

Grand Forks County LEPC Meeting

Minutes

February 2, 2017

3:00 — 4:00 PM

The Local Emergency Planning Committee held a meeting on Thursday, February 2 at 3:00 PM in the EOC. Members of the LEPC in attendance were Chad Cutshaw – GFFD, Kari Goelz – GF EM, Shawn Leach - GFAFB EM, Mike Torrey - Henningsen Cold Storage, David Jones - GF County State’s Attorney, Becky Ault - PSAP, Jon Simundson - GFSO, Delbert Streitzi - GFPH, Marcus Lee - GFPH, Sheryl Austin - Altru, Rick Litzinger – Altru Michael Hutton - CF Industries, Paul Durbin – Xcel Energy, Steve Myrum – Manvel Fire Dept, LeahRae Amundson – City of Grand Forks Public Works, Lisa Botnen City of Grand Forks Public Works Mike Lefever – UND EM Kevin Whitney – GFAFB Bioenvironmental and Donna Flaten GF EM.

I. Call to order

Chairman Chad Cutshaw called the meeting to order.

II. Shawn Leach, GFAFB EM, made a motion to approve the minutes. David Jones - GF County State’s Attorney second the motion. Motion carried.

III. New Business

a) Sheryl Austin – Altru introduced Rick Litzinger as the Manager of Emergency Preparedness for Altru. Sheryl informed the group that she has resigned from Altru’s position as Director of Safety.

b) LEPC Meeting dates for 2017

May 4

August 3

November 2

c) EPA Regulations

Kari handed out the new EPA Rules and Regulations on the proposed Executive Summary regarding exercise compliance using *Homeland Security Exercise and Evaluation Program* (HSEEP) and information sharing. Discussion on the exercise requirements of facilities with Program 2 and 3 processes, as stated in the Rules and Regulations policy, about conducting notification exercises annually and whether or not those requirements have been met.

d) Spring Flood Planning

Kari updated the LEPC on the possibility of spring flooding in Grand Forks County. Flood preparation in the city and the county takes place in February starting with early flood predictions from the NWS. Snowpack in the county is down right now due to warmer weather in January. Overland flooding from tributaries can cause road closures but it is too early to tell, what is actually going to happen come spring. A reminder that individual preparedness is key in dealing with flooding and other natural disasters.

e) Training events

MGT 412: Sport and Special Event Evacuation Training and Exercise. Mike Lefever – UND EM talked to the group about the upcoming two –day MGT 412: Sport and Special Event Evacuation Training and Exercise, which will be held at UND on April 4-5, 2017, 8:00AM – 4:30PM at Skalicky Tech Incubator,

Room 211, 4200 James Ray Dr. (next to Hilton Garden Inn.)

Kari informed the group that the GF Emergency Management Office is sponsoring the Technician Level Amateur Radio class licensing series on Wednesdays from 6-8pm beginning 4/12 and ending 5/17. Testing is scheduled for 5/24. Classes will be held in the EOC, 122 S. 5th St. in the lower level of the PD. The classes are free of charge, but you will need to purchase the manual.

Discussion on availability of amateur radio operators and the process involved in keeping the community connected. The Government Emergency Telecommunications Service (GETS) supports national security and emergency preparedness personnel with the ability to complete calls when the public telephone network is congested due to increased call volume. GETS is a calling card program that receives priority over normal calls.

f) Committee Project Updates

1. Planning Chair – Donna Flaten – GF EM

The Planning Committee is working on updating the county Hazardous Materials Emergency Operations Plan. A planning meeting was held on January 10, to accommodate responders from the rural fire depts in Grand Forks County. There were four rural fire depts represented at the planning meeting. An updated version of the plan will be sent to all the planning members and notice of the next planning meeting will be emailed to all LEPC members, if they would like to attend.

2. Training an Exercise Committee Chair – Jon Simundson – GFSO

Chad Cutshaw updated the group on the 81st Civil Support Team (CST) that will be holding a Radiological exercise on March 21 & 23. Scenario will include Biological, Radiological and Chemical. The GFFD works with the CST as part of their response. If a response is above their area of expertise, they call in the CST who deals with weapons of mass destruction. The exercises are learning tool for the Regional Hazmat Team and for CST in handling hazardous materials.

A Tabletop Exercise on notifying the CST for an event in the City of Grand Forks based on a flowchart through DES is in the works.

G290 Basic Public Information Officer class will be held on March 28 – 29 from 8:00 Am – 5:00 PM at the Public Safety Training Center located at 1220 South 52 St in Grand Forks.

Kari informed the group that Tom Ford, Government Relations Coordinator has been assigned as the PIO for Grand Forks County.

Public Health is planning a mass vaccination in April to train nurses on a Point of Dispensing. (POD.)

GFAFB will be holding a Full Scale Exercise on March 29 that will involve military aircraft in the Larimore area. A Tabletop Exercise involving a UAS and its recovery is scheduled for July 27.

3. Public Outreach

Shawn Leach updated the group on the project for the Public Outreach Committee. The committee met on Feb 2 to discuss and put the final touches on the “Are You Ready” booklet. Booklet is 85% complete. Shawn will be working with UND on an App for the booklet. Final proofing on the booklet will be sent to committee members next week and should be completed by the end of the month.

g.) Tier II and Other Hazmat Reports

Kari handed out a list of contractors for Hazardous Waste Management Companies from CF Industries e-mailed. Hazardous materials cleanup is the responsibility of the company involved in the spill and it

is their responsibility to call the State Health Dept if a spill occurs. Rick Litzinger, Altru Emergency Preparedness stated that the State Public Health Dept has the ultimate responsibility to make sure the cleanup is complete.

VI. Open Discussion

Chad Cutshaw, LEPC Chair, thanked the group for all the work they have put into the LEPC . As a volunteer committee, he is aware that there is a lot of work involved behind the scene in order to get things done.

Sheryl Austin, LEPC Vice Chair thanked those in the group who were involved in the main clinic collapse on December 29, 2017.

IV. Adjournment

Mike Hutton, CF Industries made a motion to adjourn the meeting. Jon Simundson, GFSO second. Meeting adjourned at 4:13 pm.