

# TASK ORDER NO. 8959

This is Task Order No. **8959**, consisting of 4 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated **April 3, 2023**, Owner and Engineer agree as follows:

## 1. TASK ORDER DATA

a.	Effective Date of Task Order:	<b>7/21/2025</b>
b.	Owner:	<b>City of Grand Forks, North Dakota</b>
c.	Engineer:	<b>Houston Engineering, Inc.</b>
d.	Specific Project (title)	<b>Preliminary Engineering for S 48<sup>th</sup> St and S 42<sup>nd</sup> St</b>
e.	Specific Project (description):	<b>Preliminary Engineering</b>
f.	Related Task Orders	<b>N/A</b>

## 2. BASELINE INFORMATION

**Baseline Information.** Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title:	Preliminary Engineering for S 48 <sup>th</sup> St and S 42 <sup>nd</sup> St
Description of Improvements:	Preliminary Engineering services for S 48 <sup>th</sup> St from 32 <sup>nd</sup> Ave S to 62 <sup>nd</sup> Ave S, S 42 <sup>nd</sup> St from 40 <sup>th</sup> Ave S to 62 <sup>nd</sup> Ave S, and surrounding areas in Section 19 and Section 30 – Grand Forks Township
Prior Studies, Reports, Plans:	Interchange Justification Report – 47 <sup>th</sup> Avenue South at Interstate 29 (February 22, 2024)   Documented CATEX – Grand Forks New Southside Interchange (October 2023)   Development Plan - Opportunity Park (July 2018)
Known Design Standards:	City of Grand Forks   NDDOT Design Manual

Task Order 8959.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.  
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,  
and American Society of Civil Engineers. All rights reserved.

**3. SERVICES OF ENGINEER (“SCOPE”)**

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:
  - 1. Exhibit A to Task Order, “Engineer's Services for Task Order,” as attached to this specific Task Order.
- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.
- C. Resident Project Representative (RPR) Services:
  - 1. Not included.
- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

**4. DELIVERABLES SCHEDULE**

- A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with the schedule shown in item 6. below.

**5. ADDITIONS TO OWNER'S RESPONSIBILITIES**

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order:

**6. TASK ORDER SCHEDULE**

- A. The parties shall meet the following schedule, unless otherwise approved in writing by the Owner:

<b>Date</b>	<b>Action / Milestone</b>	<b>Comment</b>
1/1/2026	Preliminary Engineering	
10/31/2026	Right of Way Services	

**7. ENGINEER'S COMPENSATION**

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services	\$349,033.98	Cost Plus Fix Fee

C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total compensation amount unless approved in writing by the Owner.

**8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:**

A. SRF Consulting Group

**9. EXHIBITS AND ATTACHMENTS:**

A. Exhibit A to Task Order—Engineer's Services Under Task Order

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER:

By: \_\_\_\_\_

Print Name: Brandon Bochenski

Title: Mayor

Date Signed: \_\_\_\_\_

ENGINEER:

By: \_\_\_\_\_

Print Name: Jeremy McLaughlin

Title: Senior Civil Engineer | Vice President

Date Signed: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Print Name: Maureen Storstad

Title: City Auditor

By: \_\_\_\_\_

Print Name: Kelby Laxdal

Title: Civil Engineer | Principal

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: David Kuharenko

Title: Assistant City Engineer

Address: 255 North 4<sup>th</sup> Street  
Grand Forks, ND 58203

E-Mail Address: dkuharenko@grandforksgov.com

Phone: 701-746-2649

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Deon Wawrzyniak

Title: Senior Civil Engineer | BD Leader

Address: 4399 South Columbia Road  
Suite 101  
Grand Forks, ND 58201

E-Mail Address: dwawrzyniak@houstoneng.com

Phone: 701-732-3847

# EXHIBITS TO TASK ORDER

## TABLE OF CONTENTS

EXHIBIT A—ENGINEER'S SERVICES UNDER TASK ORDER

**Exhibit A Table of Contents**

Article 1— BASIC SERVICES .....1  
    1.01 Management of Engineering Services .....1  
    1.02 Study and Report Phase .....1  
    1.03 Preliminary Design Phase .....4  
Article 2— ADDITIONAL SERVICES .....7  
    2.01 Additional Services Not Requiring Owner’s Written Authorization .....7  
    2.02 Additional Services Requiring Owner’s Written Authorization .....9

Article 1 of the Main Agreement, Services of Engineer, is supplemented to include the following provisions:

Engineer shall provide Basic and Additional Services as set forth below.

**ARTICLE 1—BASIC SERVICES**

**In addition to the contract language stated in ARTICLE 1, Engineer shall provide services as specified in Appendix A to Exhibit A of this Task Order.**

- 1.01 Management of Engineering Services
  - A. See Main Agreement, Paragraph 1.03.
- 1.02 Study and Report Phase
  - A. Engineer shall:
    - 1. Consult with Owner to define and clarify Owner’s requirements for the Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations.
      - a. If it is necessary for Engineer to identify, study, and evaluate multiple potential solutions, then identify **two (2) primary** alternative solutions potentially available to Owner, unless Owner and Engineer mutually agree that some other specific number of alternatives should be identified, studied, and evaluated.
    - 2. Identify potential solution(s) to meet Owner’s Specific Project requirements, as needed.
    - 3. Study and evaluate the potential solution(s) to meet Owner’s Specific Project requirements.
    - 4. Visit the Site, or potential Specific Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
    - 5. Assess initially available Specific Project information and data, including the Baseline Information set forth at the beginning of this Exhibit A.

6. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Specific Project-related information and data, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Specific Project requirements, and preparation of a related report.
7. After consultation with Owner, recommend the solution(s) which in Engineer's judgment meet Owner's requirements for the Specific Project.
8. ~~Identify, consult with, and analyze requirements of authorities having jurisdiction to permit or approve construction or operation of the portions of the Specific Project to be designed or specified by Engineer, including but not limited to impacts and mitigating measures identified in previously prepared environmental assessments for the Specific Project provided to the Engineer or being concurrently prepared for Owner by others.~~
9. ~~Advise the Owner of any need for Owner to provide data or services of the types described in Article 2 of the Agreement, for use in Specific Project design, or in preparation for Contractor selection and construction.~~
10. ~~Assist Owner in evaluating the possible use of building information modeling; civil integrated management; geotechnical baselining of subsurface conditions at the Site; innovative design, contracting, or procurement strategies; project delivery method; or other strategies, technologies, or techniques for assisting in the design, construction, and operation of Owner's facilities. The subject matter of this paragraph will be referred to in Exhibit A as "Specific Project Strategies, Technologies, and Techniques."~~
11. ~~Assist Owner in identifying opportunities for enhancing the sustainability of the Specific Project, and pursuant to Owner's instructions, plan for the inclusion of sustainable features in the design.~~
12. Review with Owner the thresholds established in applicable codes, standards, and design criteria specifically governing the ability of the proposed facilities or improvements to perform, and to absorb or avoid damage without suffering complete or substantial failure. As part of the review, identify additional risk assessment studies or tools that are available to evaluate the susceptibility of the facilities or improvements to natural and man-made events beyond the applicable established thresholds. Upon Owner request, as an additional service, perform additional risk assessment studies or tools to further evaluate system resiliency beyond the applicable established thresholds.
13. Utilities, including Underground Facilities
  - a. Review any utility mapping and surveys and other utilities documentation made available by Owner. Take note of observable utilities during Site visit.
  - b. Identify, in a preliminary manner and to the extent determinable by such mapping or other information provided by Owner, and by observations at the Site, those utilities (whether above-ground utilities of any type, or Underground Facilities) likely to be affected by the Specific Project construction and additional utility facilities or extensions that will be needed to serve the Specific Project.
  - c. If the impact on existing utilities or the need for additional utility facilities or extensions cannot reasonably be determined in a preliminary manner from

mapping or other information provided by Owner, or such information was not available from Owner, then assist Owner in evaluating the need to either obtain additional utility mapping and utility documentation during the Study and Report Phase, or undertake other alternative approaches and contingencies to account for utility uncertainties in this phase.

