

DOWNTOWN DESIGN REVIEW BOARD MEETING MINUTES

**August 22, 2019 – 8:30am
City Hall – Planning Conference Room**

1. Roll Call – Members Present

The meeting was called to order by Leah Byzewski at 8:30 a.m. with the following members present: Dave Badman, Leah Byzewski, Chuck Flemmer, and Alex Reichert. Absent: Kate Kvamme. Quorum present. Staff present: Andrea Edwardson, Senior Planner, Andy Conlon, Community Development Specialist and Sherylin Jordan, Administrative Specialist Sr. Others present: Bev Collings, Inspections, Paul Hoplin, and Sarah Hendersen.

2. Reading & Approval of DDRB Minutes for May 30, 2019 and July 17, 2019.

Moved by Reichert, second by Badman for approval of minutes as presented. Motion carried unanimously.

3. Ground Monument Sign at 209 N. 3rd Street. Mrs. Edwardson introduced the item by stating this is a request to remove the Joe Black's sign on the right hand side of the venue/parking lot, and replace it with the proposed Jam Lot Sign. This works well because Joe Black's only really wanted one sign anyway. The Jam lot sign will have see-thru areas around the edges, with black powder coat, stainless steel letters and a copper background. Badman likes the Jam Lot idea because although it's a smaller venue, it still feels full. Flemmer likes the sign proposal and moves for approval.

Motion by Flemmer, second by Reichert for approval of Ground Monument Sign (Jam Lot Sign) at 209 N. 3rd Street. Motion carried unanimously.

4. Exterior Modifications for 218 S. 3rd Street. Mrs. Edwardson introduced the item, and the owner, Sarah Hendersen, stated that the modifications are needed because patching the existing brick is not possible as the contractor informed her there is no way to match that brick. Instead, she'd like to go with a darker, reddish-brown brick. She also would change the accents from silver to black and would like to add a knee wall to give the building front more height. In addition, the light fixtures would also be black. Because she was not yet finished with her sign design, she will need to come back with the final design for just that item before it can be approved.

Flemmer liked the proposed modifications and stated that it was a nice improvement to the current look.

Motion by Reichert, second by Flemmer for approval of the Exterior Modifications for 218 S. 3rd Street. Motion carried unanimously.

5. Staff Updates-Mural application-Informational only. Mural application update was introduced by Mr. Conlon. The request was approved on August 21, 2019, and met all aspects of Code. The subject decal will be applied to the South Side of the Lyon's building, facing the Herald building. The decal is a 3M product and can be peeled off, recreated for another location, and customized. Other entities may be interested in utilizing the remaining wall space for additional murals. Flemmer states this is a good location to test this type of application.

Motion to adjourn by Reichert, with meeting adjourned at 8:45 am.