



City of Grand Forks Staff Report (UPDATED FEBRUARY 25, 2019)

APPROVED & ACCEPTED
by City Council
Maureen Storstad
03/04/2019
Maureen Storstad
City Auditor

Committee of the Whole – February 25, 2019
City Council – March 4, 2019

Agenda Item: Bids for City Project No. 7996 – 2019 Flood Fight Assistance

Submitted by: Engineering Department, Mark S. Walker, PE (Assistant City Engineer)

Staff Recommended Action: Award contract to low bidder, R. J. Zavoral & Sons, Inc., in the amount of \$390,700 for City Project No. 7996 – 2019 Flood Fight Assistance

Committee Recommended Action: Refer to City Council with recommendation to approve.

Council Action:

BACKGROUND:

Bids for this project were received on February 25, 2019. A total of 2 bids were received with the lowest bid from R. J. Zavoral & Sons, Inc., in the amount of \$390,700.

Annually, the City receives bids for contractor services to assist in flood fighting activities. Due to the unknown nature of any single flood event, this work is bid on a time and material basis. In regards to potential FEMA reimbursement, this is an acceptable bidding and payment method due to the emergency nature of the work.

Based upon the most recent probabilistic hydrological outlook from the National Weather Service, it is unlikely that we will need to utilize contractor services for this spring flood fight. In that case, the City's only financial obligation to the Contractor will be for reimbursement of the contractor's bond cost which will likely not exceed \$3,000. In the event that emergency assistance is needed, the contract will be in place to immediately call upon the services of the contractor.

The terms of the proposed contract with the contractor will allow City Engineering staff to direct if and when any work is to begin. Further, it allows staff to direct where the work is to be conducted and the amount of work to be completed. The contract allows staff to direct the

contractor to complete small portions of the work of this project without obligating the full amount of the bid. Actual payment to the contractor will be based upon the hours of labor and equipment utilized to complete the work as directed by the City Engineering staff.

In addition to flood preparation work, portions of this contract could be utilized for emergency debris removal and cleanup or minor debris removal and cleanup for a smaller flood event. In the event of a large flood, Public Works would likely bid a separate flood debris cleanup project.

ANALYSIS AND FINDINGS OF FACT:

- Bids for this project were opened on February 25, 2019.
- A total of 2 bids were received and both bids were opened.
- The bids received ranged from \$390,700 to \$412,900.
- The lowest bid received was from R. J. Zavoral & Sons, Inc., in the amount of \$390,700.

SUPPORT MATERIALS:

- Abstract of Bids Received (1 page)

Abstract of Bids Received
City Project No. 7996
2019 Flood Fight Assistance
Bid Opening 2:00 PM, February 25, 2019

Contractor		Base Bid
1	R. J. Zavoral & Sons, Inc.	\$390,700
2	Gowan Construction, Inc.	\$412,900
3		
4		
5		
6		