- d. Advise Owner of additional utility documentation and coordination needed during the design and construction phases to adequately assess, mitigate, and manage the impact of the Specific Project (including any additional utility facilities or extensions needed to serve the Specific Project) on existing utilities.
  - e. ~~Use ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data" as a means to advise the Owner regarding the extent and identification and mapping of existing Underground Facilities during the design and construction phases.~~
    - 1) ~~If Owner has retained a land surveyor, utility engineer, or utility consultant, collaborate with such individuals or entities regarding the application of ASCE 38.~~
14. ~~Inquire regarding survey methodologies and technologies that would aid in addressing Owner's Specific Project requirements. Develop a scope of work and survey limits for any topographic and other surveys necessary for design. For recommended survey deliverables, specify a) required technical specifications; b) pertinent datum; c) survey limits, and d) formats of deliverables. Collaborate with land surveyor, when separately retained by Owner or third party, to develop such scope of work.~~
15. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and Engineer's recommended solution(s).
- a. For each recommended solution, Engineer will separately tabulate Total Project Cost, itemizing those items and services included within the definition of Total Project Costs.
  - b. Engineer will meet with Owner to discuss the draft Report and receive Owner's comments.
16. Perform or provide the following other Study and Report Phase tasks or deliverables:
- a. **None required**
17. ~~Furnish the Report and any other Study and Report Phase deliverables to Owner and review the deliverables with Owner.~~
18. ~~Revise the Report and any other Study and Report Phase deliverables in response to Owner's comments, as appropriate, and submit revised deliverables pursuant to the Deliverables Schedule.~~
- B. Engineer's services under the Study and Report Phase will be considered complete on the date when Engineer has delivered to Owner the final Report (as revised) and any other Study and Report Phase deliverables.

### 1.03 Preliminary Design Phase

- A. After acceptance by Owner of the Report and any other Study and Report Phase deliverables (if Engineer's services under this Agreement included Study and Report Phase services); selection by Owner of a recommended solution; issuance by Owner of any instructions for use of Specific Project Strategies, Technologies, and Techniques, or for inclusion of sustainable features in the design, or enhanced resiliency of the design; indication by Owner of any specific modifications or changes in the scope, extent, character, or design requirements of the Specific Project desired by Owner; and any necessary changes, refinements, and supplementation of the Baseline Information set forth at the beginning of this Exhibit A, Engineer and Owner shall discuss, resolve, and document in writing any necessary revisions to Engineer's scope of services, compensation (through application of the provisions regarding Additional Services, or otherwise), and the time for completion of Engineer's services, resulting from the selected solution, related Specific Project Strategies, Technologies, or Techniques, sustainable design and resiliency instructions, specific modifications to the Specific Project, or changes, refinements, or supplementation of the Baseline Information.
- B. Upon written authorization from Owner, Engineer shall:
1. Review and assess all available Specific Project information and data, including any pertinent reports or studies (whether prepared by Engineer or others) and any related instructions from Owner.
  2. Based on the threshold review and assessment of available information and data, advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer any additional information and data, for Engineer's use in the preparation of a Preliminary Design Phase Report.
  3. Prepare a Preliminary Design Phase Report in the following format: **None required.**
  4. ~~The Preliminary Design Phase Report will consist of final design criteria, preliminary drawings, a preliminary list of expected specifications, and written descriptions of the Specific Project. The Preliminary Design Phase Report will consider the following matters to the extent applicable to the Specific Project and as necessary to establish the basis of design for proceeding to final design and construction:~~
    - a. ~~The Specific Project concept, intent, performance criteria, desired outcomes, Owner's standards and Owner directed improvements and facility elements as established in the Study and Report Phase and as expressly set forth in the Baseline Information section of this Exhibit A (collectively the "Specific Project Goals").~~
    - b. ~~Recommended appropriate design criteria for each primary portion and significant discipline of the design necessary to address the Specific Project Goals.~~
    - c. ~~Site conditions and characterization as known at the time of, or to be determined during, the Preliminary Design Phase, including topography; subsurface information; Constituents of Concern; cultural, historical, and archaeological resources at the Site; wetlands information; and evaluations of flora and fauna that may be affected by the Specific Project.~~
    - d. ~~Revised opinions of probable Construction Cost.~~

- e. ~~The impact of Specific Project Strategies, Technologies, Techniques, sustainable features, and enhanced resiliency selected by Owner for inclusion in the Specific Project on the Specific Project Goals, schedule and probable Construction Cost, including impact of multiple prime construction contracts, separate procurement of materials or equipment, and other alternate project delivery methods when the Specific Project Goals necessitate and Owner authorizes.~~
  - f. ~~The effect of permits and authorizations by other entities and utility coordination needs on the Specific Project.~~
  - g. Other matters and information pertinent to addressing the Specific Project Goals.
5. ~~In preparing the Preliminary Design Phase Report, use any specific applicable Specific Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features and enhanced resiliency, as appropriate, pursuant to Owner's instructions.~~
  6. ~~Visit the Site as needed to prepare the Preliminary Design Phase Report.~~
  7. If at any point in the Preliminary Design Phase it becomes apparent to Engineer that additional reports, data, information, or services of the types described in Article 2 are necessary, then so advise Owner, and assist Owner in obtaining such reports, data, information, or services.
  8. Above-Ground Utilities
    - a. Review above-ground utilities information obtained from Owner and from observations at the Site.
    - b. Make recommendations regarding any further identification, investigation, and mapping of above-ground utilities at or adjacent to the Site, ~~for Engineer's design purposes or otherwise.~~
    - c. ~~Account for above-ground utilities, based on available information, when advancing design during the Preliminary Design Phase.~~
  9. Underground Facilities
    - a. Review Underground Facilities data furnished by Owner. Assist Owner in reducing and managing risks associated with Underground Facilities by working together with Owner to jointly establish a procedure ("Underground Facilities Procedure") for the further identification, investigation, and mapping of Underground Facilities at or adjacent to the Site, ~~using ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data,"~~ as a basis for establishing such Underground Facilities Procedure, as set forth in the Task Order.
    - b. ~~Such Underground Facilities Procedure must take into account the Site and the nature of the Specific Project.~~
    - c. ~~Use the Underground Facilities Procedure to aid in the performance of design services:~~
      - 1) ~~Account for Underground Facilities, based on available information, when advancing the design during the Preliminary Design Phase.~~

- 2) ~~The Underground Facilities Procedure will include a plan to keep Underground Facilities information current as Engineer proceeds with the provision of design services, and to add new or relocated Underground Facilities information to the base utility or Site drawings.~~
- 3) ~~To manage the potential impact of design changes on Underground Facilities, Engineer shall work together with Owner to modify or reapply the Underground Facilities Procedure as the design progresses and changes.~~

#### 10. Mitigation of Utilities Conflicts

- a. ~~Identify potential conflicts between the Specific Project (including existing and new facilities and structures) and above-ground utilities and Underground Facilities as reviewed in Exhibit A Paragraphs 1.03.B.8 and 9 above and advise Owner regarding the need for resolution of such conflicts with utility and Underground Facilities owners and permit agencies. Identify the potential need for the relocation of existing above-ground utilities and Underground Facilities.~~
- b. ~~Update the Underground Facilities Procedure as necessary for any Underground Utilities conflicts and relocations.~~
- c. ~~Working together with Owner, jointly identify which specific parties or other entities will be responsible for implementation of the various specific parts of the Underground Facilities Procedure (including those parts that address resolution of Underground Facilities conflicts), and for resolution of above-ground utilities conflicts. Such identification will take into account Owner's authority and standing, as owner of the Site, with respect to Underground Facilities and above ground utilities.~~
  - 1) ~~To the extent that Owner and Engineer agree that in addition to performing the design-related obligations set forth in Exhibit A Paragraphs 1.03.B.8 and 9, Engineer will also implement any non design part of the Underground Facilities Procedure (including resolution of Underground Facilities conflicts), or undertake resolution of above ground utilities conflicts, such additional duties will be Additional Services under Article 2 of this Exhibit A.~~

#### 11. Surveys, Topographic Mapping, and Utility Documentation

- a. ~~Coordinate with Owner's utility engineer, utility consultant, or land surveyor for the necessary field surveys, topographic mapping, and utility documentation required for Engineer's design purposes, or by the Underground Facilities Procedure.~~
- b. ~~If no scope of work and procedure for utility documentation has been established, selected, or authorized, then at a minimum Engineer will contact utility owners and obtain available information. Except as otherwise provided in this Agreement, Owner acknowledges that the information gathered from utility owners may be incorrect, incomplete, outdated, or otherwise flawed, and as to Engineer, bidders, and Contractor, the Owner accepts all associated risks. Owner reserves all associated rights as to recourse against the sources of such flawed information and against third parties.~~

