

Grand Forks County LEPC Meeting Minutes

May 2, 2019

I. Call to order

Gina Wieler called the regular meeting of the Grand Forks County LEPC to order at 1507 hours 5/2/19 at GFPD classroom.

II. Roll call

Gina Wieler conducted a roll call. The following persons were present: Scott Schumacher; Mark Pieplow; Shawn Leach; Stephen Hickman; Heather Everson; Derek Gosselin; Joe Lies, Chad Cutshaw; Rob Zafke; Donna Anderson; Marcus Lee; Shannon Ng; Eric Halstenson; Mike Torrey; Michael Hutton; Haley Wamstad; Paul Durban; Jenn Carroll; Rick Litzinger; Leigh Laroque; Gannon Engkvist; Jen Berger; Kari Goelz and Gina Wieler

III. Approval of minutes from last meeting

Gina Wieler requested approval of the minutes from last meeting. Motion for approval for meeting minutes was called by Shawn L. and seconded by Scott S.

IV. New Business

- a) Staffing. Grand Forks Emergency Management has hired a full time intern who will be responsible for social media and consistent emergency management messaging. GFEM has also hired a part time EM specialist position to support community projects and provide emergency management outreach to city and county residents.
- b) Facility Vulnerability Assessments (DHS). Don Ronsberg provided facility assessment on GF area critical infrastructure: GF schools, County Office Building, and Courthouse (July). He provides recommendations and ideas of low cost/no cost capital improvement options to increase security levels and decrease vulnerability at no fee. Joe L. also suggested Daren Hanson who can complete assessments from our regional state location
- c) GFK changes. Rick Audett is temporarily filling Chris Dietz's position while a candidate search is done.

- d) CERT. 20+ CERT members trained to date. Events participated in have been: Polar Plunge, Choice Triathlon, UND Pow Wow, filling sand bags for flood fight.
- e) Tier II Reconciliation and Other hazmat reports. As of 4/10/19, 137 facilities have submitted reports and 2 are delinquent.

V. Committee Updates

- a) Training and Exercise (Rick Litzinger). Determined the scope of this committee is to bring training and exercises forward to the LEPC. Participation in statewide tornado drill. Working on annual TEPW and collaboration across committee members. Updated on IS 300 & 400 requirements.
- b) Public Outreach (Shawn Leach). Next meeting is 5/17/19 @ 1500 @ Public Health conference room (County Office Building). Closing out the project *Are You Ready* guide in ADA format. Still working on an App build and funding for print. Heather Everson made proposal for creating emergency kits for people with disabilities living in GF county. Kits would provide basic necessities (whistles, flashlights, grab & go products, etc) and training. Committee feedback:
 - (i) Have we partnered with churches?
 - (ii) Develop a list of items needed and estimated number of kits
 - (iii) Build example packs
 - (iv) Look for examples online
 - (v) Partner with community organizations for bulk order options

VI. Facility updates

- a) Simplot: new freezer installation project
- b) Henningson Cold Storage. Ammonia detector – false alarm
- c) Xcel. Public information meeting 5/7/19 @ 1700 @ Hilton Garden Inn to discuss new gas line for new UND steam plant. This will parallel Magellan line
- d) PSAP. Interoperable radio upgrade, 800 MHZ system kickoff 5/21/19 in Bismark. Meetings scheduled for county LE agencies will include trunked

radio demo. Grant funding available to first responders is being developed. LTE integration will be available.

- e) UND. CI trainings are scheduled (flyer available), Hospital Emergency Preparedness class scheduled for 10/2019, THIRA classes available. Classes are posted on ND DES and LEPC websites.
- f) NDDES regional coordinator. Homeland Security grant due 5/8/19 for notice of intent. Contact Joe L. or Kari G. for questions
- g) Altru. New hospital construction is underway.

VII. Open Discussion

- a) Emergency storm shelter is now at Sharon Lutheran Church (formerly Red River High School). Signs will be replaced to reflect the change. Short term shelter purpose only. Agreement with Red Cross is complete and CERT members will assist with staffing. COAD has not been notified yet.
- b) PDAs will be complete next week. Turtle River township sustained over \$250,000 in damage.

VIII. Adjournment

Gina Wieler adjourned the meeting at time. 1600

Minutes submitted by: Gina Wieler

Minutes approved by: