



City of Grand Forks Staff Report



Committee of the Whole – January 28, 2019
City Council – February 4, 2019

Agenda Item: Plans and Specifications for City Project No. 7938, District No. 728 – Paving and Street Lights for Crary’s 9th Addition

Submitted by: Engineering Department, David J. Kuharenko, PE (Principal Civil Engineer)

Staff Recommended Action: **Approve Plans and Specifications for City Project No. 7938, District No. 728 – Paving and Street Lights for Crary’s 9th Addition**

Committee Recommended Action: Moved to City Council with a unanimous recommendation to approve

Council Action:

BACKGROUND:

The paving and street light project will provide services to platted lots adjacent to Crary’s 9th Addition. This addition is located between S. Washington St. and Cherry Street and north of 60nd Ave. S., and will create approximately 35 residential lots available for development. The attached assessment district map shows its location.

This project has been previously considered at the January 22, 2019 Council meeting, where the Council approved the Engineer’s Report, created the Special Assessment District, directed Engineering Department to prepare Plans & Specifications and advertise for Construction Bids for this project.

ANALYSIS AND FINDINGS OF FACT:

- The total project cost, including construction, and a 5% contingency is estimated at \$618,000.
- Bid opening is currently scheduled for February 19, 2019.
- Approval of the Bids is currently scheduled for the February 25, 2019 Committee of the Whole and the March 4, 2019 Council.
- Construction is anticipated to take place during the 2019 construction season and be completed by the end of the 2019 construction season.

SUPPORT MATERIALS:

- Timetable For Special Assessment Project (1 page)
- Project Location Map (1 page)

TIMETABLE FOR SPECIAL ASSESSMENT PROJECTS

Project Name Paving & Street Lighting for Crary's 9th Addition

Project Number 7938

District No. 728

- Paving
- Street Lighting
- Street Improvement
- Other _____

This timetable prepared by DJK

Revised by _____

Date 12/28/18

Date _____

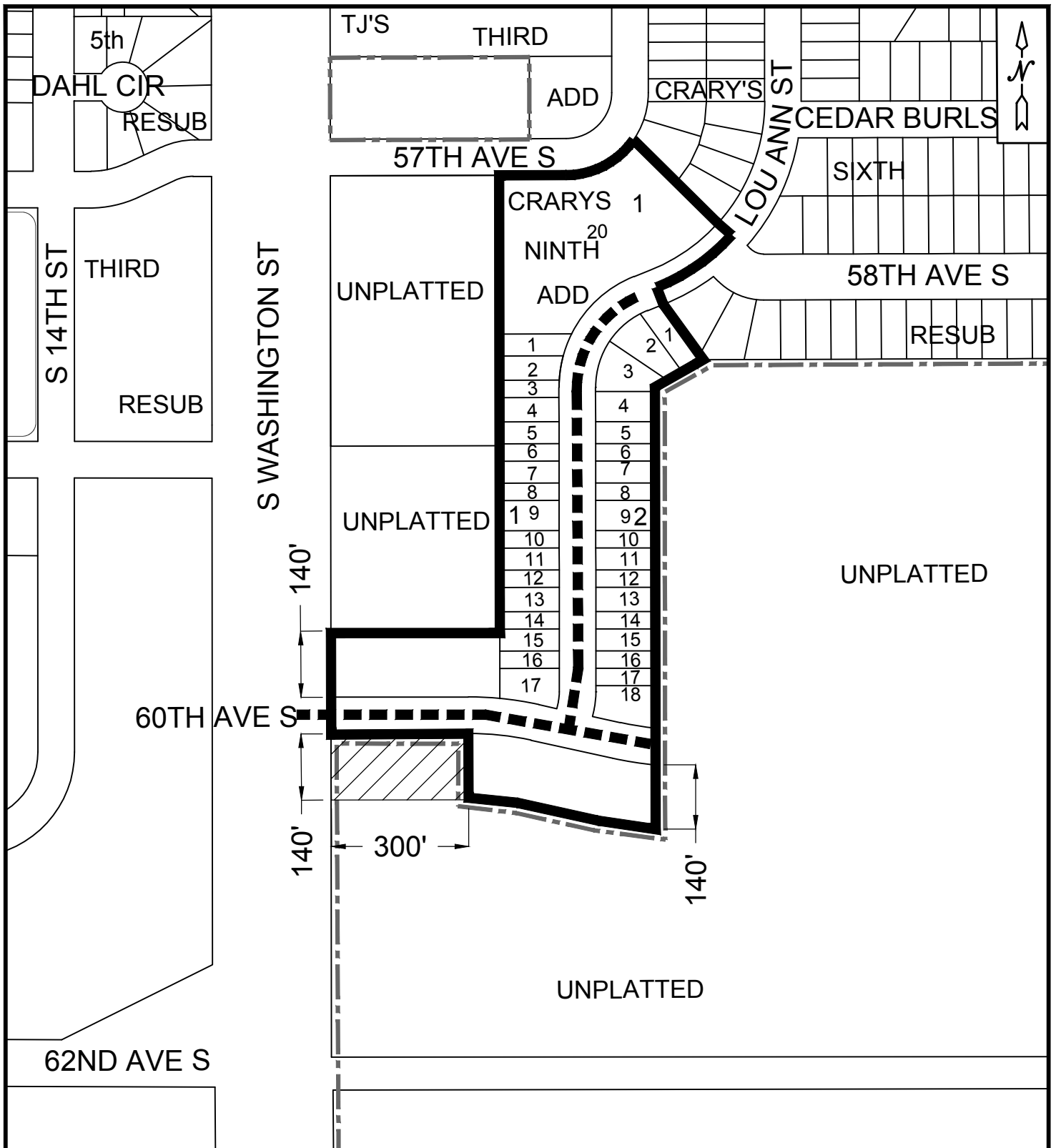
Action	Date of Action			Approved
	Other	Committee	Council	
Approval of Engineers Report including estimate. Resolution creating assessment district. Direct engineering to prepare plans & specifications, and advertise for construction bids.		1/14/19	1/22/19	
*Notices sent to property owners.	Week of 1/22/19			
*Special Assessment Commission to meet to determine preliminary distribution of benefits.	Week of 1/22/19			
Approval of plans & specs/set bid date.		1/28/19	2/4/19	We are Here
Resolution of Necessity published.	1/29/19			
**Advertisement for bids prepared.	1/30/19			
*Advertisement for bids published.	2/2/19			
Discuss Project. (Optional)		2/11/19		
***Bids received, opened & tabulated.	2/19/19			
#Recommend award of contract.		2/25/19		
Expiration of protest period.	2/28/19			
***Certificate as to sufficiency.	3/4/19			
Resolution as to protest and awarding contract.			3/4/19	

*Responsibility of Finance & Administrative Services Office

**Responsibility of Engineering Department.

***Responsibility of Finance & Administrative Service Office & Engineering Department.

#If bids are more than 25% higher than engineers estimate, Finance & Administrative Services Office will notify property owners and protest period will be extended 2 weeks.



PAVING & STREET LIGHTS FOR CRARYS 9TH ADDITION

LEGEND

PROJECT # 7938
DISTRICT # 728

- ASSESSMENT DISTRICT BOUNDARY
- PROJECT LIMITS
- CITY LIMITS
- FUTURE ASSESSMENT DISTRICT