12. ~~Prepare initial draft of a comprehensive permit document that identifies Owner's permit duties, Engineer's permit duties, and Contractor's permit duties, and the schedule for permitting activities.~~
  13. Continue to assist Owner with Specific Project Strategies, Technologies, and Techniques that Owner has chosen to implement in Exhibit A Paragraph 1.03.A.
  14. ~~Prepare the Preliminary Design Phase Report. This Report will consist of, as appropriate, separate or combined submittals in whole or summary, the Preliminary Design Phase documents listed in Exhibit A Paragraph 1.03.B.4, and Engineer's findings and recommendations for advancing the Specific Project to the Final Design Phase (including Engineer's findings and recommendations, if any, regarding permitting, utilities, and Underground Facilities). The submittal will be in the format of a report or otherwise organized and assembled for ease and practicality of use.~~
    - a. ~~Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and on the basis of information furnished by Owner, assist Owner in tabulating the various cost categories which comprise Total Project Costs.~~
    - b. ~~Engineer will meet with Owner to discuss the draft Preliminary Design Phase submittal and receive Owner's comments.~~
  15. Perform or provide the following other Preliminary Design Phase tasks or deliverables:
    - a. **None required**
  16. Furnish the ~~Preliminary Design Phase Report~~, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner and review the deliverables with Owner.
  17. ~~Revise the Report and any other deliverables in response to Owner's comments, as appropriate, and submit revised deliverables pursuant to the Deliverables Schedule.~~
- C. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Preliminary Design Phase Report (as revised) and associated documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

## ARTICLE 2—ADDITIONAL SERVICES

### 2.01 Additional Services Not Requiring Owner's Written Authorization

- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Paragraph 7 of the governing Task Order.
  1. Substantive design and other technical services in connection with Work Change Directives, Change Proposals, and Change Orders to reflect changes requested by Owner.

2. Services essential to the orderly progress of the Bidding/Proposal and Construction Phases and not wholly quantifiable prior to those Phases or otherwise dependent on the actions of prospective individual bidders or contractors and including:
  - a. making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items;
  - b. services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Specific Project;
  - c. evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract; and
  - d. providing to the Contractor or Owner additional or new information not previously prepared or developed by the Engineer for their use in applying for or obtaining required permits and licenses, in responding to agency comments on such applications, or in the administration of any such permits or licenses.
3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.
5. Implement coordination of Engineer's services with other parts of the Specific Project that are not planned or designed by Engineer or its Subconsultants, unless Owner furnished to Engineer substantive information about such other parts of the Specific Project prior to the parties' entry into this Agreement, in the Baseline Information section of this Exhibit A, or otherwise in Exhibit A; if such substantive information has been so provided, coordination of Engineer's services will be part of Basic Services.
6. Implement the specific parts of an Underground Facilities Procedure that are assigned to Engineer, or above-ground utilities tasks that are assigned to Engineer as the Specific Project progresses (but not including the design-related services already assigned to Engineer as a Basic Service).
7. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.
8. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
9. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.

10. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.
11. To the extent the Specific Project is subject to Laws and Regulations governing public or government records disclosure or non-disclosure, Engineer will comply with provisions applicable to Engineer, and Owner will compensate Engineer as Additional Services for Engineer's costs to comply with any disclosure or non-disclosure obligations beyond those identified in the Basic Services.
12. Services directly attributable to changes in Engineer's Electronic Documents obligations after the effective date of the Agreement.

#### 2.02 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Paragraph 7 of the governing Task Order.
  1. Obtain or provide specified additional Specific Project-related information and data to enable Engineer to complete its Basic and Additional Services.
  2. Preparation of special and customized reporting, invoicing, and related support documentation in addition to that identified to be provided under Basic Services.
  3. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Specific Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Specific Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Specific Project.
  4. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
  5. Services resulting from significant changes in the scope, extent, or character of the portions of the Specific Project designed or specified by Engineer, or the Specific Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
  6. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Exhibit A Paragraph 1.02.A.1.
  7. Services required as a result of Owner's providing incomplete or incorrect Specific Project information to Engineer.

8. Providing renderings or models for Owner's use, including development, management, and other services in support of building information modeling or civil integrated management.
9. Undertaking investigations and studies including, but not limited to:
  - a. All-hazards risk assessments and other studies to evaluate the feasibility of enhancing the resiliency of the design;
  - b. detailed consideration of operations, maintenance, and overhead expenses;
  - c. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Specific Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;
  - d. preparation of appraisals;
  - e. with respect to proprietary systems or processes requiring licensing, providing services necessary to assist Owner in obtaining such licensing.
  - f. detailed quantity surveys of materials, equipment, and labor; and
  - g. audits or inventories required in connection with construction performed or furnished by Owner.
10. Furnishing services of Subconsultants or Engineer's Subcontractors for other than Basic Services.
11. Providing data or services of the types described in Article 2, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
12. Providing the following services:
  - a. Services attributable to more prime construction contracts than specified in Exhibit A Paragraph 1.04.A.1.
  - b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.
13. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Article 1 of Exhibit A).
14. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.
15. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents); preparing pre-qualification procedures and documents, and participating in pre-qualifying prospective Bidders; and preparing Construction Contract Documents for alternate bids.

16. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
17. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all addenda and any amendments negotiated by Owner and Contractor.
18. Services to assist Owner in developing or modifying protocols for transmittal of Electronic Documents by Electronic Means after the effective date of this Agreement, either by revising or adapting Exhibit F to the Specific Project or implementing other Electronic Documents protocols among Specific Project participants.
19. Any services by Engineer in connection with Owner or Engineer providing a Document to a Requesting Party under Exhibit F Paragraph 1.01.D (see Exhibit F, Electronic Documents Protocol), or any other distribution of a Document to a third party. Such services may include but are not limited to preparing the data contained in the requested Document in a manner deemed appropriate by Engineer; creating or otherwise preparing and distributing the Document in a format necessary to respond to Owner's direction or decision to provide the Document to a requesting party, including Contractor, in a format other than that required for deliverables from Engineer to Owner; and services in connection with obtaining required releases from the third parties to which the Documents will be distributed. Compensation for these Additional Services is not contingent upon Owner's reimbursement from the requesting party.
20. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.
21. Preparing Record Drawings, and furnishing such Record Drawings to Owner.
22. Supplementing Record Drawings with information regarding the completed Specific Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
23. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
24. Preparation of operation, maintenance, and staffing manuals.
25. Protracted or extensive assistance in refining and adjusting of Specific Project equipment and systems (such as initial startup, testing, and balancing).
26. Assistance to Owner in training Owner's staff to operate and maintain Specific Project equipment and systems.
27. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Specific Project equipment and systems, and (b) related recordkeeping.
28. Preparing to serve or serving as a consultant or witness for, or producing documents for or on behalf of, Owner in any litigation, arbitration, mediation, lien or bond claim, or

other legal or administrative proceeding involving the Specific Project (but not including disputes between Owner and Engineer).

29. Overtime work requiring higher than regular rates.
30. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Exhibit A Paragraph 1.06.B.9; any type of property surveys or related engineering services needed for the transfer of interests in real property; providing construction and property surveys to replace reference points or property monuments lost or destroyed during construction; and providing other special field surveys.
31. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
32. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
33. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

# Appendix A to Exhibit A

---

**Scope of Services:** Preliminary Engineering

**City Project #:** 8959

**Date:** July 8, 2025

**Project:** 6609-0049

## PROJECT DESCRIPTION

City Project #8959 includes preliminary engineering services for development of the South 42<sup>nd</sup> Street corridor from 40<sup>th</sup> Avenue South to 62<sup>nd</sup> Avenue South and the South 48<sup>th</sup> Street Corridor from 32<sup>nd</sup> Avenue South to 62<sup>nd</sup> Avenue South and surrounding area. The southern limits may be revised to terminate at 55<sup>th</sup> Avenue South, which will be determined during the preliminary layout concept. Preliminary engineering services include corridor layout concepts, typical section concepts, utility concept plan layouts, preliminary utility coordination, proposed right of way impacts, landowner coordination, and right of way acquisition.

The estimated project duration is August 2025 through October 2026 with Phase I estimated for 5 months, and Phase II estimated at 10 months.

