

**CITY OF GRAND FORKS NORTH DAKOTA
REQUEST FOR BID**

Vendor Contact Information:

PLEASE SUBMIT YOUR PRICE ON THE ITEMS LISTED BELOW AND RETURN THIS FORM TO:

FINANCE & ADMINISTRATIVE SERVICES

**By USPS: P. O. BOX 5200
Grand Forks, ND 58206-5200**

**By Courier Delivery: 255 N 4th Street,
Grand Forks, ND 58203**

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL | DELIVERY DATE |
|----------|---|------------|-----------------------------|---------------|
| | <p align="center">Tactical Video Phone (Please see attached specifications) *****</p> | | <p align="center">_____</p> | |

PRICES ARE F. O. B. GRAND FORKS, ND.

Bids/Proposals are to be submitted sealed with **Bid Number 2020-13** clearly marked on the outside of the envelope by **2:00 p.m. on February 18, 2020.**

All bids must be properly labeled on the outside of the bid envelope with the Bid Number and contain this form bearing a signature of an authorized officer or representative of the Vendor in order to be considered valid. **Improperly labeled bids or those not containing a signed bid form will be rejected.**

The City reserves the right to accept or reject any or all bids or part thereof, to accept one or more items of a bid without obligation as to other items, and to waive any informalities or irregularities.

Vendor Signature (REQUIRED FOR VALID BID)

DATE SIGNED

***City of Grand Forks
Tactical Video Phone
Bid Specifications
Request for Proposals # 2020-13***

Introduction

The purpose of this project is to obtain proposals for a Tactical Video Phone. The Grand Forks Police Department is in the process to select a tactical video phone for its Regional Negotiations Team. The specifications will be listed in this proposal and the systems submitted will need to meet the needs of the team.

Return Mailing Address and Deadline for Receipt of Proposals

Sealed bids must be received by the City of Grand Forks at the location specified below no later than **2:00 PM, CENTRAL DAYLIGHT SAVINGS TIME (CDST) on February 18th, 2020** Bids will be publicly read at the opening. Envelopes or packages containing bids must be sealed and clearly addressed as described below to ensure proper delivery and to avoid being opened by the City before the deadline for receipt:

**OFFICE OF FINANCE AND ADMINISTRATIVE SERVICES
City Hall, 255 North 4th Street
Grand Forks, North Dakota 58201-0310**

**REQUEST FOR PROPOSAL #2020-13
Tactical Video Phone
Opening Date: February 18th 2020.**

Bids may not be delivered to the City of Grand Forks orally, by facsimile transmission, by other telecommunication, or electronic means. Contractors who choose to fax or electronically transmit signed bids to a third party are solely responsible to ensure the properly sealed bid is delivered to the location indicated above by the date and time designated as the deadline for receipt of proposals. Contractors assume the risk of the method of dispatch chosen. The City of Grand Forks assumes no responsibility for delays caused by any delivery service. Late bids or amendments will not be opened or accepted for evaluation.

Grand Forks Police Department Points of Contact

For clarification or additional information regarding this Request for Proposals contact:

Lt. Dwight Love of the Grand Forks Police Department.

Office: (701) 787-8016

Cell: (701) 740-5970

Email: dlove@grandforksgov.com

*City of Grand Forks, Tactical Video Phone
Bid Specifications, Request for Proposal #2020-13*

1. GENERAL INFORMATION

1.1 Project Overview

- 1.1.1 The purpose of this project is to provide a Tactical Video Phone which will be a functional piece of equipment for each member of the Grand Forks Regional Negotiations team.
- 1.1.2 Proposals must include all materials, equipment and any required additional items needed to provide for a turn-key operation of the Tactical Video Phone selected.

1.2 Roles and Responsibilities.

- 1.2.1 The City of Grand Forks is the solicitor and will have final authority on all specifications of the equipment.
- 1.2.2 The Point of Contact and project coordinator for any questions, clarifications or comments on this requested proposal will be Lt. Dwight Love of the Grand Forks Police Department. Office number (701) 787-8016 or Cell number (701) 740-5970.
- 1.2.3 Selected bidder will be responsible for product testing before delivery and any necessary training for assembly and use.

