



City of Grand Forks

Staff Report

Committee of the Whole - June 23, 2025

City Council - July 7, 2025

**APPROVED & ACCEPTED**

*by City Council*

07/07/2025

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** Purchase of Non-Revenue Service Vehicle from State Bid and disposing of replaced vehicles on GovDeals.

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**Submitted by:** Dale Bergman, Public Transportation Division Director  
Kristi Slominski, Interim Manager

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**Staff Recommended Action:** Approve Cities Area Transit (CAT) to purchase replacement non-revenue service vehicles and to dispose of replaced vehicles on GovDeals.

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**Committee Recommended Action:** Motion by Osowski, second by Lunski to move agenda item to City Council with a recommendation to approve. Motion carried unanimously.

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**Council Action:** Motion by Berg, second by Lunski to approve on consent agenda. Motion carried unanimously.

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## **BACKGROUND:**

The Cities Area Transit is requesting approval to purchase three replacement non-revenue service vehicles from the North Dakota State Bid list using FTA grant ND-2021-007 at an 80% Federal match and a 20% local match. Two vehicles purchased will be the 2025 Ford Escape, and one vehicle will be the 2025 GMC Sierra 3500 pickup. The current vehicles have exceeded their life cycle and need to be replaced.

## **ANALYSIS AND FINDINGS OF FACT:**

The two Ford Escape vehicles will be purchased off of the North Dakota State Bid contract. These vehicles are 2025 vehicles with optional floor mats at a cost of \$33,121 each for a total cost of \$66,242 with expected delivery in September. The Federal amount will be \$52,993 and the local match portion will be \$13,249. The two vehicles to be replaced are a 2010 Ford Fusion and a 2007 Kia Sportage. These vehicles would be paid for out of the Cities Area Transit budget

The other vehicle to be purchased off the State Bid is a 2025 GMC Sierra 3500. This vehicle will be set up to transfer the plow from the other pickup and will be used with the current sanding box for light duty sanding of bus stops and the options for floor mats and plow package. The current price of the vehicle will be \$52,714. The Federal amount will be \$42,171 and the local match portion will be \$10,543. This vehicle will replace a 2011 Ford F-250 that has exceeded its lifecycle.

Staff would like to have permission to dispose of the old vehicles on GovDeals once the replacement vehicles are ready.

**SUPPORT MATERIALS:**

- North Dakota State Bid Documentation



**FLEET DEPARTMENT**  
**2228 COLLEGE WAY, PO Box 338**  
**FERGUS FALLS, MN 56538-0338**  
**PHONE: 218-998-8865**  
**TOLL FREE: 800-477-3013 EXT. 8865**  
 mlarson@nelsonfleet.com

**VEHICLE QUOTE NUMBER F SSP13-4**

**Sold To:** Grand Forks  
**Attn:** Dale Bergman  
**Address:** 255 N 4th St  
 Grand Forks, ND 58203

**Date:** 6/9/2025  
**Phone:** 701-746-2590  
**FAX:**  
**Salesperson:** Melissa Larson  
 0

**Key Code:**

Stock No:	Year	Make	Model	New/Used	Vehicle ID Number
SSP13-4	2025	Ford	Escape ST Select AWD Color: TBD	New	

Price of Vehicle:	<i>Per ND Spec: SSP13-4</i>	\$32,921.00
Options & Extras:		\$200.00
WeatherTech All Weather Floor Mats(Front and Rear)		\$200.00

*Delivery Included*

\$33,121.00

Trade - In:

Total Cash Price:  
**Terms: Net 30 days**

\$33,121.00 EACH  
**\$66,242.00 TOTAL**

**Your Purchase Order #**

**QUANTITY OF 2**

**Project #**

**IFB 110.7-24-058**

***Thanks for your business!***

Ship To / Lessee / End User: Grand Forks  
 Attn: Dale Bergman  
 Cities Area Transit  
 Address: 255 N 4th St  
 Grand Forks, ND 58203

**FAX:**  
**Phone:** 701-746-2590  
**email:** dbergman@grandforksgov.com

**Signed:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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**2228 COLLEGE WAY, PO Box 338**  
**FERGUS FALLS, MN 56538-0338**  
**PHONE: 218-998-8865**  
**TOLL FREE: 800-477-3013 EXT. 8865**  
[mlarson@nelsonfleet.com](mailto:mlarson@nelsonfleet.com)

**VEHICLE QUOTE NUMBER SSP4-19**

**Sold To:** Grand Forks  
**Attn:** Dale Bergman  
**Address:** 255 N 4th St  
 Grand Forks, ND 58203

**Date:** 6/9/2025  
**Phone:** 701-746-2590  
**FAX:**  
**Salesperson:** Melissa Larson  
 0

**Key Code:**

Stock No:	Year	Make	Model	New/Used	Vehicle ID Number
SSP4-19	2025	GMC Sierra	3500 4WD Double Cab 8' Box Color: TBD	New	

Price of Vehicle: *Per ND Spec: SSP4-19* \$49,038.00

Options & Extras: \$965.91

VYU Snow Plow Prep Package	\$271.92
CGN Spray-in Bedliner	\$493.99
WeatherTech All Weather Floor Mats(Front and Rear)	\$200.00

*Delivery Included to Grand Forks* \$55.00

Subtotal: \$50,058.91

Trade - In:

Total Cash Price: **\$50,058.91**

**Terms: Net 30 days**

**Your Purchase Order #** **Project #** **IFB 110.7-24-064**

***Thanks for your business!***

Ship To / Lessee / End User: Grand Forks  
 Attn: Dale Bergman  
 Cities Area Transit  
 Address: 255 N 4th St  
 Grand Forks, ND 58203

FAX:  
 Phone: 701-746-2590  
 email: [dbergman@grandforksgov.com](mailto:dbergman@grandforksgov.com)

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

BERT'S TRUCK EQUIPMENT INC  
 PO BOX 476  
 EAST GRAND FORKS MN 56721  
 Phone: 218-773-1194

Invoice: QUOTEJB5  
 Date: 06/11/25

Bill to: 1570  
 Sold to: 1570  
 GRAND FORKS CITY  
 PO BOX 5200  
 GRAND FORKS ND 58206-5200

Sales Rep: JESSE BAKKEN  
 Ship to:  
 GRAND FORKS CITY BUS  
 724 1 47TH ST  
 GRAND FORKS ND 58203

Cust PO:  
 Comment: INSTALL BOSS MOUNT & WIRING

Terms: N10  
 Ship Via:

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Make : CHEVY                      Year: 2026                      Unit :  
 Model: 3500                      VIN :                              Fleet:

Part No	Description	Qty Ord	Qty Shp	UOM	Price	Extended
BOSLTA15350	UC/RT3,GM 25/3500 20-24	1.00		EA	820.00	820.00
BOSMSC25000	WIRING KIT,RT3 SH2,12V	1.00		EA	410.00	410.00
BOSMSC28250	LIGHT ADPTR GM 1500 22.5+/H 24+	1.00		EA	229.00	229.00
LABOR	NEW INSTALL LABOR	10.00		HR	115.00	1,150.00
SUPPLIES	SHOP SUPPLIES	1.00		EA	46.00	46.00

INSTALL BOSS MOUNT & WIRING ON CUSTOMERS PICKUP.

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Subtotal                2,655.00
Freight                  0.00
EXEMPT Sales Tax        0.00
Excise Tax               0.00
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Order Total              2,655.00
Amount Paid              0.00
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Amount Due               2,655.00

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