All project information will be submitted in the following formats and standards:

- MS Word and Excel
- BlueBeam/Adobe (pdf)
- Autocad Civil 3D
- NDDOT Right of Way Manual

## ACTIVITIES/TASKS: PHASE I – PRELIMINARY ENGINEERING

### 1.0 PROJECT MANAGEMENT & COORDINATION

- 1.1 **Internal Meetings and Coordination** – The Consultant will hold internal staff and project team meetings to coordinate staff assignments and additional needs to ensure the project task is progressing on schedule and within budget.

The Consultant project manager will review the monthly project invoice and coordinate any revisions with Consultant's Accounting department.

- 1.2 **Subconsultant Coordination** – The Consultant project manager will coordinate with subconsultant project manager(s) regarding specific services throughout the duration of the project. Correspondence will consist of telephone conversations, Microsoft Teams calls or meetings, and email. Subconsultants include: SRF Consulting Group.
- 1.3 **City of Grand Forks** – The Consultant will participate in regular project meeting updates with City of Grand Forks staff members regarding project tasks and submittals.
- 1.4 **Project Status Reports** – A monthly status report will be submitted to the City of Grand Forks. This report shall identify the progress on milestone activities, outline activities accomplished during the month, activities to be accomplished next month, activities to be completed by the City of Grand Forks, and information and decisions needed to complete the project.

### 2.0 PRELIMINARY & BOUNDARY SURVEY

- 2.1 **Project Control Network** – Control points will be established as basis for roadway alignment via traditional methods.

Coordinate System: US State Plane 1983, ND North 3301, NAD 1983, Grid US Survey Foot

- 2.2 **Field Survey** – Topographic field survey is not included in the project scope of work.

- 2.3 **Boundary Survey of Existing Parcels** – The Consultant will identify and document the legal boundaries of existing parcels based on historical records, field measurements (i.e. section breakdown), and land ownership documentation. Consultant will obtain and review legal land descriptions, deeds, and prior survey records. Survey to locate and document existing property corner monuments and re-establish missing boundary markers based on verified survey data. Consultant will create the overall boundary linework for the two sections of land.

This survey will be used for property transactions, land development, and preliminary right of way and exhibits.

- 2.4 **Preliminary RW and Easement Exhibits** – The Consultant will identify preliminary right of way (fee and easement) needs based on the proposed roadway corridor and infrastructure

footprints. Pencil drawings will be prepared identifying proposed right of way and easements, property lines, and parcel ownership. Based on right-of-way limits, the Consultant will prepare preliminary exhibits showing acquisitions such as permanent and utility easements. Easement legal descriptions will be prepared by a land surveyor registered to practice in North Dakota.

Basis of Estimate – 17 parcels with two easements per parcel (roadway easement and utility easement) – 34 exhibits and descriptions.

### 3.0 UTILITY MASTER PLAN REVIEW

- 3.1 **Water Distribution** – The Consultant will review existing planning documents and discuss previous planning efforts with city staff relating to right of way impacts and needs. Owner to provide current planning documents.
- 3.2 **Sanitary Sewer Collection** – The Consultant will review existing planning documents and discuss previous planning efforts with city staff relating to right of way impacts and needs. Owner to provide current planning documents.
- 3.3 **Drainage** – The Consultant will review existing planning documents and discuss previous planning efforts with city staff to determine right of way needs for the proposed drainage concept plan(s). Owner to provide current planning documents.
- 3.4 **Preliminary Utility Coordination** – The Consultant will coordinate with utility companies regarding any areas where their facilities are determined to be in potential conflict with the proposed corridor and infrastructure improvements.

The Consultant will coordinate with Minnkota Power Cooperative regarding the conflicts with the existing transmission line crossing the S 48<sup>th</sup> Street corridor.

### 4.0 TRANSPORTATION ENGINEERING

- 4.1 **Planning** – The Consultant will review the forecasted traffic volumes of each corridor to determine anticipated intersection layout of each corridor in determining needs for right of way.

NOTE: A detailed Traffic Analysis or Traffic Operations Report is not included in the project scope of work.

### 5.0 PRELIMINARY CORRIDOR DESIGN

- 5.1 **Conceptual Layouts** – The Consultant will prepare 2D preliminary geometric design concept drawing(s) for S 48<sup>th</sup> Street (two concept layouts) and S 42<sup>nd</sup> Street (two concept layouts) and their intersections with 47<sup>th</sup> Avenue South, in addition to extending the proposed 47<sup>th</sup> Avenue South corridor (roadway and right of way) west to the BNSF RR tracks from the NDDOT interchange project termini. The preliminary design will be basis for determining anticipated

project right of way needs for roadway and pedestrian improvements. The preliminary design will be completed in accordance with the City of Grand Forks and current AASHTO standards.

Corridor concepts to be based on conceptual layouts from previously completed studies or reports.

5.2 **Typical Sections** – The Consultant will prepare preliminary drawings illustrating the proposed typical section of the roadway corridors, including infrastructure and pedestrian facilities. Typical sections will be developed for each roadway design concept.

5.3 **Preliminary Cost Estimates** – The Consultant will prepare high-level concept construction cost estimates for each roadway corridor, including roadway and utility infrastructure. Consultant to base utility infrastructure costs from current utility master plans provided by the Owner, as referenced in 3.0 Utility Master Plan Review.

Consultant will provide a high-level cost comparison of the drainage ditch versus the pipe/culvert drainage options developed from the master drainage plan (information provided by the Owner). Selection of the recommended drainage concept would have impacts on the overall right of way need for the S 48<sup>th</sup> Street corridor.

## 6.0 PUBLIC ENGAGEMENT

6.1 **Project Notification Letters** – The Consultant will prepare project notification letters by mail to local agencies, utility companies, and adjacent landowners that may have an interest in the proposed corridor improvements. A copy of the letters sent, mailing list, and comments received will be provided to the Owner.

6.2 **Stakeholder Meetings** – The Consultant will prepare necessary exhibits and presentation materials for project stakeholder meetings. Stakeholders include landowners, businesses, City officials, Grand Forks Township, emergency services, and utility companies. The Consultant will coordinate the meeting dates and location(s). Estimate includes two (2) meetings.

NOTE: A Public Input Meeting is not included in the project scope of work.

6.3 **Landowner Meetings** – The Consultant will prepare necessary exhibits and presentation materials for landowner meetings. There are an estimated 8 landowner/ownership groups representing 17 parcels impacted by the proposed improvements requiring right-of-way acquisition. The Consultant will coordinate the meeting dates and location(s), which may be group or one-on-one meetings. Estimate includes eight (8) meetings.

## 7.0 ENVIRONMENTAL REVIEW – NOT USED

## 8.0 PRELIMINARY ENGINEERING TECH MEMO (TM) – NOT USED

## 9.0 QUALITY MANAGEMENT

- 9.1 **Quality Review of Deliverables** –The Consultant will designate a senior member of our staff to perform an independent technical review of all deliverables, including but not limited to public engagement, preliminary design, and utility coordination.

## 10.0 SUBCONSULTANTS

- 10.1 **SRF Consulting Group** – See attached for scope details, including their subconsultants Patchin Messner and DKJ.
- 10.2 **Braun Intertec Corporation** – Project scope excludes any geotechnical engineering work.
- 10.3 **Metcalf Archaeological Consultants, Inc** – Project scope excludes any cultural resources work.

## ACTIVITIES/TASKS: PHASE II – RIGHT OF WAY SERVICES

NOTE: The scope and fee estimate for the right of way acquisition services developed for this project is based on simple negotiations and land acquisition with the respective landowners. Project delays resulting from changes in unexpected landownership or complex right-of-way negotiations and acquisitions, including eminent domain and condemnation actions, will result in additional fees. Any additional fees associated with the right of way acquisition process will be negotiated with the Owner in writing as “Additional Services” .

## 1.0 PROJECT MANAGEMENT & COORDINATION

- 1.1 **Internal Meetings and Coordination** – The Consultant will hold internal staff and project team meetings to coordinate staff assignments and additional needs to ensure the project task is progressing on schedule and within budget.

The Consultant project manager will review the monthly project invoice and coordinate any revisions with Consultant’s Accounting department.