1.3 Proposal procedures

- 1.3.1 Proposal procedures will be the responsibility of, and in accordance with established City of Grand Forks bid procedures.
- 1.3.2 Proposals will be evaluated on the basis of cost, compliance and contractor/vendor reliability.
- 1.3.3 City of Grand Forks retains the right to refuse any and all proposals.

2. GENERAL PROJECT INFORMATION

2.1 Description of Work:

- 2.1.1 Proposal will include all costs involved to provide a functional tactical video phone system for the Grand Forks Regional Negotiations Team.
- 2.1.2 **Tactical Video Phone system (example: CINT Commander II from 836 Technologies or equal product) will provide, at a minimum, the specifications listed below:**
 - 2.1.2.1 Automated dialer and recording features.
 - 2.1.2.2 Accepts all landlines, cell phones, and tactical phones.
 - 2.1.2.3 MP3 digital recordings.
 - 2.1.2.4 Instant play back of audio even while continuing to record.

***City of Grand Forks, Tactical Video Phone
Bid Specifications, Request for Proposal #2020-13***

- 2.1.2.5 Secure means of saving data and audio to CDs or DVDs for evidence with Cyclic Redundancy Check file information including date and time stamps.
- 2.1.2.6 User friendly computer interface that writes the report as the incident unfolds.
- 2.1.2.7 Easily connect to as many as fifty (50) computers via local area network to enter information and review audio files at remote locations.
- 2.1.2.8 Records management capabilities that allow the input and maintenance of all involved parties including photos. Database that maintains ongoing records and contacts of all involved parties from previous incidents.
- 2.1.2.9 Communications that allows for team members to send private instant messages, sticky notes, and voice chat with the primary negotiator.
- 2.1.2.10 Instantly updates your administrators and tactical team of command decisions via a Satellite administration window.
- 2.1.2.11 A system that can be used as a pretext phone call device for investigators.
- 2.1.2.12 Dual inputs for two negotiators to talk at the same time.
- 2.1.2.13 Third Party Intermediary input.
- 2.1.2.14 All software updates available free of charge for life.
- 2.1.2.15 No licensing fees.

3. SPECIFIC PROJECT INFORMATION

3.1 Description of Special Features to be included:

- 3.1.1 Five (5) high resolution color video cameras, infrared sensitive, with .00001 LUX lenses.
- 3.1.2 Three (3) additional video inputs for external cameras.
- 3.1.3 Four (4) Wi-Fi camera inputs with full pan, tilt, zoom (PTZ) capabilities.
- 3.1.4 Ability to record and view all cameras simultaneously in real time.
- 3.1.5 Highly sensitive covert microphone with wide spectrum of audio, and speakerphone capabilities for hand free communication with the subjects.
- 3.1.6 Military grade throw case with a clear window for viewing of the phone.
- 3.1.7 Fifty (50) feet of protective cabling.
- 3.1.8 Portable wire spool with wheels and one thousand (1000) feet of custom spec. video cable.
 - 3.1.8.1 Manufactured cable must remain flexible with heat/cold tolerances from -40 to 257+ degrees Fahrenheit.
- 3.1.9 Extended clear and uninterrupted video from the Tactical Phone with extended range up to six thousand (6000) feet by connecting additional cable spools.
- 3.1.10 Tactical Video Receiver with covert microphone output, minimum twenty-two (22) inch color video monitor, and one (1) terabyte (TB) hard disk drive (HDD). Expandable ports for additional TB HDDs.

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4. QUALIFICATION PROCEDURES

- 4.1.1 Submitting contractors/vendors shall view the system specifications to ensure thorough understanding of system requirements.
- 4.1.2 Difficulty or concerns in meeting the proposal requirements must be submitted in writing to the Grand Forks Police Department Point of Contact prior to 4:00 PM on February 14th, 2020.
- 4.1.3 Vendors shall include three (3) references.