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Fire Permits</b>				
Permit Fee	\$ 55.00	\$ 56.65	\$ 57.00	\$ 57.00
<b>Fire Protection - Outside City Limits (Minimum Fee)</b>	\$ 1,084.00	\$ 1,116.52	\$ 1,117.00	\$ 1,120.00
	* This fee is based on valuation of property at site with above fee as a minimum charge.			
<b>Fire Response - Outside City Limits/Negligence/Violation of Law</b> (Minimum Charge of \$250)	Std Hourly Rate + Materials			
<b>Fireworks Display Permit</b>	\$ 271.00	\$ 279.13	\$ 279.00	280.00*
<b>Flammable Liquids Handler, bulk storage</b>	\$ 163.00	\$ 167.89	\$ 168.00	170.00*
<b>Games of Chance</b>				
Site Authorization	\$ 100.00		\$ 100.00	\$ 100.00
Site Authorization - Short Term	\$ 50.00		\$ 50.00	\$ 50.00
Bingo / Raffle - 1 event	\$ 10.00		\$ 10.00	\$ 10.00
Bingo / Raffle - More than 1 event	\$ 25.00		\$ 25.00	\$ 25.00
	* These are set by the State and not subject to adjustment.			
<b>Going out of Business Sale</b>	\$ 55.00	\$ 56.65	\$ 57.00	\$ 60.00
<b>Grocery Store:</b>				
2,500 Sq. Ft. or less	\$ 108.00	\$ 111.24	\$ 111.00	\$ 115.00
2,501 Sq. Ft. to 5,000 Sq. Ft.	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
Over 5,000 Sq. Ft.	\$ 325.00	\$ 334.75	\$ 335.00	\$ 335.00
<b>Hide &amp; Junk Dealers</b>	\$ 190.00	\$ 195.70	\$ 196.00	\$ 200.00
<b>Hotel / Motel</b>				
100 Guest Rooms or Less	\$ 108.00	\$ 111.24	\$ 111.00	\$ 115.00
Over 100 Guest Rooms	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
<b>House Mover</b>	\$ 163.00	\$ 167.89	\$ 168.00	\$ 170.00
<b>Industrial Waste</b>	\$ 125.00	\$ 128.75	\$ 129.00	\$ 130.00
<b>Mechanical Installers:</b>				
Journeyman	\$ 52.00	\$ 53.56	\$ 54.00	\$ 55.00
Master	\$ 163.00	\$ 167.89	\$ 168.00	\$ 170.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Mechanical Permits:</b>				
Issuance Fee (in addition to below)	\$ 25.00	\$ 25.75	\$ 26.00	\$ 30.00
Furnace	\$ 17.00	\$ 17.51	\$ 17.50	\$ 17.00
Up to 2Hp/100Mbh				
Over 100 Mbh	\$ 21.00	\$ 21.63	\$ 22.00	\$ 21.00
Rooftop HVAC Unit	\$ 21.00	\$ 21.63	\$ 22.00	\$ 21.00
Unit Heater	\$ 17.00	\$ 17.51	\$ 17.50	\$ 17.00
Air Conditioning Unit	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Compressor / Boiler :				
Up to 3Hp/100Mbh	\$ 17.00	\$ 17.51	\$ 17.50	\$ 17.00
Over 3 to 15 HP/Over 100 to 500 Mbh	\$ 30.00	\$ 30.90	\$ 31.00	\$ 30.00
Over 15 to 30 HP/Over 500 to 1,000 Mbh	\$ 41.00	\$ 42.23	\$ 42.00	\$ 41.00
Over 30 to 50 HP/Over 1,000 to 1,750 Mbh	\$ 61.00	\$ 62.83	\$ 63.00	\$ 61.00
Over 50 HP/Over 1,750 Mbh	\$ 100.00	\$ 103.00	\$ 103.00	\$ 100.00
Air Handling Units :				
Up to 10,000 Cfm	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Over 10,000 Cfm	\$ 21.00	\$ 21.63	\$ 22.00	\$ 21.00
Exhaust Fan - Kitchen/Laboratory	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Incinerator - Commercial	\$ 80.00	\$ 82.40	\$ 82.50	\$ 80.00
