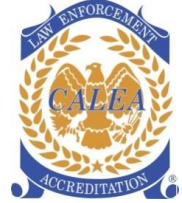




Grand Forks Police Department

122 South Fifth Street • P.O. Box 5548 • Grand Forks, ND 58206-5548
Mark A. Nelson, Chief of Police



Request for Individual Arrest Record Check

Instructions:

- Type or print legibly and ensure all information provided is complete
- Checks are conducted using the subject's name, date of birth and social security number
- Only Grand Forks Police Department records are provided
- Juvenile records are not open record and will not be released
- Victim, witness or mentioned subject information will not be released
- If the search results in no information the result will state '**No Record Found**'
- A **non-refundable fee of \$10.00** per record check must be included with this request regardless of the outcome
- A check or money order made payable to the **City of Grand Forks**
- Submit the completed form, payment and a self-addressed envelope to the Records Bureau
- Allow 5 business days for processing
- Dispositions of arrests may be obtained through the North Dakota Courts Records Inquiry by selecting the appropriate Municipal or County Court or a ND State check by selecting State of North Dakota. <http://publicsearch.ndcourts.gov/default.aspx>
- If you believe the individual had contacts with law enforcement in or near Grand Forks that are not listed, you may want to contact other law enforcement agencies having jurisdiction in this area to check their agency records.

Complete Criminal History available through North Dakota Bureau of Criminal Investigation at: <http://www.ag.nd.gov/BCI/CHR/index.html>

Date of Request: _____

The Information Requested below is Necessary to Conduct the Individual Record Check

Subject Information		
Name		
AKA/Maiden/Former Name		
Date of Birth	Social Security Number	
Current Address		
City	State	Zip

Requested by		
Name		
Address		
City	State	Zip
Phone Number(s) Home:		Cell:

*******Grand Forks Police Department Use Only*******

The Records Administration Bureau of the Grand Forks Police Department has checked its records on the above subject.

Our records indicate the following information.

- No Record Found
- See Attached

Check conducted by: _____ Date: _____