



City of Grand Forks  
Staff Report  
Committee of the Whole – March 9, 2020  
City Council – March 16, 2020

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**Agenda Item:** 2019 Consolidated Annual Performance and Evaluation Report (CAPER)

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**Submitted By:** Meredith Richards, Community Development Director

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**Staff Recommended Action:** Hold a public hearing on the 2019 CAPER on March 16

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**Committee Recommended Action:**

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**Council Action:**

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**BACKGROUND:**

The Consolidated Plan is the City's overall strategy for using US Department of Housing and Urban Development (HUD) funds for a five-year period. Each year, the City must submit to HUD an annual report on its progress in implementing its Consolidated Plan. This report, the Consolidated Annual Performance and Evaluation Report (CAPER), evaluates activities undertaken in 2019, focusing on the City's use of Community Development Block Grant (CDBG) funds.

Part of the evaluation process is soliciting public input, which includes holding a public hearing to receive it. This is the only action required of City Council. Following the public hearing, the City will submit the final CAPER, including any comments received, to HUD.

**FINDINGS AND ANALYSIS:**

- HUD requires the City to prepare an annual report (CAPER) evaluating its progress in implementing the Consolidated Plan. It is submitted electronically using software with a prescribed format. The 2019 CAPER reports on actions taken in the final year of Grand Forks' 2015-19 Consolidated Plan.
- Notice of the availability of the CAPER and the March 16 public hearing were advertised in *The Herald*.
- The CAPER is due to HUD by April 1.

**SUPPORT MATERIALS:**

- Please see <https://www.grandforksgov.com/home/showdocument?id=32923>