Factory Built Fireplace	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Gas Water Heater	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Gas Range or Oven	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Gas Grill or Fryer	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Gas Broiler	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Gas Piping Outlets:				
System of 1 to 4 Outlets	\$ 8.00	\$ 8.24	\$ 8.25	\$ 8.00
Each Additional Outlet over 4	\$ 1.50	\$ 1.55	\$ 1.55	\$ 1.50
Air to Air Exchanger	\$ 12.00	\$ 12.36	\$ 12.50	\$ 12.00
Mobile Home Connection	\$ 17.00	\$ 17.51	\$ 17.50	\$ 17.00
<b>Mobile Food Vendor:</b>				
Per Vehicle	\$ 43.00	\$ 44.29	\$ 44.00	\$ 45.00
Annual Fee	\$ 65.00	\$ 66.95	\$ 67.00	\$ 70.00
<b>Moving Permit</b>				
Initial Inspection Fee (1st hour of inspector time) (May also include charges for : additional hours of inspector's time and mileage at a rate to be determined by Finance Dept; time and overtime by City employee involved with moving of the building (City Electrician, Street Dept, etc.) and a 10% administrative fee)	\$ 25.00	\$ 25.75	\$ 26.00	\$ 30.00
Application Fee	\$ 140.00	\$ 144.20	\$ 144.00	\$ 145.00
Permit to move structure out of the City	\$ 25.00	\$ 25.75	\$ 26.00	\$ 30.00
<b>Noxious Weed Cutting Fee</b>				
Parcels 1,200 sq. ft. or less	\$ 125.00	\$ 128.75	\$ 129.00	\$ 130.00
Parcels between 1,201 and 3,500 sq. ft.	\$ 150.00	\$ 154.50	\$ 155.00	\$ 155.00
Parcels between 3,501 and 7,000 sq. ft.	\$ 175.00	\$ 180.25	\$ 180.00	\$ 180.00
Parcels in excess of 7,000 sq. ft. \$100 per 3,500 sq. ft. or any portion thereof				
<b>Outside Seating Permit</b>				
Initial Fee	\$ 100.00	\$ 103.00	\$ 103.00	\$ 100.00
Renewal if no changes from initial	\$ 25.00	\$ 25.75	\$ 26.00	\$ 25.00
<b>Parabolic Antenna Permit</b>				
	\$ 52.00	\$ 53.56	\$ 54.00	\$ 55.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Parking Ramp Space Rental</b>				
Ramp Space, per month	\$ 25.00	\$ 30.00	\$	\$ 30.00
Surface Lot, per month	\$ 20.00	\$ 25.00	\$	\$ 25.00
2011 rates listed are based on discussion previously held at Finance Development Committee and City Council.				
<b>Pawnbroker</b>	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
<b>Plumber -Master</b>	\$ 163.00	\$ 167.89	\$ 168.00	\$ 170.00
<b>Plumbing Permit Fee</b>				
Per Fixture	\$ 6.00	\$ 6.18	\$ 6.25	\$ 7.50
Sewer Tap	\$ 22.00	\$ 22.66	\$ 23.00	\$ 25.00
Water Connect	\$ 22.00	\$ 22.66	\$ 23.00	\$ 25.00
Storm Sewer Tap	\$ 22.00	\$ 22.66	\$ 23.00	\$ 25.00
Water Softener	\$ 17.00	\$ 17.51	\$ 17.50	\$ 25.00
Sump Pump	\$ 6.00	\$ 6.18	\$ 6.25	\$ 7.50
Underground Lawn Sprinkler	\$ 43.00	\$ 44.29	\$ 44.00	\$ 45.00
<b>Rental License</b>	\$ 20.00	\$ 20.60	\$ 21.00	\$ 20.00
<b>Private Collector of Recyclable Materials (3 yr. License)</b>	\$ 650.00	\$ 669.50	\$ 670.00	\$ 670.00
<b>Private Collector of Rubbish, Construction Refuse</b>	\$ 55.00	\$ 56.65	\$ 57.00	\$ 60.00
<b>PUD</b>				
Concept Development Plan	\$ 271.00	\$ 279.13	\$ 279.00	\$ 280.00
Amendment	\$ 271.00	\$ 279.13	\$ 279.00	\$ 280.00
Detailed Development Plan	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