- 1.2 **Subconsultant Coordination** – The Consultant project manager will coordinate with subconsultant project manager(s) regarding specific services throughout the duration of the project. Correspondence will consist of telephone conversations, Microsoft Teams calls or meetings, and email. Subconsultants include: SRF Consulting Group.
- 1.3 **City of Grand Forks** – The Consultant will participate in regular project meeting updates with City of Grand Forks staff members regarding project tasks and submittals.

- 1.4 **Project Status Reports** – A monthly status report will be submitted to the City of Grand Forks. This report shall identify the progress on milestone activities, outline activities accomplished during the month, activities to be accomplished next month, activities to be completed by the City of Grand Forks, and information and decisions needed to complete the project.

## 2.0 PLATTING

- 2.1 **Proposed RW and Easement Exhibits** – The Consultant will verify property owner names, mailing addresses, and legal descriptions for all parcels being acquired through a Title Insurance Company. Consultant will finalize the proposed right of way exhibits following review and comment from the City.

Basis of Estimate – 17 parcels with two easements per parcel (roadway easement and utility easement) – 34 exhibits and descriptions.

Temporary construction easements not included and anticipated to be acquired per each construction project limits and requirements.

- 2.2 **Annexation Plat Preparation** – The Consultant will prepare documentation necessary for annexation of project extents as requested by City staff. This will include preparation of an Annexation Plat for filing and other documentation as requested. This work is based on the areas being annexed to the City are contiguous.

- 2.3 **Street Dedication Plat Preparation/Monumentation** – The Consultant will prepare documentation necessary for dedication of the S 48<sup>th</sup> Street, S 42<sup>nd</sup> Street, and 47<sup>th</sup> Avenue S public street right-of-way deemed necessary through consultation with the City. This will include preparation of Dedication Plat(s) as requested by the City, and monumentation of the right-of-way limits of dedicated right-of-way.

## 3.0 SUBCONSULTANTS

- 3.1 **SRF Consulting Group** – See attached for scope details.

## PROJECT EXPENSES

Consultant has included project expenses related to direct costs and subconsultant/vendor costs and are summarized on Contract Summary – Direct Costs and Subconsultants and include:

- **Direct Costs (Consultant)**
  - o Includes costs for Travel (Mileage), Survey Equipment (GPS or Total Station), UTV, and Printing.
- **Subconsultants/Vendors**
  - o SRF Consulting Group – Provide right-of-way acquisition services.

# Contract Summary

## Estimated Hours and Cost Summary



Project: City Project #8959  
Preliminary Engineering - S 48th Street and S 42nd Street  
Date: July 8, 2025

	Hours	Direct Cost
<b>PHASE I - Preliminary Engineering</b>	811	\$43,707.43
<b>PHASE II - Right of Way Services</b>	305	\$16,984.65
<b>Totals</b>	1116	\$60,692.08

Direct Labor Costs Total		\$60,692.08
Indirect Costs 170.45%		\$103,449.64
Subtotal Labor and Indirect Costs		\$164,141.72

Fixed Fee 12.0%		\$19,697.01
FCCM 0.97%		\$588.71
Subtotal Labor, Indirect Costs, Fixed Fee and FCCM		\$184,427.44

Direct Costs Total		\$2,260.00
Subconsultant Totals		\$162,346.54
<b>Total Estimated Costs</b>		<b>\$349,033.98</b>

Phase I	\$	230,865.45
Phase II	\$	118,168.53
<b>Total Estimated Cost</b>	<b>\$</b>	<b>349,033.98</b>

### Notes:

1. The Total Estimated Cost is a not-to-exceed cost without written approval by the Owner

# Contract Summary

Direct Costs and Subconsultants



Project: City Project #8959  
 Preliminary Engineering - S 48th Street and S 42nd Street  
 Date: July 8, 2025

Direct Costs								
Description	Units	Phase I	Phase II			Total	Rate	Total
<i>Subsistence</i>	<i>Day</i>	0				0	\$45.00	\$0.00
<i>Hotel</i>	<i>Night</i>	0				0	\$150.00	\$0.00
Mileage-Vehicles:								
2-Wheel Drive	Miles	300				300	\$0.700	\$210.00
4-Wheel Drive	Miles	1200				0	\$0.900	\$0.00
GPS or Total Station	Hours	50				50	\$25.00	\$1,250.00
<i>Robotic Total Station</i>	<i>Hours</i>	0				0	\$40.00	\$0.00
<i>LiDAR Collect UAS-LG</i>	<i>Hours</i>	0				0	\$300.00	\$0.00
UTV	Day	5				5	\$100.00	\$500.00
Printing	L Sum	1				1	\$300.00	\$300.00
<b>Total</b>								<b>\$2,260.00</b>

Subconsultants and Vendors					
Subconsultant/Vendor	Phase I	Phase II			Total
SRF Consulting Group	\$95,789.95	\$66,556.59			\$162,346.54
<b>Total Subconsultant Fees</b>					<b>\$162,346.54</b>

# Contract Summary

Estimated Hours and Direct Cost Details

Project: City Project #8959  
 Preliminary Engineering - S 48th Street and S 42nd Street  
 Date: July 8, 2025  
 HEI: 6609-0049

Task No.	Task Description	Engineering						Survey			GIS	Planning	Administrative	Totals			
		Engineer 11	Engineer 10	Engineer 9	Engineer 8	Engineer 6	Engineer 4	Engineer 2	Land Surveyor 6	Land Surveyor 3	Land Surveyor 2	Crew Chief (LS 3 or Tech 6-7)	Crew Member (Tech 2)		Technician 3	Planner 4	Project Assistant 4
Labor Classification		Exempt	Exempt	Exempt	Exempt	Exempt	Non-Exempt	Non-Exempt	Exempt	Exempt	Exempt	Non-Exempt	Non-Exempt	Non-Exempt	Exempt	Non-Exempt	
Overtime Status																	
Direct Hourly Cost		\$ 69.25	\$ 65.50	\$ 59.50	\$ 58.00	\$ 45.00	\$ 39.50	\$ 33.75	\$ 63.50	\$ 50.25	\$ 45.00	\$ 53.25	\$ 31.25	\$ 33.75	\$ 59.50	\$ 32.75	
Anticipated % @ Overtime Rate							20%	20%				20%	20%	20%		20%	
Hours		Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	
<b>PHASE I - Preliminary Engineering</b>																	
<b>1.0 Project Management &amp; Coordination</b>																	
1.1	Internal Meetings and Coordination	36	3	18	1				8	4	4						74
1.2	Subconsultant Coordination	4															4
1.3	City of Grand Forks	12		6													18
1.4	Project Status Reports (Monthly)	5															5
	<b>Task 1 Hours</b>	<b>57</b>	<b>3</b>	<b>24</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>101</b>
	Task 1 Direct Labor Cost - Standard	\$3,947.25	\$196.50	\$1,428.00	\$58.00	\$0.00	\$0.00	\$0.00	\$508.00	\$201.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,518.75
	Task 1 Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Task 1 Direct Labor Cost</b>	<b>\$3,947.25</b>	<b>\$196.50</b>	<b>\$1,428.00</b>	<b>\$58.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$508.00</b>	<b>\$201.00</b>	<b>\$180.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,518.75</b>
<b>2.0 Preliminary &amp; Boundary Survey</b>																	
2.1	Project Control Network								4	2		12	12				30
2.2	Field Survey (Not Included)																0
2.3	Boundary Survey of Existing Parcels								16	4	4	30	30				84
2.4	Preliminary RW and Easement Exhibits	2		4					20	30	20						76
	<b>Task 2 Hours</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>36</b>	<b>24</b>	<b>42</b>	<b>42</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190</b>
	Task 2 Direct Labor Cost - Standard	\$138.50	\$0.00	\$238.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,540.00	\$1,809.00	\$1,080.00	\$2,236.50	\$1,312.50	\$0.00	\$0.00	\$0.00	\$9,354.50
	Task 2 Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$223.65	\$131.25	\$0.00	\$0.00	\$0.00	\$354.90
	<b>Task 2 Direct Labor Cost</b>	<b>\$138.50</b>	<b>\$0.00</b>	<b>\$238.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,540.00</b>	<b>\$1,809.00</b>	<b>\$1,080.00</b>	<b>\$2,460.15</b>	<b>\$1,443.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,709.40</b>
<b>3.0 Utility Master Plan Review</b>																	
3.1	Water Distribution		2														2
3.2	Sanitary Sewer Collection		2														2
3.3	Drainage		8	2		2											12
3.4	Preliminary Utility Coordination	6		10			16										32
	<b>Task 3 Hours</b>	<b>6</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>2</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>
	Task 3 Direct Labor Cost - Standard	\$415.50	\$786.00	\$714.00	\$0.00	\$90.00	\$632.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,637.50
	Task 3 Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.20
	<b>Task 3 Direct Labor Cost</b>	<b>\$415.50</b>	<b>\$786.00</b>	<b>\$714.00</b>	<b>\$0.00</b>	<b>\$90.00</b>	<b>\$695.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,700.70</b>
<b>4.0 Transportation Engineering</b>																	
4.1	Planning	2		2	12										8		24
	<b>Task 4 Hours</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>24</b>
	Task 4 Direct Labor Cost - Standard	\$138.50	\$0.00	\$119.00	\$696.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$476.00	\$0.00	\$1,429.50
	Task 4 Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Task 4 Direct Labor Cost</b>	<b>\$138.50</b>	<b>\$0.00</b>	<b>\$119.00</b>	<b>\$696.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$476.00</b>	<b>\$0.00</b>	<b>\$1,429.50</b>
<b>5.0 Preliminary Corridor Design</b>																	
5.1	Conceptual Layouts	12		24	4		60	40									140
5.2	Typical Sections	1		6			16	4									27
5.3	Preliminary Cost Estimates	6		20			40	24									90
	<b>Task 5 Hours</b>	<b>19</b>	<b>0</b>	<b>50</b>	<b>4</b>	<b>0</b>	<b>116</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>257</b>
	Task 5 Direct Labor Cost - Standard	\$ 1,315.75	\$ -	\$ 2,975.00	\$ 232.00	\$ -	\$ 4,582.00	\$ 2,295.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,399.75

