



City of Grand Forks Staff Report



Committee of the Whole – January 28, 2019
City Council – February 4, 2019

Agenda Item: Plans and Specifications for City Project 7964, District No. 344 – Watermain for 2200 Block of N. 39th St. & City Project 7965, District No. 732 – Paving & Street Lights for 2200 Block of N. 39th St.

Submitted by: Engineering Department: Shane Duchscher (Project Engineer)
David Kuharenko, PE (Principal Civil Engineer)

Staff Recommended Action: Approve Plans and Specifications for City Project 7964, District No. 344 – Watermain for 2200 Block of N. 39th St. & City Project 7965, District No. 732 – Paving & Street Lights for 2200 Block of N. 39th St.

Committee Recommended Action: Moved to City Council with a unanimous recommendation to approve

Council Action:

BACKGROUND:

These projects consist of the installation of watermain, storm sewer, paving and street lighting to serve Korynta Second Addition. This would extend the existing road and watermain approximately 250 feet and include the installation of a set of storm water catch basins connecting to the existing storm sewer main which has previously been installed.

All costs for these projects will be special assessed to the benefitting properties with the exception of the city share of watermain up-sizing cost. The watermain will be 12” in diameter and per City policy the City will pay for the increase in material cost to upsize the watermain from 8” pipe and fittings to the required 12” pipe and fittings. The City Share of upsizing is estimated to be \$3,800 and will come from fund 5300 - Waterworks. Water is considered a health/safety infrastructure improvement project and therefore cannot be protested per State law. Paving and street lighting projects may be protested per State law.

These projects (7964 and 7965) will be bid together and be awarded to one bidder. The construction of these projects will take place during the 2019 construction season.

ANALYSIS AND FINDINGS OF FACT:

- The total assessment cost for project 7964, Watermain for 2200 Block N. 39th St. is estimated to be \$26,800. The City share for upsizing is estimated to be \$3,800.
- The total assessment cost for project 7965, Paving & Street Lights for 2200 Block N. 39th St. is estimated to be \$167,400.
- Benefitting properties will be special assessed for the project.
- The project is scheduled to be bid on February 19, 2019.
- Approval of the Bids is currently scheduled for the February 25, 2019 Committee of the Whole and the March 4, 2019 Council.

SUPPORT MATERIALS:

- Timetable for Special Assessment Projects (2)
- Assessment District (2)

TIMETABLE FOR SPECIAL ASSESSMENT PROJECTS

Project Name Watermain for 2200 Block N. 39th St.
 Project Number 7964

District No. 344

- Water
- Sewer
- Water & Sewer
- Sidewalk
- Other _____

This timetable prepared by SD
 Revised by _____

Date 1/3/19
 Date _____

Action

Date of Action

Action	Date of Action			Approved
	Other	Committee	Council	
Approval of Engineers Report including estimate. Resolution creating assessment district. Direct engineering to prepare plans & specifications, and advertise for construction bids.		1/14/19	1/22/19	
*Notices sent to property owners.	Week of 1/22/19			
*Special Assessment Commission to meet to determine preliminary distribution of benefits.	Week of 1/22/19			
Approval of plans & specs/set bid date		1/28/19	2/4/19	We are Here
**Advertisement for bids prepared.	1/30/19			
*Advertisement for bids published.	2/2/19			
Discuss Project. (Optional)		2/11/19		
***Bids received, opened & tabulated.	2/19/19			
Recommend award of contract.		2/25/19		
Award Contract.			3/4/19	

*Responsibility of Finance & Administrative Services Office

**Responsibility of Engineering Department.

***Responsibility of Finance & Administrative Service Office & Engineering Department.

TIMETABLE FOR SPECIAL ASSESSMENT PROJECTS

Project Name Paving & Street Lights for 2200 Block N. 39th St.