Amendments Approved by Engineering or Planning				
Estimated Market Value less than \$5,000	\$ 81.00	\$ 83.43	\$ 83.00	\$ 85.00
Estimated Market Value more than \$5,000	\$ 243.00	\$ 250.29	\$ 250.00	\$ 250.00
Appeal filed with Planning and Zoning Commission	\$ 81.00	\$ 83.43	\$ 83.00	\$ 85.00
<b>Restaurant and/or Hired Caterer:</b>				
Restaurant Flat Fee (Excl. Banquet Room)	\$ 173.00	\$ 178.19	\$ 178.00	\$ 180.00
Plus, Per Seat for first 100 seats	\$ 1.55	\$ 1.60	\$ 1.60	\$ 1.60
Plus, Per Seat for 101-200 seats	\$ 1.10	\$ 1.13	\$ 1.15	\$ 1.15
Plus, Per Seat over 200 seats	\$ 0.40	\$ 0.41	\$ 0.45	\$ 0.40
Banquet Room Fee	\$ 60.00	\$ 61.80	\$ 62.00	\$ 60.00
Temporary Restaurant, 14 days or less	\$ 92.00	\$ 94.76	\$ 95.00	\$ 95.00
Short-term Restaurant Fee	\$ 90.00	\$ 92.70	\$ 93.00	\$ 95.00
Food Service for Institution - Prep Area	\$ 178.00	\$ 183.34	\$ 183.00	\$ 185.00
Food Service for Institution - Serving Area	\$ 92.00	\$ 94.76	\$ 95.00	\$ 95.00
<b>Roller Rink</b>	\$ 157.00	\$ 161.71	\$ 162.00	\$ 165.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Shooting Range</b>	\$ 81.00	\$ 83.43	\$ 83.00	\$ 85.00
<b>Sidewalk Builder</b>	\$ 70.00	\$ 72.10	\$ 72.00	\$ 75.00
<b>Sidewalk Permit:</b>				
Rebuild, replace or repair	\$ 17.00	\$ 17.51	\$ 17.50	\$ 20.00
New - \$15 plus \$0.05 per lineal ft.				
2011 - - Increase to \$20 plus \$0.05/sq.ft.				
<b>Sign Hanger</b>				
Regular	\$ 110.00	\$ 113.30	\$ 113.00	\$ 115.00
Neon	\$ 120.00	\$ 123.60	\$ 124.00	\$ 120.00
<b>Sign Permit</b>				
Regular Sign (Per \$1,000 of Valuation)	\$ 21.00	\$ 21.63	\$ 22.00	\$ 21.00
Neon Sign (Per \$1,000 of Valuation)	\$ 40.00	\$ 41.20	\$ 41.00	\$ 40.00
<b>Site Plan Reviews</b>				
Improvements (\$5,000 or less)	\$ 81.00	\$ 83.43	\$ 83.00	\$ 85.00
Improvements (More than \$5,000)	\$ 243.00	\$ 250.29	\$ 250.00	\$ 250.00
<b>Stormwater Pollution Permit Fee</b>	\$ 20.00	\$ 20.60	\$ 21.00	\$ 25.00
<b>Stormwater Pollution Prevention Permit (SWPP)</b>				
Base Fee	\$ 52.00	\$ 53.56	\$ 54.00	\$ 55.00
Plus per acre	\$ 16.00	\$ 16.48	\$ 16.50	\$ 16.00
<b>Subdivisions</b>				
Major Subdivisions	\$ 650.00	\$ 669.50	\$ 670.00	\$ 670.00
Minor Subdivisions	\$ 380.00	\$ 391.40	\$ 391.00	\$ 390.00
Variance	\$ 65.00	\$ 66.95	\$ 67.00	\$ 70.00
<b>Swimming Pool</b>				
Base Fee for 1st Pool	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
<b>Tatooning (Body Art)</b>	\$ 217.00	\$ 223.51	\$ 224.00	\$ 225.00
<b>Taxi (Vehicle)</b>				
Per Vehicle	\$ 33.00	\$ 33.99	\$ 34.00	\$ 35.00
<b>Taxi / Chauffer Driver:</b>				
Application Fee	\$ 17.00	\$ 17.51	\$ 17.50	\$ 20.00
Initial Fee	\$ 33.00	\$ 33.99	\$ 34.00	\$ 35.00
Renewal Fee	\$ 33.00	\$ 33.99	\$ 34.00	\$ 35.00
Duplicate License	\$ 5.00	\$ 5.15	\$ 5.25	\$ 5.00
<b>Theatre</b>				
Per Screen	\$ 108.00	\$ 111.24	\$ 111.00	\$ 115.00
<b>Retail Tobacco (Annual):</b>				
Dealer	\$ 81.00	\$ 83.43	\$ 83.00	\$ 85.00
Vending Machine	\$ 22.00	\$ 22.66	\$ 23.00	\$ 25.00

