

MINUTES/PUBLIC SERVICE COMMITTEE
Thursday, May 15, 1997 - 12:00 noon

Members present: Hagness, Beyer, Hafner, Klave.

1. Matter of expediting architect/engineer selection process for

City facilities restoration.

Mr. Vein, city engineer and dir. of public works, presented request to committee re. speeding the selection process for architect on City buildings (City Hall, civic auditorium, etc.) as these things have to happen very quickly, that staff would make recommendation to committee/council for final concurrence (ie., recommend EAPC for City Hall as they were original architect on the building). He noted that DSR's now at 75-25% with State picking up 15%, City 10% and this could go to 90-10% participation with State at 5% and City at 5%.

Moved by Klave and Beyer to authorize engineering department to negotiate selection of architect/engineer for restoration of City buildings and to make recommendation to committee and council. Motion carried.

2. Matter of expediting contractor selection for restoration of

City facilities.

Mr. Vein reported that this would be very similar to the previous matter, that they have been using Corps who have 24-hour advertising, that they want to shorten advertising on those types of projects.

Mr. Swanson reported that the Governor had issued order waiving some regulations, dependent upon type of projects, that he has been in communication with Governor's Office and they want feed-back on what we are doing. He reviewed problems the City of Des Moines ran into in procurement process; and suggested that the committee recommend a 24-48 hour bidding process.

Moved by Beyer and Hafner that the council approve expediting the process for selection of project contractors by using a 24-48 hour bidding process. Motion carried.

Mr. Grotte noted that some project are simple while others more complex. Mr. Swanson also advised that this would only be as long as emergency situation exists, and that he will keep committee informed.

3. Matter of bids for front-end loader for street department.

Gary Fish, supt. of streets, presented tabulation of bids received, and explained that the bid of Butler Machinery had not been opened as it did not contain a bid envelope on the outside of the bid envelope; however, it was noted that this was not a bidding requirement. Mr. Grotte, asst. dir. of public works, stated this was not required and no reason not to open the bid. Jim Eck, rep. of Butler Machinery, stated they met the bidding requirements. Moved by Beyer and Klave to open the bid of Butler Machinery. Motion carried. Chairman Hagness opened and read the bid.

The rep. of RDO Equipment stated that they provided a more comprehensive maintenance schedule than other bidder; Committee stated that if bid meets specs, it meets specs. and committee would not address those issues - bidders would have to address those issues with the department head in the future.

Moved by Beyer and Hafner to accept the bid of Krider Equipment in the amount of \$130,133.00 plus repair expenses in the amount of \$8,930.00, maintenance expenses in the amount of \$12,500.00, less trade-in of \$20,700.00, plus a three-way plow in the amount of \$11,242.00 and forks in the amount of \$6,109.00, for a net bid of \$148,314.00. Motion carried.

Mr. Fish reported that the city of Wilkes-Barre, PA sent 12 employees to work with the City Street Department and also brought equipment (semi's, dumpster truck, ets.) that they worked a total of 7 days, put in long hours, and evenings gutted basements for street department employees. He also stated that when they left they gave him keys for a flusher truck, which he accepted in behalf of the City, that truck has value of approx. \$30,000 (used for cleaning streets). Committee stated that they need to acknowledge and asked Mr. Fish to draft letter and that every council person sign the letter.

4. Matter of housing development areas.

Member Beyer reported that she and Member Klave met with Doug Herzog, CPS, and Ralph Applegren re. housing development in Rivers Edge

5. Various items.

a) Mr. Swanson recommended to the committee that they pass a motion urging the State to continue the one-stop licensing of

contractors. Moved by Beyer and Hafner to so move. Motion carried.

b) Mr. Swanson stated that they need to provide services to people in Lincoln Park if want start signing people up.

Moved by Hafner and Klave to adjourn. Motion carried and meeting adjourned at 1:10 p.m.

Alice Fontaine
City Clerk

Dated: May 19, 1997.