



City of Grand Forks
Staff Report (*UPDATED FEBRUARY 18TH 2020*)
Committee of the Whole – February 10, 2020
City Council – February 18, 2020

APPROVED & ACCEPTED

by City Council

02/18/2020

Maureen Storstad

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City Auditor

Agenda Item: Bids for City Project No. 8112 – 2020 Flood Fight Assistance

Submitted by: Engineering Department, Mark S. Walker, PE (Assistant City Engineer)

Staff Recommended Action: Award contract to low bidder, R. J. Zavoral and Sons, in the amount of \$371,302 for Project No. 8112 – 2020 Flood Fight Assistance

Committee Recommended Action:

Council Action: Approved on Consent Agenda

BACKGROUND:

Bids for this project were received on February 18, 2020. A total of 3 bids were received and all were opened. The lowest bid received was from R. J. Zavoral and Sons, in the amount of \$371,302.

Annually, the City receives bids for contractor services to assist in flood fighting activities. Due to the unknown nature of any single flood event, this work is bid on a time and material basis. In regards to potential FEMA reimbursement, this is an acceptable bidding and payment method due to the emergency nature of the work.

Should City staff need assistance for flood fighting activities, staff would be able to utilize this contractor for that purpose. If no work is required of the contractor, the City's only financial obligation to the Contractor will be for reimbursement of the contractor's bond cost which will likely not exceed \$2,600. In the event that emergency assistance is needed, the contract will be in place to immediately call upon the services of the contractor.

The terms of the proposed contract with the contractor will allow City Engineering staff to direct if and when any work is to begin. Further, it allows staff to direct where the work is to be conducted and the amount of work to be completed. The contract allows staff to direct the

contractor to complete small portions of the work of this project without obligating the full amount of the bid. Actual payment to the contractor will be based upon the hours of labor and equipment utilized to complete the work as directed by the City Engineering staff.

In addition to flood preparation work, portions of this contract could be utilized for emergency debris removal and cleanup or minor debris removal and cleanup for a smaller flood event. In the event of a large flood, Public Works would likely bid a separate flood debris cleanup project.

ANALYSIS AND FINDINGS OF FACT:

- Bids were received on February 18, 2020.
- A total of 3 bids were received and all bids were opened.
- The bids received ranged from \$371,302 to \$595,550.
- The lowest bid received was from R. J. Zavoral and Sons in the amount of \$371,302.

SUPPORT MATERIALS:

- Abstract of Bids Received

Abstract of Bids Received
City Project No. 8112
2020 Flood Fight Assistance
Bid Opening 2:00 PM, Tuesday, February 18, 2020

| | | Base Bid |
|-------------------|--|-----------------|
| Contractor | | |
| 1 | Zavoral & Sons East Grand Forks, MN | \$371,302.00 |
| 2 | Gowan Construction Oslo, MN | \$375,460.00 |
| 3 | Strata Corporation Grand Forks, ND | \$595,550.00 |
| 4 | | |
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| | <i>Engineer's Estimate</i> | |