Project Number 7965

District No. 732

- Paving
- Street Lighting
- Street Improvement
- Other _____

This timetable prepared by SD

Revised by _____

Date 1/8/19

Date _____

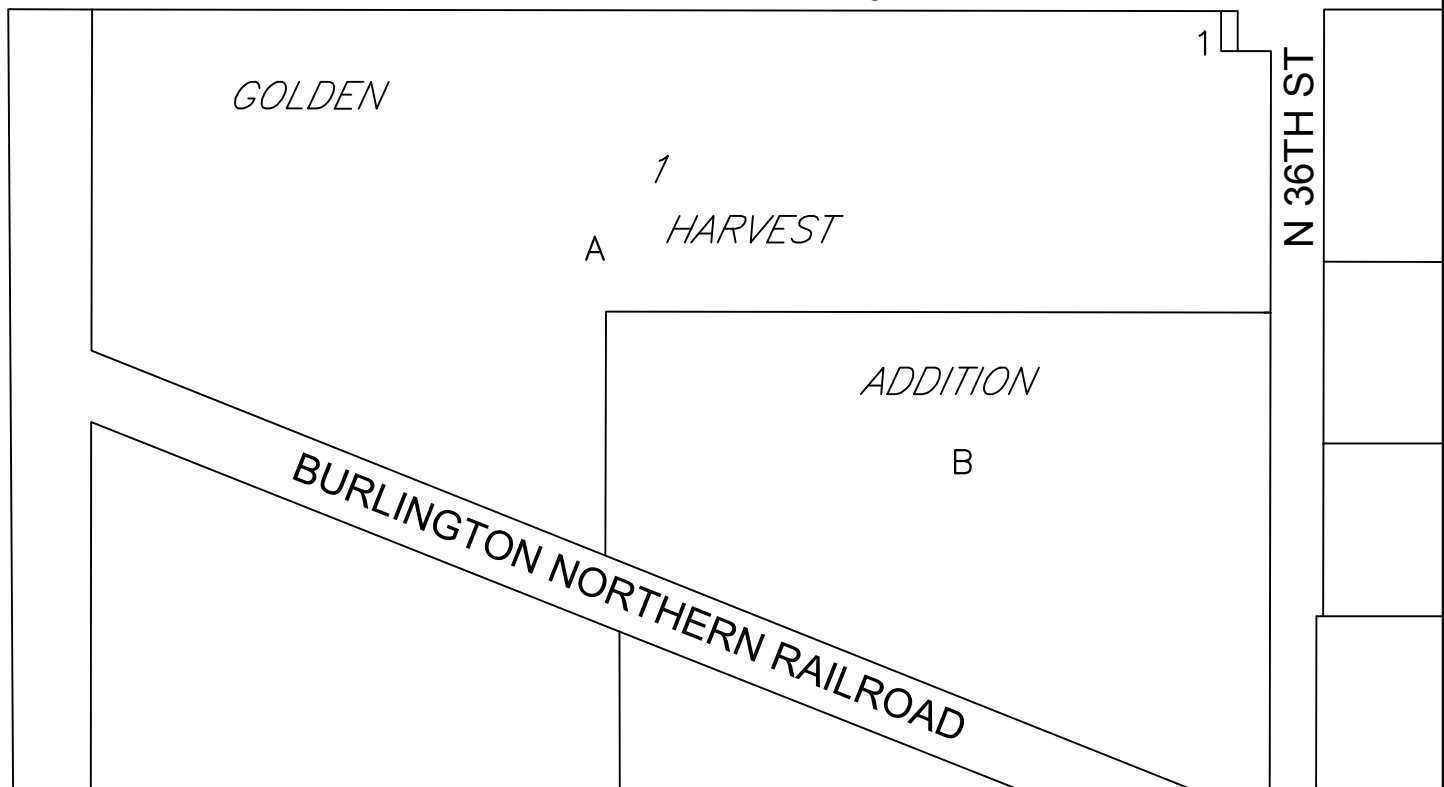
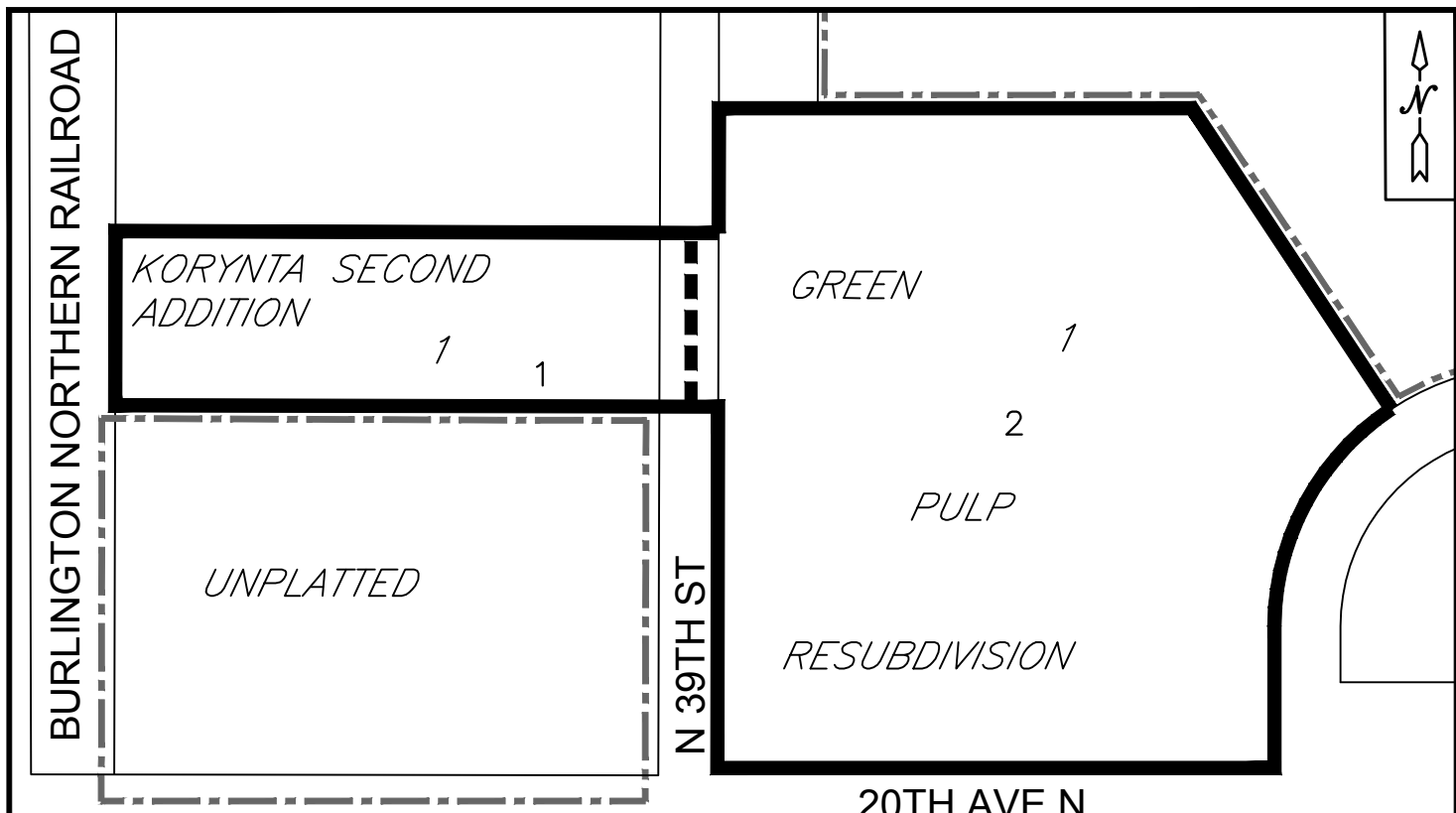
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*Special Assessment Commission to meet to determine preliminary distribution of benefits.	Week of 1/22/19			
Approval of plans & specs/set bid date.		1/28/19	2/4/19	We are Here
Resolution of Necessity published.	1/29/19			
**Advertisement for bids prepared.	1/30/19			
*Advertisement for bids published.	2/2/19			
Discuss Project. (Optional)		2/11/19		
***Bids received, opened & tabulated.	2/19/19			
#Recommend award of contract.		2/25/19		
Expiration of protest period.	2/28/19			
***Certificate as to sufficiency.	3/4/19			
Resolution as to protest and awarding contract.			3/4/19	

*Responsibility of Finance & Administrative Services Office

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#If bids are more than 25% higher than engineers estimate, Finance & Administrative Services Office will notify property owners and protest period will be extended 2 weeks.



WATERMAIN FOR 2200 BLOCK N 39TH ST

LEGEND

PROJECT # 7964

DISTRICT # 344

- ASSESSMENT DISTRICT BOUNDARY
- PROJECT LIMITS
- CITY LIMITS

