

SPECIAL ASSESSMENT COMMISSION MEETING
Minutes

Thursday, January 23rd, 2025 – 3:00 p.m. - Griggs Boardroom and Teams

Commission Members Present: Allen Page, Brian Poykko, Emily Fossen

Finance Departments: Samantha Bergan, Stefanie Coleman

Engineering Staff: Rachel Bremer

1. Approve Minutes

a. January 9th, 2025 – Special Assessment Commission Meeting

Motion by Fossen, second by Page to approve minute with change to the benefit description on the storm sewer project.

Aye: All. Motion Carried

2. Assign Benefit to the following projects:

a. Project #8916.00, District #611 - UND Pond Outfall on N 25th St (2nd Ave N - University Ave)

Project location area consists of area on N 25th St between 2nd Ave N and University Ave.

To serve the following platted lands to the City of Grand Forks: Lots 1, 2 & 3, Block 1, Memorial Stadium Resubdivision; Lots 1 & 2, Block 1, Memorial Village First Addition; Lots 14 - 19, Block 1, University Park Addition.

The benefits received from the project are to allow drainage to public and private property to include streets, allow increased impervious surface areas caused by development, safely conveys storm water from the benefiting area and provides sanitary method of moving storm water. Based on these factors, we anticipate that the benefits will exceed the cost of the project.

The maps of the project were presented by the Finance and Engineering Departments.

Motion by Fossen, second Page, to assign benefit, pending a positive cost benefit analysis is presented by city staff at the time of bid, as follows:

- **The Commissioners assigned full benefit to the district based on square footage of the drainage benefit.**
- **Lot 3, Block 1, Memorial Stadium Resubdivision received zero benefit.**
- **Lot 1, Block 1, Memorial Village First Addition, received full benefit for 136,720 sq ft.**
- **Lot 2, Block 1, Memorial Village First Addition, received full benefit for the entire lot, or 88,900 sq ft.**
- **Lots 14-19, Block 1, University Park Addition, received full benefit for 3,435 sq ft.**
- **Lot 1, Block 1, Memorial Stadium Resubdivision, received full benefit for 654,020 sq ft.**
- **Lot 2, Block 1, Memorial Stadium Resubdivision, received full benefit for 30,865 sq ft.**

Meeting adjourned at 3:06 p.m.

Respectfully submitted,

Stefanie Coleman
Accountant – Special Assessments