



City of Grand Forks
Staff Report
Committee of the Whole – August 12, 2019
City Council – August 19, 2019

APPROVED & ACCEPTED
by City Council

08/19/19

Maureen Storstad
Maureen Storstad
City Auditor

Agenda Item: Public Works Operations Street Division Salt for Ice Control Bid 2019-27 for 2019-FY2020 Winter Season

Submitted by: LeahRae Amundson, Public Works Operations Director

Staff Recommended Action: Approve Bid 2019-27 for Street Maintenance Division Salt for Ice Control as the Lowest and Best Bid Per the Following and Per Attached Bid Tabulation:

NSC Minerals of Saskatoon, Saskatchewan, Canada \$67,732.00

August 12, 2019 – Committee Recommended Action: Refer to City Council with the recommendation to approve.

August 19, 2019 – Council Action: Approved unanimously on consent agenda.

BACKGROUND: The salt will be used for street ice control operations in the 2019-Fy2020 winter season.

ANALYSIS AND FINDINGS OF FACT:

- The City of Grand Forks received 2 bids in regards to the Street Maintenance Division Rock Salt:
 - NSC Minerals of Saskatoon, Saskatchewan \$ 67,732.00
 - EnviroTech Services, Inc. of Greeley, CO \$146,300.00
- The City received no bids for Sand for Ice Control, Bid #2019-27. Staff will contact vendors for quotes and negotiate a price for sand for ice control based on our standard specification, consistent with the recommendation of City Attorney, Howard Swanson in 2018.
- The 2019-FY2020 rock salt and sand will be purchased using the Street Division Salt and Sand Budget (attached). The Street Division orders these materials in sufficient quantities to efficiently and proactively receive, mix, and maintain appropriate inventory for use throughout the winter season. The materials are mixed and stockpiled at the Public Works Facility Salt and Sand Storage Building.

SUPPORT MATERIALS:

- Bid Tabulation
- Budget



Street

Budget Year 2019

G/L Account	Account Description	2016 Amended Budget	2016 Actual Amount	2017 Amended Budget	2017 Actual Amount	2018 Adopted Budget	2019 Adopted Budget
Fund 1100 - General Fund							
1100.075 402.0005	Post Employment Health	17,489.00	15,483.49	17,148.00	15,977.29	17,148.00	17,280.00
1100.075 402.0010	NDPERS- Health Insurance	245,752.00	228,890.52	254,471.00	249,412.77	267,705.00	282,852.00
1100.075 402.0020	Life Insurance-Employee	1,934.00	1,776.85	1,903.00	1,735.23	1,924.00	1,927.00
1100.075 402.0030	Disability Insurance	5,618.00	5,189.59	5,642.00	5,404.96	5,739.00	5,938.00
1100.075 402.0040	Pension Plan-Def. Benefit	308,636.00	300,390.00	271,958.00	271,958.00	312,878.00	312,878.00
1100.075 402.0042	Contract Emp-Def. Comp.	217.00	35.94	155.00	157.98	.00	.00
1100.075 402.0043	Pension-NDPERS	84,503.00	84,482.82	94,988.00	94,948.81	99,709.00	112,000.00
1100.075 402.0054	Cell Phone Flat Rate	2,550.00	2,550.00	2,580.00	2,580.00	2,400.00	2,580.00
	<i>Fringe Benefits Totals</i>	\$814,933.00	\$773,731.18	\$795,098.00	\$777,319.88	\$848,737.00	\$881,291.00
	<i>Material And Supplies</i>						
1100.075 410.0020	Office Supplies	1,842.00	1,841.20	1,278.00	1,277.26	1,000.00	1,000.00
1100.075 410.0040	Janitorial Supplies	.00	.00	23.00	22.93	.00	.00
1100.075 410.0065	Safety & Medical Supplies	14,436.00	10,685.32	15,016.00	11,325.75	16,275.00	16,275.00
	<i>Budget Transactions</i>						
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Adopted Budget	PPE-Boots,Gloves, Ear Protection, Reflective Gear,Safety Glasses					35,000	465.00
	<i>Adopted Budget Totals</i>						\$16,275.00
1100.075 410.0100	Clothing	4,651.00	4,650.17	3,800.00	3,924.54	3,500.00	5,250.00
	<i>Budget Transactions</i>						
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>
Adopted Budget	Clothing Allowance					35,000	150.00
	<i>Adopted Budget Totals</i>						\$5,250.00
1100.075 410.0120	Blades & Cutting Edges	34,790.00	30,350.35	40,083.00	40,082.96	30,000.00	28,500.00
1100.075 410.0130	Brooms-Street Sweeper	15,210.00	10,005.57	18,150.00	18,150.00	24,000.00	22,575.00
1100.075 410.0140	Salt & Sand-Ice Control	129,696.00	106,931.73	115,000.00	106,088.65	115,000.00	115,000.00
1100.075 410.0170	Minor Tools & Equipment	2,930.00	2,241.59	4,000.00	3,538.69	4,000.00	4,000.00
1100.075 410.0190	Diesel Fuel	275,000.00	115,455.06	160,000.00	140,340.36	200,000.00	200,000.00
1100.075 410.0200	Gasoline	45,000.00	22,379.50	40,000.00	21,157.97	40,000.00	40,000.00
1100.075 410.0265	Minor Pc Software	120.00	119.99	.00	.00	.00	.00
	<i>Material And Supplies Totals</i>	\$523,675.00	\$304,660.48	\$397,350.00	\$345,909.11	\$433,775.00	\$432,600.00