# Contract Summary

Estimated Hours and Direct Cost Details

Project: City Project #8959  
 Preliminary Engineering - S 48th Street and S 42nd Street  
 Date: July 8, 2025  
 HEI: 6609-0049

Task No.	Task Description	Engineering							Survey			GIS	Planning	Administrative	Totals	
		Engineer 11	Engineer 10	Engineer 9	Engineer 8	Engineer 6	Engineer 4	Engineer 2	Land Surveyor 6	Land Surveyor 3	Land Surveyor 2	Crew Chief (LS 3 or Tech 6-7)	Crew Member (Tech 2)	Technician 3		Planner 4
Labor Classification	Overtime Status	Exempt	Exempt	Exempt	Exempt	Exempt	Non-Exempt	Non-Exempt	Exempt	Exempt	Exempt	Non-Exempt	Non-Exempt	Non-Exempt	Exempt	Non-Exempt
Direct Hourly Cost	Anticipated % @ Overtime Rate	\$ 69.25	\$ 65.50	\$ 59.50	\$ 58.00	\$ 45.00	\$ 39.50	\$ 33.75	\$ 63.50	\$ 50.25	\$ 45.00	\$ 53.25	\$ 31.25	\$ 33.75	\$ 59.50	\$ 32.75
Task No.	Task Description	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours
Task 5	Direct Labor Cost - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 458.20	\$ 229.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 5	Direct Labor Cost	\$ 1,315.75	\$ -	\$ 2,975.00	\$ 232.00	\$ -	\$ 5,040.20	\$ 2,524.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## 6.0 Public Engagement

6.1	Project Notification Letters	6					2							1		4	13
6.2	Stakeholder Meetings	16		24			24										64
6.3	Landowner Meetings	36		36			16										88
Task 6	Hours	58	0	60	0	0	42	0	0	0	0	0	0	1	0	4	165
Task 6	Direct Labor Cost - Standard	\$ 4,016.50	\$ -	\$ 3,570.00	\$ -	\$ -	\$ 1,659.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.75	\$ -	\$ 131.00	\$ 9,410.25
Task 6	Direct Labor Cost - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.38	\$ -	\$ 13.10	\$ 182.38
Task 6	Direct Labor Cost	\$ 4,016.50	\$ -	\$ 3,570.00	\$ -	\$ -	\$ 1,824.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37.13	\$ -	\$ 144.10	\$ 9,592.63

## 9.0 Quality Management

9.1	Quality Review of Deliverables	8	2	8					8								26
Task 9	Hours	8	2	8	0	0	0	0	8	0	0	0	0	0	0	0	26
Task 9	Direct Labor Cost - Standard	\$554.00	\$131.00	\$476.00	\$0.00	\$0.00	\$0.00	\$0.00	\$508.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,669.00
Task 9	Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 9	Direct Labor Cost	\$554.00	\$131.00	\$476.00	\$0.00	\$0.00	\$0.00	\$0.00	\$508.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,669.00

## 10.0 Subconsultants

10.1	SRF Consulting Group																0
Task 10	Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Task 10	Direct Labor Cost - Standard	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 10	Direct Labor Cost - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 10	Direct Labor Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### Phase I Hours

Phase I	Hours	152	17	160	17	2	174	68	56	40	28	42	42	1	8	4	811
Phase I	Direct Labor Cost - Standard	\$10,526.00	\$1,113.50	\$9,520.00	\$986.00	\$90.00	\$6,873.00	\$2,295.00	\$3,556.00	\$2,010.00	\$1,260.00	\$2,236.50	\$1,312.50	\$33.75	\$476.00	\$131.00	\$42,419.25
Phase I	Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$687.30	\$229.50	\$0.00	\$0.00	\$0.00	\$223.65	\$131.25	\$3.38	\$0.00	\$13.10	\$1,288.18
Phase I	Direct Labor Cost	\$10,526.00	\$1,113.50	\$9,520.00	\$986.00	\$90.00	\$7,560.30	\$2,524.50	\$3,556.00	\$2,010.00	\$1,260.00	\$2,460.15	\$1,443.75	\$37.13	\$476.00	\$144.10	\$43,707.43

## PHASE II - Right of Way Services

### 1.0 Project Management & Coordination

1.1	Internal Meetings and Coordination	24		10					10	5							49
1.2	Subconsultant Coordination	8															8
1.3	City of Grand Forks	10		10					10								30
1.4	Project Status Reports (Monthly)	10															10
Task 1	Hours	52	0	20	0	0	0	0	20	5	0	0	0	0	0	0	97
Task 1	Direct Labor Cost - Standard	\$3,601.00	\$0.00	\$1,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,270.00	\$251.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,312.25
Task 1	Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 1	Direct Labor Cost	\$3,601.00	\$0.00	\$1,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,270.00	\$251.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,312.25

# Contract Summary

Estimated Hours and Direct Cost Details

Project: City Project #8959  
 Preliminary Engineering - S 48th Street and S 42nd Street  
 Date: July 8, 2025  
 HEI: 6609-0049

Task No.	Task Description	Engineering						Survey					GIS	Planning	Administrative	Totals	
		Engineer 11	Engineer 10	Engineer 9	Engineer 8	Engineer 6	Engineer 4	Engineer 2	Land Surveyor 6	Land Surveyor 3	Land Surveyor 2	Crew Chief (LS 3 or Tech 6-7)	Crew Member (Tech 2)	Technician 3	Planner 4		Project Assistant 4
Labor Classification	Overtime Status	Exempt	Exempt	Exempt	Exempt	Exempt	Non-Exempt	Non-Exempt	Exempt	Exempt	Exempt	Non-Exempt	Non-Exempt	Non-Exempt	Exempt	Non-Exempt	
Direct Hourly Cost	Anticipated % @ Overtime Rate	\$ 69.25	\$ 65.50	\$ 59.50	\$ 58.00	\$ 45.00	\$ 39.50	\$ 33.75	\$ 63.50	\$ 50.25	\$ 45.00	\$ 53.25	\$ 31.25	\$ 33.75	\$ 59.50	\$ 32.75	
Task No.	Task Description	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	
<b>2.0</b>	<b>Platting</b>																
2.1	Proposed RW and Easement Exhibits								36	60	36						
2.2	Annexation Plat Preparation								8		12						
2.3	Street Dedication Plat Preparation/Monumentation								8		24	12	12				
	<b>Task 2 Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>60</b>	<b>72</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>208</b>
	Task 2 Direct Labor Cost - Standard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,302.00	\$3,015.00	\$3,240.00	\$639.00	\$375.00	\$0.00	\$0.00	\$0.00	\$10,571.00
	Task 2 Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.90	\$37.50	\$0.00	\$0.00	\$0.00	\$101.40
	<b>Task 2 Direct Labor Cost</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,302.00</b>	<b>\$3,015.00</b>	<b>\$3,240.00</b>	<b>\$702.90</b>	<b>\$412.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,672.40</b>
<b>3.0</b>	<b>Subconsultants</b>																
3.1	SRF Consulting Group								0	0	0	0	0	0	0	0	0
	<b>Task 3 Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Task 3 Direct Labor Cost - Standard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Task 3 Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Task 3 Direct Labor Cost</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Phase II Hours</b>	<b>52</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72</b>	<b>65</b>	<b>72</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>305</b>
	Phase II Direct Labor Cost - Standard	\$3,601.00	\$0.00	\$1,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,572.00	\$3,266.25	\$3,240.00	\$639.00	\$375.00	\$0.00	\$0.00	\$0.00	\$16,883.25
	Phase II Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.90	\$37.50	\$0.00	\$0.00	\$0.00	\$101.40
	<b>Phase II Direct Labor Cost</b>	<b>\$3,601.00</b>	<b>\$0.00</b>	<b>\$1,190.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,572.00</b>	<b>\$3,266.25</b>	<b>\$3,240.00</b>	<b>\$702.90</b>	<b>\$412.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,984.65</b>