## City of Grand Forks Fee Schedule

License and Permit Type	2010 Fee	3% Increase	Rounded to nearest \$	Previous Staff Recommended 2011 Fee
<b>Temporary Buildings Permit</b>	\$ 50.00	\$ 51.50	\$ 52.00	\$ 50.00
<b>Towing Fees:</b>				
Street Maintenance (No Impound)	\$ 35.00	\$ 36.05	\$ 35.00	\$ 35.00
Vehicle Impound	\$ 45.00	\$ 46.35	\$ 45.00	\$ 45.00
(May also include additional charges if any incurred)				
This is not a fee subject to adjustment by index. This fee is set at an amount equal to the charge the City incurs when they initiate a call to have a vehicle towed. The vehicle owner must reimburse the City for this cost.				
<b>Trailer Park/Mobile Home Lot:</b>				
Base Fee	\$ 141.00	\$ 145.23	\$ 145.00	\$ 145.00
Plus, per lot	\$ 2.40	\$ 2.47	\$ 2.50	\$ 2.50
<b>Transient Merchant</b>				
Annual Fee	\$ 433.00	\$ 445.99	\$ 446.00	\$ 450.00
Per Day (Also Requires \$5,000 Surety Bond)	\$ 55.00	\$ 56.65	\$ 57.00	\$ 60.00
<b>Vacation of Street, Alley, or Public Ground</b>				
	\$ 190.00	\$ 195.70	\$ 196.00	\$ 195.00
<b>Vehicle Storage Fees</b>				
Day 1-7, Per Day	\$ 7.50	\$ 7.73	\$ 8.00	
Each Additional Day	\$ 5.00	\$ 5.15	\$ 5.25	
<b>Wedding Fee</b>				
	\$ 50.00	\$ 51.50	\$ 60.00	\$ 60.00
This fee has not been adjusted in prior years. Proposed amount was recommended by Judge Esselinger based on common fee for this service.				
<b>Zoning Letter</b>				
	\$ 30.00	\$ 30.90	\$ 31.00	\$ 35.00

