

MINUTES

Grand Forks Civil Service Commission February 13, 2025, Scheduled Meeting

Chairperson LaHaise called the Grand Forks Civil Service Commission meeting to order at 9:30 AM. Commissioners Nies, Reitmeier and Svoboda were present.

APPROVAL OF MINUTES

A motion was made by Commissioner Nies to approve the minutes from the January 9, 2025, Grand Forks Civil Service Commission meeting. The motion to approve was seconded by Commissioner Svoboda. A vote was taken, and all were in favor, motion carried.

ELIGIBILITY REGISTERS

Public Health Nurse

The Public Health Department, recommended establishing the Public Health Nurse position Eligibility Register at 81.000 points which includes 3 candidates on the register. Ashley Krone, Public Health Team Leader, provided background on the hiring process, applicant qualifications, and an explanation of why they were requesting the eligibility register be established at the requested cut off. Commissioner Reitmeier moved to approve and establish the register at 81.000 points and place 3 candidates on the register. Commissioner Nies seconded the motion. A vote was taken, and all were in favor, motion carried.

Emma Alexander
Kayde Lengowski
Odele Rajpathy

Firefighter

The Fire Department, recommended establishing the Firefighter position Eligibility Register at 86.000 points which includes 4 candidates on the register. Fire Chief Gary Lorenz, provided background on the hiring process which included an online exam, physical agility test, and an interview, applicant qualifications, and an explanation of why they were requesting the eligibility register be established at the requested cut off. Commissioner Svoboda moved to approve and establish the register at 86.000 points and place 4 candidates on the register. Commissioner Nies seconded the motion. A vote was taken, and all were in favor, motion carried.

Casey Zimmerman
Matt Hjelmstad
Parker Beighley
Caleb Kartes

REASSIGNMENT REGISTERS

Fire Marshal

The Fire department recommended establishing the Fire Marshal position Reassignment Register at 76.545 points which includes 2 candidates on the register. Fire Chief Gary Lorenz provided background on the hiring process, which included 2 internal applicants, applicant qualifications, and an explanation of why they were requesting the reassignment register be established at the requested cut off. Commissioner Svoboda moved to approve and establish the register at 76.545 points and place 2 candidates on the register. Commissioner Nies seconded the motion. A vote was taken, and all were in favor, motion carried.

Rodney Freitag
Matthew Hageman

Deputy Fire Marshal

The Fire department recommended establishing the Deputy Fire Marshal position Reassignment Register at 80.725 points which includes 2 candidates on the register. Fire Chief Gary Lorenz provided background on the hiring process, which included 2 internal applicants, applicant qualifications, and an explanation of why they were requesting the reassignment register be established at the requested cut off. Commissioner Nies moved to approve and establish the register at 80.725 points and place 2 candidates on the register. Commissioner Svoboda seconded the motion. A vote was taken, and all were in favor, motion carried.

Scott Nelson
Leith Rodgers

Public Safety Telecommunicator

The PSAP department recommended establishing the Public Safety Telecommunicator position Reassignment Register at 95.000 points which includes 2 candidates on the register. Shannon LaHaise, 911 Center Director, provided background on the hiring process, which included 2 internal applicants, applicant qualifications, and an explanation of why they were requesting the reassignment register be established at the requested cut off. Commissioner Nies moved to approve and establish the register at 95.000 points and place 2 candidates on the register. Commissioner Reitmeier seconded the motion. A vote was taken, and all were in favor, motion carried.

Marissa Watling
Gabrielle Arango

A motion was made by Commissioner Reitmeier to adjourn the meeting; it was seconded by Commissioner Svoboda. A vote was taken, and all were in favor, motion carried, and the meeting was adjourned at approximately 9:42 A.M.

Minutes prepared by Gretchen Guetter, Human Resources.

Respectfully submitted,



Tangee Bouvette
Human Resources Director