

Emergency Management Board
Meeting Minutes
June 6, 2019
7:00 am – 8:00 am

The Grand Forks Emergency Management Board met on Thursday, June 6, 2019 at 7:00 AM in the Emergency Operations Center, 122 S 5 St, Grand Forks. Board members present were Diane Knauf, Michelle Rakoczy and Heather Everson. Gannon Engkvist and Allie McAthie also attended the meeting.

I. Call to Order

Diane Knauf, Emergency Management Board Chair, called the meeting to order.

II. Approval of Minutes

Motion to approve the minutes from Emergency Management Board meetings held April 4, 2019 and May 9, 2019. Heather Everson made a motion to approve the minutes for both meetings. Michelle Rakoczy second. All in favor. Motion passed.

III. New Business

A. By Laws Revisions

Discussion to include stipends and/or attendance requirements in the By Laws. Stipends are addressed in the Joint Powers Agreement with the city and the county. Recommendation was made that the By Laws should include guidelines for attendance. Michelle Rakoczy made a motion to change the By Laws under Duties of Emergency Board Members that Board Members to include members shall miss no more than three (3) regular monthly meetings in one calendar year to maintain their membership on the Emergency Management Board. Heather second the motion. Motion passed.

B. ALICE Training

The Cavalier County Emergency Management Office is sponsoring ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training hosted by the Langdon Area Schools on June 11-12. Kari will be attending the ALICE Training in Langdon. Participants will learn to protect themselves and to teach this certified method in the community, businesses, hospitals, courthouse, places of worship, etc.

C. Rural Schools

Kari is working with the Principle of the Manvel Elementary School in regards to safety training for the school staff. Kari explained that a process needs to be in place before staff training can be done in schools. Facility assessments, de-escalation approaches to active threats, safety drills, situational awareness and patterns of behavior need to be addressed.

III Discussion

Gannon spoke on activities for the Grand Forks County CERT program. Team registration on the FEMA website is pending. Long-term shelter training through The American Red Cross will be held June 13 at 6:00 pm at Sharon Lutheran Church for members trained in CERT. A Search and Rescue Full Scale Exercise will be scheduled in July for all CERT members at the GFK Airport. CERT members are set up with contact information for CodeRed notification and volunteer hours will be tracked for CERT activities.

Allie spoke on the projects she has been working on since she started her internship at the EM Office. She is updating Facebook and has set up an Instagram account for the office at Grandforksemerngmt for preparedness information and FACT platforms. A preparedness flyer that Allie developed was emailed to all elementary schools in Grand Forks County. Discussion ensued on methods to distribute emergency preparedness messages to the schools and how to overcome language barriers to communications with New Americans.

The Emergency Management Office attended the Welcoming Winship event on Monday, May 20 at 5:30 pm at Winship School to talk about and distribute information regarding preparedness in the event of an emergency or event in the community.

The EM Board will meet on Monday, June 10 at 9:00 AM in the EOC to collaborate on the Disaster Preparedness Grant application with the Lion's Club International Foundation.

Next Board Meeting has been rescheduled for July 11 at 7:00 AM in the EOC.

IV. Adjournment.

Michelle Rakoczy made a motion to adjourn the meeting. Heather Everson second the motion. Meeting adjourned at 8:15 AM.