

# **Grand Forks County LEPC**

## **Meeting Minutes**

November 7, 2019

### **I. Call to order**

The Local Emergency Planning Committee held the Annual Appreciation meeting on Thursday, Nov 3 at 3:00 PM in the classroom of the Grand Forks Police Dept. Members of the LEPC in attendance were Gina Wieler – Grand Forks Public Schools, Jen Berger – UNDEM, Chad Cutshaw – GFFD, Chuck Marcott –GFFD, Kari Goelz – GFEM, Marcus Lee- GFPH, Lisa Botnen – GF City Water, Leah Rae Amundson – GFPW, Ben Thompson – GFAPB EM, Rachel Akau – GFAPB EM, Stephen Hickman – GFAPB EM, Becky Ault – PSAP, Heather Everson – Options, RCIC, Mark Nelson – GFPD, Gina Roller – VSL, Megan Anderson – VSL, Derek Gosselin – UND Office of Safety, Kirk Douglas – ARC, Paul Durbin - Xcel Energy, Mike Torrey – Henningson Cold Storage, Mike Hutton, CF Industries, and Donna Anderson - GFEM.

### **II. Approval of the Minutes**

Heather Everson Options made a motion to approve the minutes of the August 1, 2019 meeting. Paul Durbin - Xcel Energy second the motion. All in Favor. Motion carried.

### **III. New Business**

#### **a) Full Scale Active Shooter Exercise**

The Grand Forks Emergency Management Office, Law Enforcement, GF Fire Department, Altru EMS and Grand Forks School District held a Full Scale Active Shooter Exercise on Wed, August 7th at Grand Forks Central High School located at 115 N 4th St. The After Action Report was submitted by Heartland Consultants and all entities involved in the exercise was well represented and objectives for each entity were met. Scenario was built on some artificiality but it was a realistic scenario that resulted in great teamwork among the various agencies involved. Unified Command and identification of the Command Post went well and funding objectives for equipment were identified. Communication and limits of Bank 5 were discussed along with the new 800 trunking system for radios for Grand Forks County. Discussion ensued from each entity involved in the exercise during the response phase.

#### **b.) Election Update**

The position of the current Chair of the LEPC will continue until November 2021 to meet the two year rotation every odd number of years. The Vice Chair, Committee Chair and Members at Large position will be up for election November 2020.

#### **c) Hazard Mitigation Plan**

Each county has to have a Hazard Mitigation Plan in place in order to be eligible to apply for a Stafford Act Declaration after a disaster. Updating the plan happens every five years and the Grand Forks County Hazard Mitigation Plan is due to be updated in 2020. Hazard mitigation planning is the process used by state, local and tribal leaders to understand risks from natural hazards and develop long-term strategies to reduce the impacts of disasters on people, property, and the environment. Heartland Consultants has been contracted to update the plan and all city and county entities will be involved in the updates. An abbreviated plan will be made available to all agencies and city and county departments.

#### **d) Facility Updates**

Representatives from each of the attending agencies spoke about what is new and what is happening within their depts. and/or facilities to date.

#### IV. Open Discussion

Step 3, in the process of updating the THIRA (Threat and Hazard Identification and Risk Assessment), is set to take place after the first of the year. The THIRA allows a jurisdiction to understand its threats and hazards and how their impacts may vary according to time of occurrence, seasons, locations, and each community's factors. Step 3 of the THIRA will examine the Core Capabilities using the threats and hazards identified in Step 2 which was completed in November 2015.

#### V. Adjournment

Lisa Botnen – GF City Water made a motion to adjourn the meeting. Chad Cutshaw - GFFD second the motion. All in favor. Motion passed. Gina Wieler – Chair, adjourned the meeting at 4:10 PM.