



Fire Department

1124 DeMers Avenue • Grand Forks, ND 58201

Gary Lorenz
Fire Chief

Business: (701) 746-2566
Fire Prevention: (701) 746-2566
Fax: (701) 746-2530

TEMPORARY MEMBRANE STRUCTURES TENTS AND CANOPIES

Per International Fire Code 105.6.47, a permit is required to erect or operate temporary membrane structures or tents in excess of 400 square feet or canopies in excess of 700 square feet. Installation and operations shall be in accordance with IFC Chapter 31. Prior to installation, the following information shall be submitted for permit review.

- Indicate the name, address, and phone number of the property owner and tenant (if different).
- Indicate the size and usage of the structure and dates of operation.
- Submit a site plan indicating property lines, structure footprint, distances to other structures, parking, and any combustibles stored within twenty feet.
- Indicate sources of power, including site electrical services, generators, etc. that will be used for the structure.
- Indicate any heating, cooking and open flame devices and operations.
- Indicate location, size, and coverings for exits.
- Indicate materials of construction and any flame-retardant treatments to be applied for the structure and contents.
- Indicate number and type of portable fire extinguishers to be provided.
- Indicate provisions for stand-by personnel and emergency procedures provided.

Additional information may be required after review of application. All permits and a copy of these requirements must remain on site. Operations shall be subject to inspection at any time and may be subject to additional federal, state, and/or local regulations.



Fire Department

1124 DeMers Avenue • Grand Forks, ND 58201

Business: (701) 746-2566
Fire Prevention: (701) 746-2566
Fax: (701) 746-2530

APPLICATION FOR TENT PERMIT

Per International Fire Code 105.6.47, a permit is required to erect or operate temporary membrane structures or tents in excess of 400 square feet or canopies in excess of 700 square feet. Installation and operations shall be in accordance with 2009 IFC Chapter 31.

Name of applicant _____

Address _____ Phone _____

Location of structure _____

Size of structure _____ Purpose _____

Date to be erected _____ Date of removal _____

Person/company erecting tent _____

Flame-retardant? Yes No Explain _____

Person in charge of structure _____ Phone _____

Applicant Signature _____ Date _____

APPLICANT: The site plan on the reverse of this form must be completed showing the following details: Property lines, other buildings on the property, location of the proposed tent, Fire Department access to the property, aisles, exits, parking, heating and cooking, and any other information that will help verify your compliance with the Uniform Fire Code. If you have any questions, please call (701) 746-2566.

**Please return this permit application, \$57 application fee, and attachments to:
Grand Forks Fire Department, 1124 Demers Avenue, Grand Forks, ND 58201.**

For Office Use Only

Approved by _____ Date _____

Comments _____

Permit # _____ Date Issued: _____ Exp. Date: _____

Date Paid _____ Check # _____ Receipt # _____ Received By _____ Date _____