



City of Grand Forks  
Staff Report  
Committee of the Whole – NA  
City Council – January 5, 2026

**APPROVED & ACCEPTED**  
*by City Council*

01/05/2026

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** Change Order No. 1 for City Project No. 8864 – Flood Station 209 Outfall Repair.

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**Submitted by:** Engineering Department, Christian Danielson, PE (Assistant City Engineer)  
Anthony Ryan, PE (Senior Civil Engineer)

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**Staff Recommended Action:** **Approve Change Order No. 1 in the amount of \$24,660.00 and reset the City Engineer’s Change Order Authority for City Project No. 8864 – Flood Station 209 Outfall Repair**

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**Committee Recommended Action:** N/A

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**Council Action:**

Motion by Berg, second by Sande to approve on consent agenda.  
Motion passed unanimously

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**BACKGROUND:**

The purpose of this change order is to increase the contract amount for Project 8864 – Flood Station 209 Outfall Repair in order to pay for the removal and re-setting of three additional pipe sections. The Project team discovered three additional failed pipe sections beyond the anticipated amount. City staff elected to conduct necessary repairs while the contractor is in the area. The repair includes removing and re-setting three additional pipe sections; additional pipe bedding needed below the pipe, additional fabric, and other miscellaneous bid items.

Flood Station 209 is located near 32<sup>nd</sup> Ave and Elmwood Dr. During normal times of the year, this flood station allows runoff from the City to gravity drain through the gatewell to the Red River via a 48” outfall pipe. During flood season, the gates are closed inside the gatewell to prevent flood waters from backing up through the flood station and water is pumped into the gatewell from a higher elevation. From there, water is still able to discharge to the red river in the 48” pipe.

Flood station 209 and the corresponding outfall pipe were installed as a part of the US Army Corps of Engineers (USACE, Corps) Flood Protection Project after the 97' flood. Since that time, the 48" outfall pipe has experienced settlement which has caused the pipe joints to separate near the outfall at the red river. Continued separation may risk failure of the pipe closer to the levee. This project includes removing the 48" outfall pipe near the river, improving the material underneath, and re-installing the pipe. Engineering will monitor the pipe to see if there is any further settlement of the pipe in the future.

**ANALYSIS AND FINDINGS OF FACT:**

- The original bid amount for Project 8864 was \$108,962.20
- Change Order No. 1 is in the amount of \$24,660.00.
- The total new contract amount would then be \$133,622.20
- Change Order No. 1 will exceed the City Engineer's approval authority; approval of Change Order No. 1 requires City Council action.
- Work has already been completed due to impacts to adjacent residents.
- Maintenance of the Flood Protection System is required to maintain eligibility for PL84-99 assistance.

**ATTACHMENTS:**

Change Order #1 Proposal (2 Pages)

255 N 4th St  
 PO Box 5200  
 Grand Forks, ND 58206-5200



Engineering Department  
 Phone 701-746-2640  
 Fax 701-787-3744

Change Order # 1  
 Date 01/02/2026 Project 8864 District  
 Applicant's Name: GOWAN CONSTRUCTION  
 Address: P O BOX 228  
 City-State-Zip: OSLO, MN 56744

Contract for: Flood Station 209 Outfall Repair

The following changes are hereby made to the contract documents:

Bid Item Description	Quantity	Unit Cost	Change in Amount
2403E0276 REMOVE/SALVAGE 48" PIPE	LF		
Contract Amounts	64	\$245.00	
Change Amounts	24	\$245.00	\$5,880.00
2403E0275 REINSTALL 48" PIPE	LF		
Contract Amounts	64	\$540.00	
Change Amounts	24	\$540.00	\$12,960.00
2106E0103 CRUSHED CONCRETE	TN		
Contract Amounts	34	\$60.00	
Change Amounts	97	\$60.00	\$5,820.00

Total Change in Contract \$24,660.00

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Reason for Change Order

Additional pipe was discovered to be separated. This change order accounts for removing and reinstalling an additional 3 sections of pipe.

The following changes are hereby made to the contract documents:

Change to Contract Price

Original Contract Price:	\$108,962.20
Total Change Due to Previous Change Orders:	\$0.00
Current Contract Price Adjusted by Previous Change Orders:	\$108,962.20
Net Change in Contract Price Due to this Change Order:	\$24,660.00
New Contract Price Including this Change Order:	\$133,622.20

Contractor's Signature	Date	Mayor's Signature	Date
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Field Engineer	Date
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