



City of Grand Forks  
Staff Report  
Audit Committee – July 15, 2019  
City Council – July 15, 2019

**APPROVED & ACCEPTED**  
**by City Council**

07/15/2019

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** The Comprehensive Annual Financial Report of the City of Grand Forks for the year ended December 31, 2018, and the Independent Auditor's Report.

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**Submitted by:** Candice Stjern, Assistant Finance Director

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**Staff Recommended Action:** Review with Auditors:

1. CAFR of City of GF for year ended December 31, 2018;
2. Auditors' Opinion on Financial Statement;

And forward the report to City Council for approval and acceptance

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**Committee Recommended Action:**

Referred to City Council with a recommendation to receive the report, authorize staff to submit to the state auditor, and to pay audit fees.

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**Council Action:** passed unanimously on consent agenda

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**BACKGROUND:**

The City charter requires an annual audit of the books of account, financial records, and transactions of all administrative departments of the City by an Independent Certified Public Accounting Firm. The accounting firm of Brady, Martz and Associates, P.C., was selected to perform this audit. In addition to meeting the requirements set forth in the city charter, the audit was also designed to meet the requirements set forth in state statutes and the federal Single Audit Act Amendment of 1996 and U.S. Office of Management and Budget Circular A-133. The auditor's reports relating specifically to the single audit, including the schedule of expenditures of federal awards, auditor's report on the internal control structure, and compliance with applicable laws and regulation, are included in a separate cover.

**ANALYSIS AND FINDINGS OF FACT:**

The Comprehensive Annual Financial Report of the City of Grand Forks for the fiscal year ended December 31, 2018, is attached. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City and in particular with the City Finance and Administrative Services Office. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operation of the various funds of the city. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

The firm of Brady, Martz and Associates, P.C., the auditors, have rendered an unmodified opinion (clean opinion) on the financial statements.

The City was awarded the Certificate of Achievement for Excellence in Financial Reporting for the year ending December 31, 2017 by the Government Finance Officers Association of United States and Canada. This is the 32nd consecutive year the City has received this distinction.

The Comprehensive Annual Financial report for the City of Grand Forks for the fiscal year ended December 31, 2018 has been submitted to the Government Finance Officers Association (GFOA) of United States & Canada for its review and eligibility for a Certificate of Achievement for Excellence in Financial Reporting to the City of Grand Forks for this year.

The independent auditor's report is attached.

**SUPPORT MATERIALS:**

1. Comprehensive Annual Financial Report for the Year Ended December 31, 2018
2. Independent Auditor's Report  
(Distributed separately to City Council Members)