# City of Grand Forks Utility Charges

<b>Sanitation:</b>	<b>2010</b>	<b>2011</b>
<b>Standard Rates</b>		
<i>Residential:</i>		
Base Container - Single Family	12.70	12.95
Base Container - Apartment or Trailer	12.70	12.95
Base Container - Commerical Unit	12.70	12.95
 <i>Commercial:</i>		
2-Yard, dumped 1 time a week	38.04	38.80
2-Yard, dumped 2 times a week	76.08	77.60
2-Yard, dumped 3 times a week	114.12	116.40
2-Yard, dumped 4 times a week	152.16	155.20
2-Yard, dumped 5 times a week	190.20	194.00
2-Yard, dumped 6 times a week	228.24	232.80
4-Yard, dumped 1 time a week	74.17	75.65
4-Yard, dumped 2 times a week	148.35	151.32
4-Yard, dumped 3 times a week	222.51	226.96
4-Yard, dumped 4 times a week	296.98	302.92
4-Yard, dumped 5 times a week	370.85	378.27
4-Yard, dumped 6 times a week	445.03	453.93
6-Yard, dumped 1 time a week	110.30	112.51
6-Yard, dumped 2 times a week	220.60	225.01
6-Yard, dumped 3 times a week	330.91	337.53
6-Yard, dumped 4 times a week	441.21	450.03
6-Yard, dumped 5 times a week	551.51	562.54
6-Yard, dumped 6 times a week	661.81	675.05
8-Yard, dumped 1 times a week	146.45	149.38
8-Yard, dumped 2 times a week	292.92	298.78
8-Yard, dumped 3 times a week	439.37	448.16
8-Yard, dumped 4 times a week	585.82	597.54
8-Yard, dumped 5 times a week	732.27	746.92
8-Yard, dumped 6 times a week	878.74	896.31
300 Gallon, dumped 1 time a week	26.30	26.83
300 Gallon, dumped 2 times a week	52.60	53.65
300 Gallon, dumped 3 times a week	78.89	80.47
300 Gallon, dumped 4 times a week	105.20	107.30
300 Gallon, dumped 5 times a week	131.50	134.13
300 Gallon, dumped 6 times a week	157.80	160.96
Compactor Service (per dump)	382.19	389.83
10 Yard Open Roll-Off Container, per dump	144.59	147.48
15 Yard Open Roll-Off Container, per dump	166.00	169.32
22 Yard Open Roll-Off Container, per dump	200.28	204.29
40 Yard Open Roll-Off Container, per dump	334.15	340.83

# City of Grand Forks Utility Charges

	2010	2011
<b>Sanitation (Con't)</b>		
Landfill Rates		
Minimum Fee	10.00	10.00
Inert (per ton)	22.50	23.00
Ash (per ton)	33.50	34.70
MSW (per ton)	41.50	42.33
 <b>Miscellaneous Fees<sup>(1)</sup></b>		
Extra Pickup, Minimum Fee (first 5 minutes)	15.00	15.00
\$1.00 per minutes after first 5 minutes		
Appliance Pickup, per appliance	15.00	15.00
Asbestos, Minimum Fee	120.00	120.00
\$15/cubic yard		
Tires:		
Car Tire, per tire	5.00	5.00
Truck Tire, per tire	10.00	10.00
Tractor Tire, per tire	15.00	15.00
Container Services-Cleanout/Pressure Wash:		
90 Gallon	10.00	10.00
300 Gallon	15.00	15.00
1 yard	20.00	20.00
2 yard	25.00	25.00
4 yard	30.00	30.00
6 yard	35.00	35.00
22 yard	100.00	100.00
Compactor	150.00	150.00

The Miscellaneous Fees were adjusted in 2010 and will be reviewed again in 2012.

# City of Grand Forks Utility Charges

<i>Wastewater</i>	2010	2011
<b>Standard Rates</b>		
Base Fee, per month:		
Residential	10.64	11.07
Commercial/Industrial	10.76	11.19
Heavy Industrial Use Class A	2166.25	2,252.90
Heavy Industrial Use Class B	843.73	877.48
Residential Flow (per 1,000 gallons)	2.48	2.58
Commercial/Industrial Flow (per 1,000 gallons)	2.52	2.62
Heavy Industrial Class A Flow (per 1,000 gallons)	1.98	2.06
Heavy Industrial Class B Flow (per 1,000 gallons)	2.15	2.24
Biochemical Oxygen Demand (BOD) (per pound)	0.2210	0.2298
Suspended Solids (SS) (per pound)	0.0632	0.0657
Fats, Oils, and Grease Control (FOG) (per month):		
Grease Interceptor		2.75
Grease Trap/Interceptor		11.95
Without Device		71.58
Non-Active		2.89

(1) The 2011 fees reflect those approved by City Council with the FOG program.