## PROJECT SUMMARY

### Hours

Phase I Hours	152	17	160	17	2	174	68	56	40	28	42	42	1	8	4	811
Phase II Hours	52	0	20	0	0	0	0	72	65	72	12	12	0	0	0	305
<b>Project Hours</b>	<b>204</b>	<b>17</b>	<b>180</b>	<b>17</b>	<b>2</b>	<b>174</b>	<b>68</b>	<b>128</b>	<b>105</b>	<b>100</b>	<b>54</b>	<b>54</b>	<b>1</b>	<b>8</b>	<b>4</b>	<b>1116</b>

### Direct Labor Cost

#### Direct Labor Cost Standard

Phase I Direct Labor Cost - Standard	\$10,526.00	\$1,113.50	\$9,520.00	\$986.00	\$90.00	\$6,873.00	\$2,295.00	\$3,556.00	\$2,010.00	\$1,260.00	\$2,236.50	\$1,312.50	\$33.75	\$476.00	\$131.00	\$42,419.25
Phase II Direct Labor Cost - Standard	\$3,601.00	\$0.00	\$1,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,572.00	\$3,266.25	\$3,240.00	\$639.00	\$375.00	\$0.00	\$0.00	\$0.00	\$16,883.25
<b>Project Direct Labor Cost - Standard</b>	<b>\$14,127.00</b>	<b>\$1,113.50</b>	<b>\$10,710.00</b>	<b>\$986.00</b>	<b>\$90.00</b>	<b>\$6,873.00</b>	<b>\$2,295.00</b>	<b>\$8,128.00</b>	<b>\$5,276.25</b>	<b>\$4,500.00</b>	<b>\$2,875.50</b>	<b>\$1,687.50</b>	<b>\$33.75</b>	<b>\$476.00</b>	<b>\$131.00</b>	<b>\$59,302.50</b>

#### Direct Labor Cost - Overtime

Phase I Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$687.30	\$229.50	\$0.00	\$0.00	\$0.00	\$223.65	\$131.25	\$3.38	\$0.00	\$13.10	\$1,288.18
Phase II Direct Labor Cost - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.90	\$37.50	\$0.00	\$0.00	\$0.00	\$101.40
<b>Project Direct Labor Cost - Overtime</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$687.30</b>	<b>\$229.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$287.55</b>	<b>\$168.75</b>	<b>\$3.38</b>	<b>\$0.00</b>	<b>\$13.10</b>	<b>\$1,389.58</b>

#### Project Direct Labor Cost - Total

<b>Project Direct Labor Cost - Total</b>	<b>\$14,127.00</b>	<b>\$1,113.50</b>	<b>\$10,710.00</b>	<b>\$986.00</b>	<b>\$90.00</b>	<b>\$7,560.30</b>	<b>\$2,524.50</b>	<b>\$8,128.00</b>	<b>\$5,276.25</b>	<b>\$4,500.00</b>	<b>\$3,163.05</b>	<b>\$1,856.25</b>	<b>\$37.13</b>	<b>\$476.00</b>	<b>\$144.10</b>	<b>\$60,692.08</b>
--	--------------------	-------------------	--------------------	-----------------	----------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	----------------	-----------------	-----------------	--------------------

SRF CONSULTING GROUP, INC.  
**ESTIMATED CONTRACT MAXIMUM**  
 CP 8959 - 42nd and 48th St S Preliminary Engineering  
 19074.00



Phase	SRF							Subconsultants		Estimated Total Amounts
	Estimated Hours	Estimated Direct Labor Cost	Estimated Indirect Labor Cost 168.93%	Fixed Fee 12.00%	Cost of Money <small>direct labor only</small> 0.62%	Direct Expenses	Total SRF	Patchin Messner	DKJ	
Phase I	75	\$ 3,840.00	\$ 6,486.91	\$ 1,239.23	\$ 23.81	\$ 20,300.00	\$ 31,889.95	\$ 52,000.00	\$ 11,900.00	\$ 95,789.95
Phase II	467	\$ 21,442.00	\$ 36,221.97	\$ 6,919.68	\$ 132.94	\$ 1,840.00	\$ 66,556.59	\$ -	\$ -	\$ 66,556.59
<b>Estimated Totals</b>	<b>542</b>	<b>\$ 25,282.00</b>	<b>\$ 42,708.88</b>	<b>\$ 8,158.91</b>	<b>\$ 156.75</b>	<b>\$ 22,140.00</b>	<b>\$ 98,446.54</b>	<b>\$ 52,000.00</b>	<b>\$ 11,900.00</b>	<b>\$ 162,346.54</b>

SRF Consulting Group, Inc.

Client: City of Grand Forks  
 Project: CP 8959 - 42nd and 48th St S Preliminary Engineering



19074

Subconsultants: Patchin Messner, DKJ

**PHASE I WORK TASKS** Work Tasks and Person-Hour Estimates

TASK NO. SUMMARY OF TASKS  
**1.0** Right of Way

SRF Consulting Group, Inc.

Client: City of Grand Forks  
 Project: CP 8959 - 42nd and 48th St S Preliminary Engineering

Subconsultants: Patchin Messner, DKJ

<u>TASK NO.</u>	<u>TASK DESCRIPTION</u>	<u>PROF_VIII-VII</u>	<u>PROF_VI</u>	<u>PROF_V</u>	<u>PROF_IV</u>	<u>PROF_III</u>	<u>PROF_II</u>	<u>PROF_I</u>	<u>TECH.</u>	<u>SUPPORT</u>	<u>TOTALS</u>	<u>EST. FEE</u>
<b>1.0</b>	<b>Right of Way</b>											
	<u>Assumptions:</u>											
	All acquisition activities will comply with the Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended; as well as all State and Federal guidelines.											
	Assuming 20 Parcels impacted											
	Monthly meetings, Public Input meetings, stakeholder meetings											
	Appraisals and Review Appraisals											
	Title											
	<u>Client Deliverables:</u>											
	Parcel Identification											
	Plats, Exhibits, legal descriptions, parcel staking											
1.1	General Day to day project management, administration and general coordination of activities between all affected parties.	5	-	-	5	-	-	-	-	-	10	\$1,961.84
1.2	QA/QC - right of way	-	-	5	5	-	-	-	-	-	10	\$1,539.29
1.3	Abstracts / Title information (coordination with sub)	-	-	-	10	10	-	-	-	-	20	\$2,354.21
1.4	Project meetings/ stakeholder meeting (1)	10	-	-	25	-	-	-	-	-	35	\$5,734.61
		-	-	-	-	-	-	-	-	-	0	\$0.00
	<u>SRF Deliverables:</u>	-	-	-	-	-	-	-	-	-	0	\$0.00
	Titles											
	Appraisals											
	Review Appraisals											
	Meetings											
	<b>SUBTOTAL - TASK 1</b>	<b>15</b>	<b>0</b>	<b>5</b>	<b>45</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75</b>	<b>\$11,589.95</b>

SRF Consulting Group, Inc.  
 Client: City of Grand Forks  
 Project: CP 8959 - 42nd and 48th St S Preliminary Engineering  
 Subconsultants: Patchin Messner, DKJ

