



City of Grand Forks
Staff Report (*UPDATED JUNE 24, 2019*)
Committee of the Whole – June 24, 2019
City Council – July 1, 2019

APPROVED & ACCEPTED
by City Council
Maureen Storstad
07/01/2019
Maureen Storstad
City Auditor

Agenda Item: Bids for City Project No. 8066, District No. 568 – Sanitary Sewer for S 19th St (40th Ave S to 44th Ave S)

Submitted by: Engineering Department, David J. Kuharenko, PE (Principal Civil Engineer)

Staff Recommended Action: Award contract to low bidder United Crane & Excavation in the amount of \$409,938.20 for project No. 8066, District No. 568 – Sanitary Sewer for S 19th St (40th Ave S to 44th Ave S)

Committee Recommended Action:

Refer to City Council with the recommendation to approve.

Council Action: Motion by Weber, second by Dachtler, to approve. Motion carried unanimously.

BACKGROUND:

Bids for this project were received on June 24, 2019. A total of three bids were received for the project, and the apparent low bid was from United Crane & Excavation in the amount of \$409,938.20. The engineer's estimate for the project was \$394,158.00.

Upon reviewing the bids, it became apparent that there was a bid irregularity in Molstad Excavating's bid. It appears that they bid \$350.00 per foot for a bid item, but may have intended to bid \$3.50 per foot. This was later confirmed by the bidder in the attached letter. It has been the practice of the Engineering Department to correct math discrepancies using the unit bid prices multiplied by the quantities, which resulted in their bid not being low.

This project has been considered at a number of previous Council/Committee/Public meetings, some of which are as follows:

- May 20, 2019 – Council approved the Engineer's Report, created the Special Assessment District, and directed the Engineering Department to prepare Plans & Specifications for the project.
- May 20, 2019 – Council approved an agreement with the firm of CPS in the amount of \$54,880 to provide design and construction engineering, and bidding services.
- June 3, 2019 – Council approved the Plans and Specifications for this project.

ANALYSIS AND FINDINGS OF FACT:

- Bids for this project were received on June 24, 2019.
- A total of three bids were received and opened.
- The bids received ranged from \$409,938.20 to \$1,544,703.00.
- The lowest bid received was from United Crane & Excavation in the amount of \$409,938.20.
- The Engineer's Estimate for this project is \$394,158.00.
- The lowest bid was approximately 4% above the Engineer's Estimate.

SUPPORT MATERIALS:

- Abstract of Bids Received (1 page)
- Timetable for Special Assessment Project (1 page)
- Project Location Map (Assessment District Map – 1 page)
- Letter from Molstad Excavating (1 page)

Abstract of Bids Received

Sanitary Sewer for South 19th Street (40th – 44th Avenues South)

Grand Forks, North Dakota

City Project No: 8066

Bid Opening: June 24th, 2019



Bidder	Acknowledge Addendum No. 1 of 1	Bid Bond Enclosed	Contractor's License Enclosed	Non-Collusion Affidavit Enclosed & Signed	Proposal Enclosed & Signed	Bid
Molstad Excavating, Inc.* <i>Grand Forks, ND</i>	X	X	X	X	X	\$1,544,703.00*
R.J. Zavoral and Sons, Inc. <i>East Grand Forks, MN</i>	X	X	X	X	X	\$527,863.00
United Crane & Excavation** <i>Grand Forks, ND</i>	X	X	X	X	X	\$409,938.20**
Engineer's Estimate						\$394,158.00

* *Mathematical Error in the Amount of \$1,163,200.50. Unit Cost Governs and Bid Total Adjusted Accordingly.*

** *Apparent Low Bid.*

TIMETABLE FOR SPECIAL ASSESSMENT PROJECTS

Project Name Sanitary Sewer for South 19th Street (40th-44th Avenue South)
 Project Number 8066 District No. 568

