

February 3, 2020

**PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF GRAND FORKS, NORTH DAKOTA  
February 3, 2020**

The city council of the city of Grand Forks, North Dakota met in the council chambers in City Hall on Monday, February 3, 2020 at the hour of 5:30 o'clock p.m. with Mayor Brown presiding. Present at roll call were Council Members Weigel(via phone),Weber, Mock,Marshall, Sande, Vein-6; absent:Dachtler-1.

Mayor Brown announced that anyone wishing to speak to any item may do so by being recognized prior to a vote being taken on the matter, and that the meeting is being televised.

**PLEDGE OF ALLEGIANCE**

City Council led the Pledge of Allegiance.

**MAYOR'S ANNOUNCEMENT**

Mayor Brown commented on the following:

- Provided information on upcoming meetings to inform citizens on flood-related matters including flood insurance;
- Gave a brief report on the delegation trip to the 16<sup>th</sup> Air Force in San Antonio;
- Invited all to watch the upcoming State of the City on February 21;
- Congratulated Red River on their recent theater performances;
- Expressed condolences to the family of past-City Council Member Neome Bushaw.

**UPDATE – 2020 CENSUS**

Pete Haga, Community Government Relations Officer, give a brief update on preparation for the 2020 Census count. Making sure that all citizens are counted is a priority, as it affects the amount of federal aid funds that the City is able to receive for the next 10 years. He noted that the information collected is not shared with any other agency or city government. He provided information on ways that the city is helping the Complete Count initiative such as participation on committees, a bus wrap, and mural to educate and encourage all to participate.

**LEAD AND COPPER PROPOSED RULE CHANGE**

Melanie Parvey, Water Works Director, informed the City Council on a proposed federal change related to lead and copper detected in water and water lines in the community. Cities throughout the state have been working together on comments to provide to EPA related to the proposed change which would change the responsibility to the city for some including schools and daycares, but the pipes would continue to be privately owned, also change relating to sampling, and mitigation efforts are in the proposed rule change.

**PROCLAMATION – FREEDOM WEEK, FEBRUARY 10-15, 2020**

Mayor Brown read a proclamation designating the week of February 10-15, 2020 as Freedom Week.

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APPROVE RENDEZVOUS REGION TOURISM COUNCIL  
FUNDING REQUEST

The staff report from the community development director, relating to Rendezvous Region Tourism Council (RRTC) Funding Request, with a recommendation to approve support in the amount of \$10,000 from Fund 2163 through the GGF Convention and Visitors Bureau.

It was moved by Council Member Weber and seconded by Council Member Mock that this recommendation be approved. Motion carried unanimously.

APPROVE SOLE SOURCE PURCHASE OF  
RESCUEONE CONNECTOR BOAT PACKAGE

The staff report from the fire department relating to sole source purchase request for a RescueONE Connector Boat Package, with a recommendation to approve the purchase with MilPRO Marine LLC in the amount of \$34,120.00 along with associated equipment in a total not to exceed amount of \$40,575.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

ADOPT BANK OF ND SUPPLEMENTAL RESOLUTION RELATING TO  
2016 REVENUE BOND AND IMPROVEMENT BOND

The staff report from the finance department relating to Bank of North Dakota (BND) Supplemental Resolution – 2016 Revenue Bond/Improvement Bond, with a recommendation to approve the amended and restated loan agreement and adopt supplemental resolution approving an increase in the 2016 Revenue Bond of \$1,820,011 with a corresponding decrease in the 2016 Improvement Bond of \$1,820,011.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved and the supplemental resolution adopted. Motion carried unanimously.

ADOPT RESOLUTION CREATING SPECIAL ASSESSMENT  
DISTRICT, APPROVE ENGINEER'S REPORT AND ADOPT  
RESOLUTION OF NECESSITY FOR PAVING PROJECT NO.  
8157, DISTRICT NO. 742

The staff report from the engineering department relating to creation of special assessment district for Project No. 8157, District No. 742, Reconstruction of S 12<sup>th</sup> St from 17<sup>th</sup> Ave S to Park Dr, with a recommendation to create the special assessment district, approve the engineer's report, authorize staff to prepare plans and specifications.

Council Member Sande introduced a resolution to create the special assessment district, which was presented and read.

The city auditor presented the engineer's report on Project No. 8157, District No. 742.

Council Member Sande introduced a resolution of necessity for Project No. 8157, District No. 742, which was presented and read.

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It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation and the engineer's report be approved and the resolution creating the special assessment district and the resolution of necessity for Project No. 8157, District No. 742 be adopted. Upon call for the question, the following voted "aye": Weigel, Weber, Mock, Marshall, Sande, Vein – 6; voting "nay": none. Mayor Brown declared the motion passed and the resolutions adopted.