TASK NO.	TASK DESCRIPTION	PROF_VIII-VII	PROF_VI	PROF_V	PROF_IV	PROF_III	PROF_II	PROF_I	TECH.	SUPPORT	TOTALS	EST. FEE	
	<b>TOTAL ESTIMATED PERSON-HOURS</b>	<b>15</b>	<b>0</b>	<b>5</b>	<b>45</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75</b>		
	AVERAGE HOURLY PAYROLL RATE	\$90.00	\$79.00	\$62.00	\$40.00	\$38.00	\$44.00	\$39.00	\$50.00	\$49.00			
	ESTIMATED LABOR	\$1,350.00	\$0.00	\$310.00	\$1,800.00	\$380.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,840.00	
	ESTIMATED OVERHEAD COST										168.93%	\$6,486.91	
	FACILITIES CAPITAL COST OF MONEY										0.62%	\$23.81	
	ESTIMATED LABOR, OVERHEAD, AND FCCM											\$10,350.72	
	FIXED FEE										12.00%	\$1,239.23	
	SRF ESTIMATED DIRECT NON-SALARY EXPENSES											\$20,300.00	
												SUBTOTAL: (SRF Labor and Expenses)	\$31,889.95
												SUBCONSULTANTS:	\$63,900.00
<b>TOTAL ESTIMATED FEE (SRF and Subconsultants combined)</b>												<b>\$95,789.95</b>	

SRF ESTIMATE OF DIRECT NON-SALARY EXPENSES:

MILEAGE:	Personal Vehicles	2000	Miles @	\$0.700		\$1,400.00	
PER DIEM (\$45/DAY MAX.)		10	Meals @	\$45.00		\$450.00	
LODGING:	Hotel	2	Nights @	\$200.00		\$400.00	
REPRODUCTION:	Copy Duplication	0	Copies @	\$0.10		\$0.00	
	Color Copies	1000	Copies @	\$0.35		\$350.00	
	Bond Prints	0	Prints @	\$6.00		\$0.00	
	Mylar Prints	0	Prints @	\$12.00		\$0.00	
COURTHOUSE COPIES:		0	Copies @	\$1.00		\$0.00	
PRINTING:						\$0.00	
SUPPLIES:	Letter, Certified	0	Letters @	\$15.00 ea		\$0.00	
COMMUNICATIONS:	Mail, Express, Etc.					\$0.00	
	Cell Phone Charges	0	Minutes @	\$0.30		\$0.00	
Title Commitments		20	Reports @	\$885.00		\$17,700.00	
						<b>SRF EXPENSES:</b>	<b>\$20,300.00</b>

SUBCONSULTANTS:

Patchin Messner (see attached proposal)- appraisals	10	Reports @	\$3,500.00 Each	\$35,000.00
	3	Reports @	\$4,000.00 Each	\$12,000.00
	1	Reports @	\$5,000.00 Each	\$5,000.00
				<u>\$52,000.00</u>
DKJ - review appraisals	14	Reports @	\$850.00 Each	\$11,900.00
				<b>SUBCONSULTANTS:</b>
				<b>\$63,900.00</b>

SRF Consulting Group, Inc.  
 Client: City of Grand Forks  
 Project: CP 8959 - 42nd and 48th St S Preliminary Engineering



Subconsultants: None on Phase II

19074

**PHASE II ACTIVITIES** Work Tasks and Person-Hour Estimates

TASK NO. SUMMARY OF TASKS  
**1.0** Right of Way

SRF Consulting Group, Inc.  
 Client: City of Grand Forks  
 Project: CP 8959 - 42nd and 48th St S Preliminary Engineering

Subconsultants: None on this phase

TASK NO.	TASK DESCRIPTION	PROF_VIII-VII	PROF_VI	PROF_V	PROF_IV	PROF_III	PROF_II	PROF_I	TECH.	SUPPORT	TOTALS	EST. FEE
<b>1.0</b>	<u>Assumptions:</u>  All acquisition activities will comply with the Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended; as well as all State and Federal guidelines. Assumes acquisition for 20 partial acquisition parcels Acquisition procedures will follow NDDOT policy  <u>Client Deliverables:</u> Timely review of counter offers and documents Payments, recording and closing of any fee acquisitions											
1.1	General Day to day project management, administration and general coordination of activities between all affected parties.	25	-	-	-	-	-	-	-	-	25	\$6,790.99
1.2	QA/QC - right of way	5	-	10	-	-	-	-	-	-	15	\$3,229.49
1.3	Acting on behalf of the City of Grand Forks, present offers and negotiate with property owners as required for acquisition of 20 partial acquisition easement parcels. Includes submission of Negotiator's Reports within 5 days of each property execution.	10	-	-	175	200	-	-	-	-	385	\$46,782.35
1.4	ROW and Valuation kickoff meetings (2- Virtual)	2	-	-	2	2	-	-	-	-	6	\$1,014.12
1.5	ROW Coordination meetings for project kickoff and pre-meetings	2	-	-	2	2	-	-	-	-	6	\$1,014.12
1.6	Project meetings ( 10 monthly virtual meetings)	15	-	-	15	-	-	-	-	-	30	\$5,885.52
		-	-	-	-	-	-	-	-	-	0	\$0.00
		-	-	-	-	-	-	-	-	-	0	\$0.00
		-	-	-	-	-	-	-	-	-	0	\$0.00
		-	-	-	-	-	-	-	-	-	0	\$0.00
		-	-	-	-	-	-	-	-	-	0	\$0.00
	<u>SRF Deliverables:</u> Completed negotiation files for approval, payment, closings and recording											
	<b>SUBTOTAL - TASK 1</b>	<b>59</b>	<b>0</b>	<b>10</b>	<b>194</b>	<b>204</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>467</b>	<b>\$64,716.59</b>



**CITY OF GRAND FORKS - S 48TH ST & S 42ND ST APPRAISALS**

Parcel No.	Property Address	PID	Property Owner	Comments	Bid
2	Xxxx 32nd Ave S	17.1902.002.01, 17.1902.002.03, 44.3117.192.02	BROAD ACRES LLLP	Three tax parcels with common/integrated HBU. One Appraisal.	\$3,500
2	Xxxx 62nd Ave S	17-3004-00002-000, 17-3004-00001-002	BROAD ACRES LLLP	Two tax parcels with common/integrated HBU. One Appraisal.	\$3,500
4	Xxxx 47th Ave S	17-3001-00004-000, 17-3001-00001-002, 17-3001-00001-001	DAKOTA PROPERTY HOLDINGS, LLC	Three tax parcels with common/integrated HBU. One Appraisal.	\$3,500
7	Xxxx 62nd Ave S	17-3003-00001-000	FORTIN, SHELBY L &	None	\$3,500
8	4202 62nd Ave S	17-6302-00001-000	FREEMAN, JOSEPH A & CATHY	Improved Homesite. Assume improvements impacted.	\$5,000
9a	4602 36th Ave S	44.1339.002.00	GREENBERG FAMILY CONSOLIDATED LP	None	\$3,500
9b	4725 36th Ave S	44.2512.006.00	GREENBERG FAMILY CONSOLIDATED LP	Encumbered by OHTL	\$4,000
9c	Xxxx 48th St S	17.5504.008.01	GUY A USELDINGER LLLP, TIMOTHY J	Encumbered by OHTL	\$4,000
9d	Xxxx 42nd St S	44.2515.001.00	MINN-DAK, CO	Parcel replatted in 2024	\$3,500
10	40th Ave S & 42nd St S	17.1904.002.00	GUY A USELDINGER LLLP, ETAL	Encumbered by OHTL. Replatted in 2024.	\$4,000
12	Xxxx 47th Ave S	17.1903.001.00	HOLM FAMILY PARTNERSHIP, LLP	None	\$3,500
15	Xxxx 47th Ave S	17-3002-00001-000	LRB, LLP	None	\$3,500
19	Xxxx 62nd Ave S	17-3004-00003-000, 17-3004-00001-001	MARY S FRICE REVOCABLE LIVING TRUST	Two tax parcels with common/integrated HBU. One Appraisal.	\$3,500
27	4601 32nd Ave S	44.1339.001.00	US FOODS, INC	Assume building improvements and access not impacted.	\$3,500
<b>Total*</b>					<b>\$52,000</b>

\*Not to exceed