

SPECIAL ASSESSMENT COMMISSION MEETING

Minutes

Thursday, March 21st, 2024 – 10:30 a.m. - 2nd Floor Conference Room and Teams

Commission Member Present: Allan Page, Brian Poykko, Emily Fossen

Finance Department: Samantha Bergan, Stefanie Coleman

Engineering Staff: Rachel Bremer, Shane Duchscher

1. Approve Minutes

a. January 17th, 2024 – Special Assessment Commission Meeting

Motion by Fossen, second by Poykko to table minutes until the next meeting.

Aye: All. Motion Carried

b. February 23rd, 2024 – Special Assessment Commission Meeting

Motion by Fossen, second by Poykko to approve minutes with change in the description of benefit from effective frontage to lineal footage.

Aye: All. Motion Carried.

2. Assign Benefit to the following projects:

a. Project #8811.00, District #604 – 2nd Ave N Storm Sewer (Columbia Rd – N 25th St).

Project location area consists of 2nd Ave N (Columbia Rd to N 25th St)

To serve the following platted lands to the City of Grand Forks: Lots 1, 2 & 3, Block 1, Memorial Stadium Resubdivision; Lots 1 & 2, Block 1, Memorial Village First Addition; Lots 14, 15, 16, 17, 18 & 19, Block 1, University Park Addition.

The benefit for the project is to provide a safe and sanitary disposal of human waste and other materials to be transported for treatment to the wastewater facility. Based on these factors, we anticipate that the benefits will exceed the cost of the project.

The map of the project was presented by the Finance and Engineering Departments.

Motion by Fossen, Second by Poykko to assign benefit as follows:

- **The commissioners assigned benefit to the district based on square footage of the drainage area.**
- **Lot 1, Block 1, Memorial Village First Addition, received benefit for 136,720 sq ft.**
- **Lot 2, Block 1, Memorial Village First Addition, received benefit for 88,272 sq ft.**
- **Lot 1, Block 1, Memorial Stadium Resubdivision, received benefit for 289,816 sq ft.**
- **Lot 2, Block 1, Memorial Stadium Resubdivision, received benefit for 30,865 sq ft.**
- **Lot 3, Block 1, Memorial Stadium Resubdivision, received zero benefit from this project.**
- **Lots 14-19, Block 1, University Park Addition, received benefit for 3,435 sq ft.**

Meeting adjourned at 10:47 a.m.

Respectfully submitted,

Stefanie Coleman
Accountant – Special Assessments