

**MINUTES/FINANCE COMMITTEE**

**Monday, July 14, 1997 - 1:30 p.m.**

Members present: Carpenter, Babinchak, Bakken, Hamerlik.

1. Matter of contract with Office of State Tax Commissioner to administer city sales tax for 1997-99 biennium.

John Schmisek, city auditor, presented matter of contract with State Tax Department to collect our sales tax for us, that fee for last biennium was \$155,688.00, and our fee is based on \$50 per permit holder, the new fee is \$158,500 or an increase of \$2,812 and was asking for approval. It was noted that the two methods of collecting were based on 4% or \$50 per permit holder and committee reviewed sales tax summary.

Howard Swanson, city attorney, pointed out that in paragraph 1. of the contract it refers to Ordinance No. 2607.1 which is only a portion of city's sales tax and might be interpreted to not apply to all the taxes, and will redraft.

Moved by Bakken and Babinchak to authorize proper City officials

to sign contract with State Tax Department for collection of sales tax, subject to review and approval of the city attorney. Motion carried.

Mr. Schmisek reported for committee's information that they have been notified of what they will receive for month in July, \$1.11 million, that compares to last July of \$616,000, that last month down about 12% year to date and have now caught that up and expect that to reverse and go ahead over next few months.

2. Matter of request from Region IV Children's Services Coordinating Committee (Families First) for free office space in City Center mall (space behind Community Violence Intervention Center).

Dick Jackson, City Center Mall Mgr., reported that Community Violence Intervention Center started moving in today; that area this group asking for was left unfinished; some work left on elevator, boiler not repairable, etc. Mr. Jackson asked how much money City would want to spend. Mr. Schmisek stated there's a point of whether City is going to collect rent again and another point is that they are uncertain of status of these buildings. Hamerlik stated it was premature to take any action, and moved to table indefinitely; the motion was seconded by Bakken. Motion carried.

3. Matter of restructuring standing committees.

It was noted that this matter had been referred because of vacancy on public safety committee the matter of possibly combining public safety committee and urban development and shifting of members had been referred to all committees by Council Member Beyer. It was also noted that because of number of items handled by public service they felt they should remain at four members. Carpenter stated he wasn't sure now was the time to be looking at

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restructuring committees if looking at restructuring city govern-ment as a whole. It was also noted if look at overall structure the entire committee structure may change. Mr. Swanson stated that with vacancy on council dictates vacancy on committee, could put that vacancy in any committee, would be council decision by virtue of assignment of members to the various committees.

After further discussion it was moved by Babinchak and Carpenter to receive and file. Motion carried.

4. Matter of review of job description for chief of police.

Hamerlik stated that since committee of the whole referred matter re. chief of police job description to this committee, should make statement for the record. Carpenter stated that re. matter of police chief job description it was consensus of committee to ask Dan Gordon to meet with city attorney to make necessary changes to the job description to make it available for contract basis, that this will come back to the finance committee for a 6:30 meeting next Monday night.

Moved by Hamerlik and Bakken to adjourn; meeting adjourned at 1:50 p.m.

Alice Fontaine  
City Clerk

Dated: 7/15/97.