# City of Grand Forks Utility Charges

	2010	2011
<b>Waterworks</b>		
<b>Standard Rates</b>		
Base Fee, per month:		
5/8" Meter	5.41	5.68
3/4" Meter	6.08	6.38
1" Meter	9.80	10.29
1 1/2" Meter	25.96	27.26
2" Meter	36.77	38.61
3" Meter	67.05	70.40
4" Meter	167.63	176.01
6" Meter	302.82	317.96
8" Meter	506.14	531.45
Flow (per 1,000 gallons):		
Residential	2.79	2.93
Commercial/Light Industrial:		
5/8" - 1" Meters	2.79	2.93
1 1/2" - 3" Meters	2.54	2.67
4" - 8" Meters	2.33	2.45
Heavy Industrial Flow	2.16	2.27
Bulk Rate (Sold at Vendor Location) (per 125 gallons including sales tax)	0.66	0.69
<b>Miscellaneous Fees <sup>(1)</sup></b>		
Car Wash	20.00	20.00
Service Inspection - High Water Use (per hour)		
Rate listed is for 1 person (residential small commercial) Additional Labor Charge may apply.	25.00	30.00
Frozen Meters (per hour)		
Plus parts and summarizing the cost up to the cost of the meter. If the total price exceeds the cost of a new meter, a new meter is installed.	20.00	30.00
Meter Test - Owner's Request (Flat fee based on meter size)		
5/8" - 1 1/2" meters	25.00	30.00
2" Compound	75.00	75.00
3" - 4" meters	75.00	75.00
The owner or person requesting the test is required to witness the test.		
Meter Test (Surrounding Area), per meter		
1 1/2" or less	25.00	30.00
Saw Hook-ups (flat fee, per hook-ups)	30.00	30.00
Hydrant Meters:		
Installation Fee	30.00	30.00
Every 2 weeks, plus the cost of water	15.00	15.00
Fire Hose (per hose section)	No charge	5.00
Ice Rinks (flat fee)	30.00	30.00

# City of Grand Forks Utility Charges

	2010	2011
<i>Waterworks (Con't)</i>		
Taps (In Town) :		
3/4"	50.00	100.00
1"	50.00	100.00
1 1/2"	100.00	100.00
2"	100.00	150.00
4"	150.00	200.00
6"	200.00	250.00
8"	250.00	250.00
Taps (Out of Town) :		
Double in town fee, plus	See Above	See Above
per mile reimbursement (based on IRS rate), plus	0.37	0.37
man-hour charge, per hour	25.00	30.00
Meter Charges - updated annually based on meter and ERT bid prices	Contact Department	Contact Department

(1) Staff reviewed the Miscellaneous Fees based on cost of service.

# City of Grand Forks Utility Charges

	2010	2011
<b>Stormwater</b>		
<b>Standard Rates</b>		
Base Fee Residential, per month:		
Stormwater	1.84	1.97
Flood Protection Project/Greenway	1.15	1.23
Base Fee Nonresidential:		
Stormwater (per run off unit)	0.80	0.86
Stormwater Minimum Charge (per month)	1.84	1.97
Flood Protection/Greenway(per 1,000 sq. ft.)	0.10	0.11
Flood Protection/Greenway minimum charge (per month)	1.15	1.23
<b>Mosquito Control</b>		
<b>Standard Rates</b>		
Base Fee Residential, per month, per unit	2.50	2.55
Commercial, per 1,000 square feet	0.035	0.036

# City of Grand Forks Utility Charges

	2010	2011
<b>Environmental Lab Fees</b> (Water, Wastewater, Wastewater Treatment)		
<b>Miscellaneous Fees</b> <sup>(1)</sup>		
Alkalinity	10.00	10.00
Ammonia-Nitrogen	25.00	25.00
BOD-CBOD	34.50	34.50
Chlorine residual	10.00	10.00
Conductivity	5.00	5.00
Dissolved Oxygen	10.00	10.00
E coliform	26.00	26.00
Fecal Coliform	30.00	30.00
Hardness	10.00	10.00
Heterotrophic Plate Count	14.50	14.50
MDH*	31.50	31.50
pH	7.50	7.50
Suspended Solids	12.50	12.50
Total Coliform/E coliform	26.00	26.00
Total Organic Carbon	30.00	30.00
Total Phosphorus	20.00	20.00
Turbidity	5.00	5.00

(1) The Miscellaneous Fees were adjusted in 2010 and will be reviewed again in 2012.