



City of Grand Forks  
Staff Report

Committee of the Whole – February 24, 2020  
City Council – March 2, 2020

**APPROVED & ACCEPTED**  
by City Council

03/02/2020

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** Plans and Specifications for City Project No. 8120 – 2020 Sidewalks & City Project No. 8121 – 2020 ADA Curb Ramps

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**Submitted by:** Engineering Department, Christian Danielson (Project Engineer)  
Edward Liberman (Assistant City Engineer)

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**Staff Recommended Action:** **Approve Plans and Specifications for City Projects:**  
**No. 8120 – 2020 Sidewalks**  
**No. 8121 – ADA Curb Ramps**

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**Committee Recommended Action:** Referred to City Council with recommendation to approve.  
Motion carried unanimously.

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**Council Action:** Approved unanimously on consent agenda

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**BACKGROUND:**

The City annually bids a sidewalk project and an ADA (American's with Disabilities Act) curb ramp project. The purpose of both projects is to install new concrete sidewalks and ADA curb ramps in newly developed areas or in locations where the existing sidewalk or curb ramp is in poor or unsafe condition.

Historically, the sidewalk project and ADA curb ramp project have been bid in two separate contracts. However, in recent years there have been a high number of requests for sidewalk installations, causing some sidewalks to be installed under the ADA curb ramp project. Because the work encompassed under the two projects is similar (overlapping in some places), the two projects have been combined into one contract this year for simplicity. The combination of these projects is also expected to draw lower prices across both projects due to economy of scale.

The quantity of work to be expected for Project 8120 – 2020 Sidewalks, is based on an estimate of citizen requests along with areas identified by the Engineering Department that are in need of installation or replacement. Sidewalks that have been requested by citizens for repair will be individually assessed to the property owner. Sidewalks that have been recognized by the Engineering Department as in need of repair will be added to a list. Upon Council approval of

this list, properties adjacent to those sidewalks will be notified of the need to repair the sidewalk and that the work will be special assessed to their property. The property owners will be given the opportunity to repair the sidewalk themselves prior to repairing it as part of this project.

The Engineering Department has also historically worked with the Park District to utilize the annual Sidewalk contract to construct and repair sidewalks and other concrete surfaces within the City Parks. This work has been accounted for under Project 8120 – 2020 Sidewalks and has been estimated based on current requests from the Park District and past years to quantify the amount of work that can be expected. Work to be completed in City parks will be funded by the Park District.

New ADA curb ramps to be installed under Project 8121 – 2020 ADA Curb Ramps will be identified by the Engineering Department. All new ramps are constructed to meet the current standards of the ADA. Any necessary sidewalk installation that is completed due to a new ADA curb ramp will be paid for under Project 8121 – 2020 ADA Curb Ramps, and therefore will not be special assessed to the adjacent property owner. The actual quantities of work done under this project will be controlled to keep the cost within the budgeted amount of \$50,000.

#### **ANALYSIS AND FINDINGS OF FACT:**

- The projects are scheduled to be bid on March 16, 2020
- Approval of the Bids is currently scheduled for the March 23, 2020 Committee of the Whole and the April 6, 2020 Council.
- Funding for Project 8121 – 2020 ADA Curb Ramps will come from Fund 4891 – Sidewalk Repair

#### **SUPPORT MATERIALS:**

- Copy of page 330 of the 2020 Budget Book showing funding source for Project 8121 – ADA Curb Ramps



# Sidewalk Repair

G/L Account	Account Description	2017 Amended Budget	2017 Actual Amount	2018 Amended Budget	2018 Actual Amount	2019 Adopted Budget	2020 Adopted Budget
Fund <b>4891 - Sidewalk Repair</b>							
EXPENSE							
Department <b>100 - Expenditures</b>							
Capital Outlay							
4891.100 650.0010	Work In Progress	50,000.00	35,397.01	50,000.00	79.78	50,000.00	50,000.00
<i>Capital Outlay Totals</i>		\$50,000.00	\$35,397.01	\$50,000.00	\$79.78	\$50,000.00	\$50,000.00
<i>Extraordinary Expense</i>							
4891.100 994.0000	Unrealized Loss on Invest	.00	46.78	.00	45.42	.00	.00
<i>Extraordinary Expense Totals</i>		\$0.00	\$46.78	\$0.00	\$45.42	\$0.00	\$0.00
<b>EXPENSE TOTALS</b>		\$50,000.00	\$35,443.79	\$50,000.00	\$125.20	\$50,000.00	\$50,000.00
Fund <b>4891 - Sidewalk Repair Totals</b>							
<b>REVENUE TOTALS</b>		\$50,000.00	\$43,219.56	\$50,000.00	\$25,428.99	\$50,000.00	\$50,000.00
<b>EXPENSE TOTALS</b>		\$50,000.00	\$35,443.79	\$50,000.00	\$125.20	\$50,000.00	\$50,000.00
Fund <b>4891 - Sidewalk Repair Totals</b>		\$0.00	\$7,775.77	\$0.00	\$25,303.79	\$0.00	\$0.00