



City of Grand Forks  
Staff Report  
Committee of the Whole – January 6, 2019  
City Council – January 6, 2019

**APPROVED & ACCEPTED**  
by City Council

01/06/2020

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** Special Assessment District for City Project No. 8159, District No. 744 – Reconstruct 36<sup>th</sup> Ave. S. (700' east of S Columbia Rd to S Columbia Rd)

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**Submitted by:** Engineering Department, Edward Liberman (Assistant City Engineer)  
Christian Danielson (Project Engineer)

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**Staff Recommended Action:** **Approve Engineer's Report, create Special Assessment District, direct Engineering Department to prepare Plans & Specifications and advertise for construction bids for Project No. 8159, District No. 744 – Reconstruct 36<sup>th</sup> Ave. S. (700' east of S Columbia Rd to S Columbia Rd)**

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**Committee Recommended Action:**

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**Council Action:** Motion by Sande, second by Vein to approve the recommendation.  
Motion carried unanimously.

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**BACKGROUND:**

This paving project will consist of reconstructing 36<sup>th</sup> Ave. S. from S. Columbia Rd. to 700' east of S. Columbia Rd. This section of 36<sup>th</sup> Ave. S. is behind the 32<sup>nd</sup> Ave. S. Walmart and serves as a truck route for Walmart and Sam's Club delivery trucks. The attached assessment district details the location of the project.

This section of 36<sup>th</sup> Ave. S. was originally constructed in 1992, and has since been overlaid with asphalt to extend the life of the pavement. Due to the heavy truck traffic, the road is now showing excessive signs of failure. This project will remove and replace the pavement on 36<sup>th</sup> Ave. S. The new pavement section will have a greater thickness than the existing to provide increased strength for the continued truck traffic using the road.

As this is a reconstruction project, it will be paid 80% by the City with the remaining 20% being special assessed to the benefiting properties. Paving projects may be protested per State Law.



**ENGINEER'S REPORT**District No. 744(Project No. 8159)

01/06/2020

The following report is submitted to the City Council of Grand Forks regarding the proposed Project No. 8159 benefiting

District No. 7441. Purpose and general nature:

Improvement of the municipal system serving the district by:

Removing failing pavement on 36<sup>th</sup> Ave S and replacing it with new concrete pavement.

2. Location:

Described as follows:

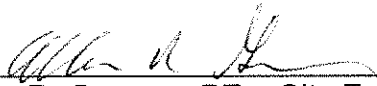
The project will address 36<sup>th</sup> Ave S from 700' east of S Columbia Rd to S Columbia Rd.

3. Feasibility and cost:

In the opinion of the undersigned, the improvement is feasible and the probable cost thereof is estimated to be approximately \$95,500 including construction, engineering, financing, contingencies, and other incidental costs.

## 4. A map of the district is attached.

Date 1/2/20

  
Allen R. Grasser, PE – City Engineer

Construction Cost	\$384,700
Less City Share (80%)	\$307,800
Assessed Construction Cost	\$76,900
Project Related Expenses	
City Engineering (8%)	\$6,200
Advertising, Legal & Miscellaneous (4%)	\$3,100
Administration (8%)	\$6,200
Interim Financing (4%)	\$3,100
Total Assessment Amount	\$95,500

## TIMETABLE FOR SPECIAL ASSESSMENT PROJECTS

Project Name Reconstruct 36<sup>th</sup> Ave S (700' East of Columbia Rd to Columbia Road)

Project Number 8159

District No. 744

Paving  
Street Lighting  
Street Improvement  
Other

This timetable prepared by Christian Danielson

Date 11/15/2019

Revised by     

Date           

Action	Date of Action			Approved
	Other	Committee	Council	
Approval of Engineers Report including estimate. Resolution creating assessment district. Direct engineering to prepare plans & specifications, and advertise for construction bids.		01/06/2019	01/06/2019	We are Here
*Notices sent to property owners.	Week of 01/07/2019			
*Special Assessment Commission to meet to determine preliminary distribution of benefits.	Week of 01/07/2019			
Approval of plans & specs/set bid date.		01/13/2019	01/21/2020	
Resolution of Necessity published.	01/14/2019			
**Advertisement for bids prepared.	01/14/2019			
*Advertisement for bids published.	01/18/2019			
Discuss Project. (Optional)		01/27/2020		
***Bids received, opened & tabulated.	02/03/2020			
#Recommend award of contract.		02/10/2020		
Expiration of protest period.	02/13/2020			
***Certificate as to sufficiency.	02/18/2020			
Resolution as to protest and awarding contract.			02/18/2020	

\*Responsibility of Finance & Administrative Services Office

\*\*Responsibility of Engineering Department.

