



City of Grand Forks  
Staff Report  
Committee of the Whole – November 25, 2019  
City Council – December 2, 2019

**APPROVED & ACCEPTED**  
*by City Council*

12/02/2019

*Candice Stjern*  
Candice Stjern  
Acting City Auditor

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**Agenda Item:** Bids for City Project No. 8171– 2020 Electrical Services Contract

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**Submitted by:** Engineering Department, Jane L Williams (Principal Engineer)

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**Staff Recommended Action:** Award contract to low bidder, Fusion Automation Inc., for \$67,700 for Proj #8171 - 2020 Electrical Services Contract

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**Committee Recommended Action:**

Moved to City Council with the recommendation to approve. Motion carried unanimously.

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**Council Action:** Approved unanimously on consent agenda

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**BACKGROUND:**

To efficiently and effectively manage the electrical needs of the city, every two years the city requests bids for an electrical assistance contract. With the additional contracted personnel in place Engineering/Electrical is prepared to respond and address electrical needs for the city, especially in emergencies. Funds for the contract are provided through various existing budget accounts depending on the services rendered and through Finance/Insurance Reimbursement for any collectable claim (usually from a vehicle crash).

On November 12, 2019 the Mayor was given advanced notification for the publication advertisement of bids on November 9 and 16, 2019. At 2:00 PM on November 18, 2019 two bids were submitted and both bids were opened and read. All bids are acceptable based on the city prepared standards, specifications and licensing requirements. The low bid of \$67,700 was submitted by Fusion Automation, Inc. of Grand Forks.

This contract will begin January 1, 2020 and continue through December 31, 2020. Prior to the end of 2020, staff will review quoted costs, and determine if a one-year contract extension will best serve the City's needs. If the contractor and City mutually agree upon a contract extension, it will be extended to December 31, 2021. If there is no mutual agreement, staff will re-bid for a new contract for electrical services.

**ANALYSIS AND FINDINGS OF FACT:**

- Bids for this project were received and opened at 2:00 PM, November 18, 2019.
- Two bids were received, opened and read. Both were acceptable.
- The bids ranged from \$67,700 to \$98,550.
- The low bidder is qualified and capable of providing the services needed.

**SUPPORT MATERIALS:**

- Abstract of Bids Received

## Project #8171 - 2020-21 Electrical Assistance Bid Tabulation

QUANTITY	UNIT	DESCRIPTION	Fusion Automation, Inc.		Rieger, Borgen, Benson Electric, Inc	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
80	HR	Master Electrician w/vehicle	\$60.00	\$4,800.00	\$70.00	\$5,600.00
80	HR	Journeyman Electrician w/vehicle	\$55.00	\$4,400.00	\$70.00	\$5,600.00
80	HR	Electrician's Helper w/vehicle	\$50.00	\$4,000.00	\$60.00	\$4,800.00
80	HR	Data Specialist w/vehicle	\$60.00	\$4,800.00	\$75.00	\$6,000.00
80	HR	Laborer w/vehicle	\$50.00	\$4,000.00	\$60.00	\$4,800.00
20	HR	Bucket Truck w/Operator	\$90.00	\$1,800.00	\$110.00	\$2,200.00
80	HR	Line Truck with Auger w/Operator	\$90.00	\$7,200.00	\$110.00	\$8,800.00
50	EA	Mobilization to each project	\$150.00	\$7,500.00	\$100.00	\$5,000.00
50	EA	Misc. Shop Supplies	\$75.00	\$3,750.00	\$50.00	\$2,500.00
1500	FT	Direct Boring with Wire	\$7.00	\$10,500.00	\$17.00	\$25,500.00
1500	FT	Direct Boring with Fiber	\$7.00	\$10,500.00	\$16.00	\$24,000.00
10	EA	Residential/Decorative Light	\$200.00	\$2,000.00	\$150.00	\$1,500.00
10	EA	Commercial Light Fixture	\$225.00	\$2,250.00	\$175.00	\$1,750.00
1	LS	Bond	\$200.00	\$200.00	\$500.00	\$500.00
		<b>TOTAL</b>		<b>\$67,700.00</b>		<b>\$98,550.00</b>