APPROVE PLANS AND SPECIFICATIONS FOR  
PROJECT NO. 8122, 2020 ADPHALT STREET REPAIRS

The staff report from the engineering department relating to plans and specifications for Project No. 8122, 2020 Asphalt Street Repairs, with a recommendation to approve the plans and specifications.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

APPROVE PLANS AND SPECIFICATIONS FOR  
PROJECT NO. 7886, MILL & OVERLAY N 5<sup>TH</sup> ST  
(DEMERS AVE TO GATEWAY DRIVE)

The staff report from the engineering department relating to plans and specifications for Project No. 7886, Mill & Overlay, Concrete Pavement Repair, and Reconstruction of N 5<sup>th</sup> St from DeMers Avenue to Gateway Drive, with a recommendation to approve the plans and specifications.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

APPROVE PLANS AND SPECIFICATIONS FOR  
PROJECT NO. 7956, ADA SIDEWALK CURB RAMPS  
ON WASHINGTON STREET (HAMMERLING TO 8<sup>TH</sup> AVE N

The staff report from the engineering department relating to plans and specifications from Project No. 7956, ADA Sidewalk Curb Ramps on Washington Street from Hammerling Avenue to 8<sup>th</sup> Avenue North, with a recommendation to approve the plans and specifications.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

APPROVE PLANS & SPECIFICATIONS FOR  
PROJECT NO. 8166, 2020 WATERMAIN REPLACEMENT

The staff report from the engineering department relating to plans and specifications from Project No. 8166, 2020 Watermain Replacement, with a recommendation to approve the plans and specifications.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

AWARD CONTRACT FOR PROJECT NO. 8116,

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2020 SANITARY SEWER REPAIRS, PROJECT  
NO. 8117, 2020 WATERMAIN REPAIRS, AND  
PROJECT NO. 8118, 2020 STORM SEWER REPAIRS

The staff report from the engineering department relating to bids for Project No. 8116, 2020 Sanitary Sewer Repairs, Project No. 8117, 2020 Watermain Repairs, and Project No. 8118, 2020 Storm Sewer Repairs, with a recommendation to award the contract to low bidder, Taggart Contracting, Inc. in the amount of \$88,934.00, \$39,45000, and \$161,300.00, respectively; for a total bid of \$289,684.00 and approve any necessary budget amendments.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

APPROVE PRELIMINARY ENGINEERING  
SERVICES AGREEMENT FOR PROJECT  
NO. 8048, RECONSTRUCTION OF N 3<sup>RD</sup> STREET  
(UNIVERSITY TO DEMERS AVENUE)

The staff report from the engineering department relating to a preliminary engineering services agreement for Project No. 8048, Reconstruction of N 3<sup>rd</sup> Street from University to DeMers Avenue, with a recommendation to approve the agreement with CPS, Ltd. in the amount of \$631,955.92.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried unanimously.

APPROVE PRELIMINARY ENGINEERING  
SERVICES CONTRACT FOR PROJECT NO.  
8199, 2020 WASTEWATER TREATMENT  
PLANT FACILITY PLAN – PROCESS AND  
BIOSOLIDS MANAGEMENT

The staff report from the engineering department relating to an engineering services contract for Project No. 8199, 2020 Wastewater Treatment Plant Facility Plan – Process and Biosolids Management, with a recommendation to approve the agreement with AE2S in the amount of \$130,000.

It was moved by Council Member Sande and seconded by Council Member Marshall to recuse Council Members Mock and Vein from voting on this item. Motion carried unanimously.

It was moved by Council Member Sande and seconded by Council Member Marshall that this recommendation be approved. Motion carried 4 votes affirmative, with Council Members Mock and Vein recused.

APPROVE BILL LISTING AND ENGINEERS ESTIMATES

Vendor Payment Listing 20-03, dated February 3, 2020 totaling \$1,557,013.95, and engineers estimate dated January 31, 2020 totaling \$4,086,805.93 were presented and read.

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It was moved by Council Member Marshall and seconded by Council Member Mock that these bills be allowed and that the city auditor be authorized to issue warrants in payment of the same. Upon roll call the following voted “aye”: Council Members Weigel, Weber, Mock, Marshall, Sande, Vein – 6; voting “nay”: none. Mayor Brown declared the motion carried and the bills ordered paid.

APPROVE MINUTES – JANUARY 6, 2020

Typewritten copies of the minutes from the city council meeting held on January 6, 2020 were presented and read. It was moved by Council Member Weber and seconded by Council Member Mock that this recommendation be approved. Motion carried unanimously.

CITY ADMINISTRATOR COMMENTS

Todd Feland, City Administrator, commented regarding the collaboration of city staff to provide testimony to the interim taxation committee this past week and Maureen Storstad, Finance Director, and Al Grasser, City Engineer, did an excellent job. Maureen provided a summary of the information presented regarding special assessments and how they are used for financing infrastructure installation and repairs. The interim committee was considering whether use of special assessments was the best way to fund these items or if perhaps a utility infrastructure tax or fee would be better. Grand Forks along with other cities provided information to the committee. At the conclusion of the meeting consensus of the committee was that special assessments was a valid tool and that their study of the matter was concluded. Storstad noted that does not mean that the discussion couldn't be revived at a later time or in the next session, but for now the issue appears to be closed.

ADJOURN

It was moved by Council Member Sande and seconded by Council Member Vein that we adjourn at 6:20 p.m. Motion carried unanimously.

Respectfully submitted,

Maureen Storstad  
City Auditor

Approved:

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Michael R. Brown, Mayor

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