\*\*\*Responsibility of Finance & Administrative Service Office & Engineering Department.

#If bids are more than 25% higher than engineers estimate, Finance & Administrative Services Office will notify property owners and protest period will be extended 2 weeks.

32nd AVE S



1 G

4

E

3

1

1

1

COLUMBIA

1

PARK

1

2

1

31st

ADDITION

2

S COLUMBIA RD

36TH AVE S

1

1

2

1

A

1

1

S 26TH ST

PEMBROOKE DR

1

1

A

1

B

A

C

D

2

DR

DIAMOND

HALEIGH DR

5

MULBERRY DR

4

BROOKSHIRE DR

3

1

40TH AVE S

# RECONSTRUCT 36TH AVE S

## (S COLUMBIA RD TO 700' E OF COLUMBIA RD)

### LEGEND

PROJECT # 8159

DISTRICT # 744

**—————** ASSESSMENT DISTRICT BOUNDARY

**■ ■ ■ ■** PROJECT LIMITS

# Street/Infrastructure Fund

G/L Account	Account Description	2017 Amended Budget	2017 Actual Amount	2018 Amended Budget	2018 Actual Amount	2019 Adopted Budget	2020 Adopted Budget	
<b>Fund 4815 - Street/Infrastructure Fund</b>								
<b>EXPENSE</b>								
Department <b>100 - Expenditures</b>								
<i>Contractual Services</i>								
4815.100 430.0010	Auditing	.00	2,950.00	.00	.00	.00	.00	
4815.100 430.0014	GF Services Reimbursement	403,850.00	403,850.00	389,122.00	389,122.00	395,464.00	423,820.00	
4815.100 430.0090	Advertising	.00	234.54	.00	.00	.00	.00	
<i>Contractual Services Totals</i>		<b>\$403,850.00</b>	<b>\$407,034.54</b>	<b>\$389,122.00</b>	<b>\$389,122.00</b>	<b>\$395,464.00</b>	<b>\$423,820.00</b>	
<i>Other Operating Expenses</i>								
4815.100 460.0010	Interdepartmental Reimbur	68,178.00	68,178.00	68,178.00	68,178.00	68,178.00	68,178.00	
4815.100 470.0030	Matching/Federal Grant	62,500.00	78,826.08	75,000.00	77,328.56	91,159.00	75,000.00	
4815.100 470.0040	Contingency	.00	516.97	100,000.00	.00	100,000.00	100,000.00	
<i>Other Operating Expenses Totals</i>		<b>\$130,678.00</b>	<b>\$147,521.05</b>	<b>\$243,178.00</b>	<b>\$145,506.56</b>	<b>\$259,337.00</b>	<b>\$243,178.00</b>	
<i>Operating Transfers Out</i>								
4815.100 900.0010	Operating Transfers Out	3,158,977.00	3,892,248.82	5,883,248.00	5,889,597.05	2,823,815.00	3,008,880.00	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Adopted Budget	To General Fund - For Street Operations					1.0000	1,300,000.00	1,300,000.00
Adopted Budget	Transfer to Bridge Cap Proj Fund - 4122					1.0000	100,000.00	100,000.00
Adopted Budget	To 2199 - Civic Properties Management					1.0000	283,780.00	283,780.00
Adopted Budget	To 3806 - 2011F Sales Tax Res Rev Ref Dike Bond (2021)					1.0000	833,750.00	833,750.00
Adopted Budget	To 3805 - 2011A Sales Tax Res Rev Ref Dike bond (2021)					1.0000	441,350.00	441,350.00
Adopted Budget	To 4891 - ADA Sidewalk Approaches					1.0000	50,000.00	50,000.00
<b>Adopted Budget Totals</b>							<b>\$3,008,880.00</b>	
<i>Operating Transfers Out Totals</i>		<b>\$3,158,977.00</b>	<b>\$3,892,248.82</b>	<b>\$5,883,248.00</b>	<b>\$5,889,597.05</b>	<b>\$2,823,815.00</b>	<b>\$3,008,880.00</b>	
<i>Capital Outlay</i>								
4815.100 650.0010	Work In Progress	7,756,722.00	3,937,787.99	7,397,059.00	2,876,328.71	8,597,264.00	12,935,559.00	
<b>Budget Transactions</b>								
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Adopted Budget	Traffic Signal Mtce					1.0000	180,000.00	180,000.00
Adopted Budget	Minor Street Repair					1.0000	310,000.00	310,000.00
Adopted Budget	Street Mtce Program (3% Increase per Year)					1.0000	3,116,159.00	3,116,159.00