- Water
- Sewer
- Water & Sewer
- Sidewalk
- Other _____

This timetable prepared by JDO
 Revised by DJK

Date 5/6/2019
 Date 6/17/2019

Action

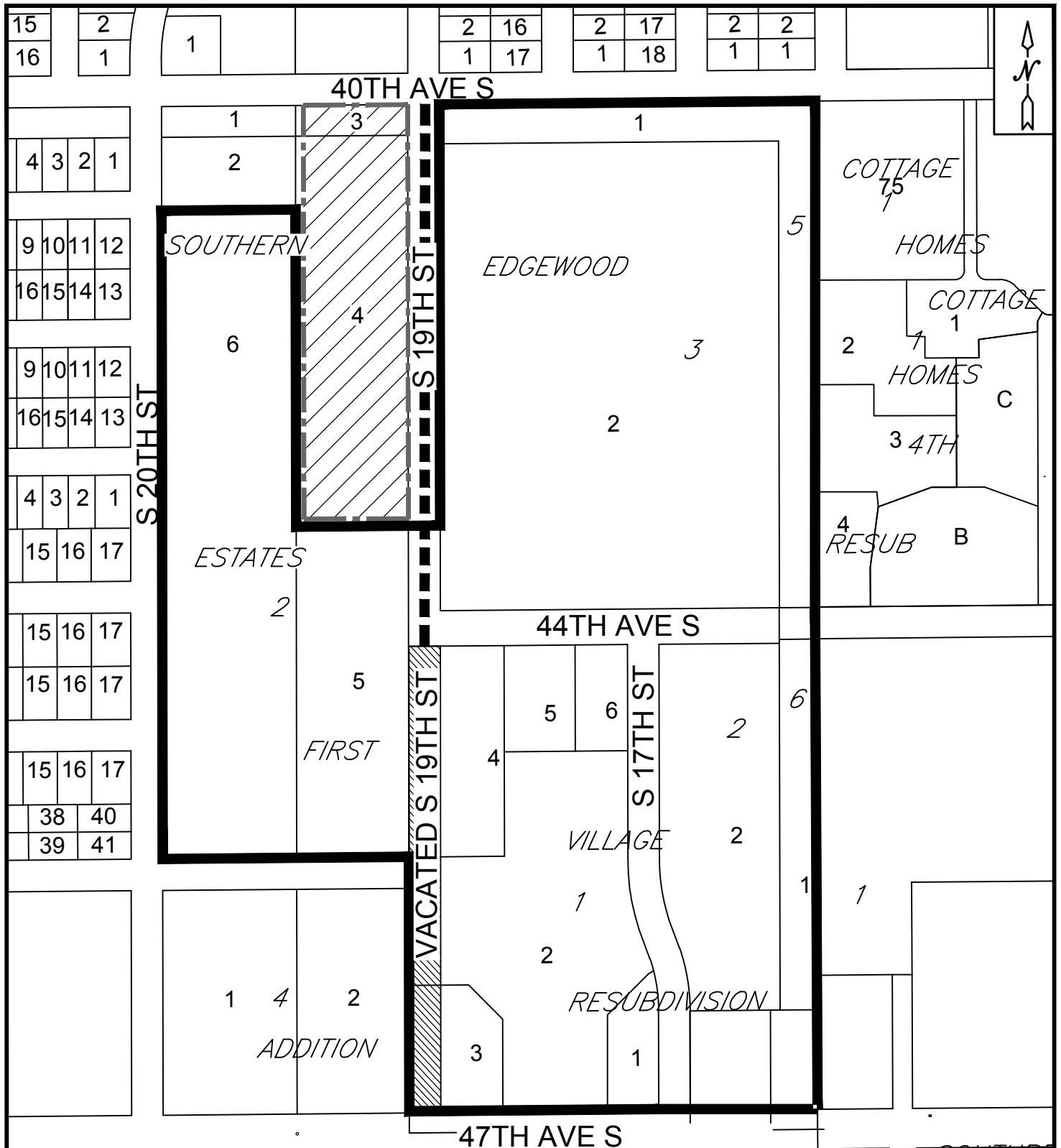
Date of Action

Action	Date of Action			Approved
	Other	Committee	Council	
Approval of Engineers Report including estimate. Resolution creating assessment district. Direct engineering to prepare plans & specifications, and advertise for construction bids.		5/13/2019	5/20/2019	
*Notices sent to property owners.	Week of 5/21/2019			
*Special Assessment Commission to meet to determine preliminary distribution of benefits.	Week of 5/21/2019			
Approval of plans & specs/set bid date		5/28/2019	6/3/2019	
**Advertisement for bids prepared.	5/29/2019			
*Advertisement for bids published.	6/1/2019			
Discuss Project. (Optional)		6/10/2019		
***Bids received, opened & tabulated.	6/24/2019			We are Here
Recommend award of contract.		6/24/2019		
Award Contract.			7/1/2019	

*Responsibility of Finance & Administrative Services Office

**Responsibility of Engineering Department.

***Responsibility of Finance & Administrative Service Office & Engineering Department.



SANITARY SEWER FOR SOUTH 19TH STREET (40TH-44TH AVENUE SOUTH)

LEGEND

- | | | |
|----------------|------------------------------|----------------------------|
| PROJECT # 8066 | ASSESSMENT DISTRICT BOUNDARY | FUTURE ASSESSMENT DISTRICT |
| DISTRICT # 568 | PROJECT LIMITS | CITY LIMITS |

Molstad Excavating, Inc.

1575 NORTH 73RD STREET
GRAND FORKS, NORTH DAKOTA 58203

TELEPHONE:
OFFICE: (701) 746-5474

MEMBER OF



June 24, 2019

RE: Sanitary Sewer 19th Street – Bid Error

Dear Sirs:

I just wanted to explain my bid error for the Silt Fence item, I inadvertently wrote 350.00 per foot instead of \$3.50 per foot, the total written was for \$3.50 per foot.

I do my bid in an excel spreadsheet and was copying the information over to the handwritten bid form and made a basic error.

I understand that unit price prevails in matters like this.

Sincerely,

Sharee Haar, PE
VP Operations