



City of Grand Forks  
Staff Report

Committee of the Whole – March 9, 2026  
City Council – March 16, 2026

**APPROVED & ACCEPTED**

*by City Council*

03/16/2026

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** Plans and Specifications for City Project No. 9056, District No. 367 – S 42<sup>nd</sup> St Watermain (Empire Ct to 300' South of 18<sup>th</sup> Ave S).

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**Submitted by:** Engineering Department, Anthony Ryan, PE (Civil Engineer, Senior)  
Christian Danielson, PE (Assistant City Engineer)

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**Staff Recommended Action:** **Approve Plans and Specifications and direct Engineering Department to advertise for construction bids for City Project No 9056, District No. 367 – S 42<sup>nd</sup> St Watermain (Empire Ct to 300' South of 18<sup>th</sup> Ave S).**

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**Committee Recommended Action:**

Motion by Fridolfs, second by Osowski to refer to City Council with a recommendation to approve the staff recommendation. Motion passed unanimously.

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**Council Action:** Motion by Berg, second by Fridolfs to approve on consent agenda. Motion carried unanimously.

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**BACKGROUND:**

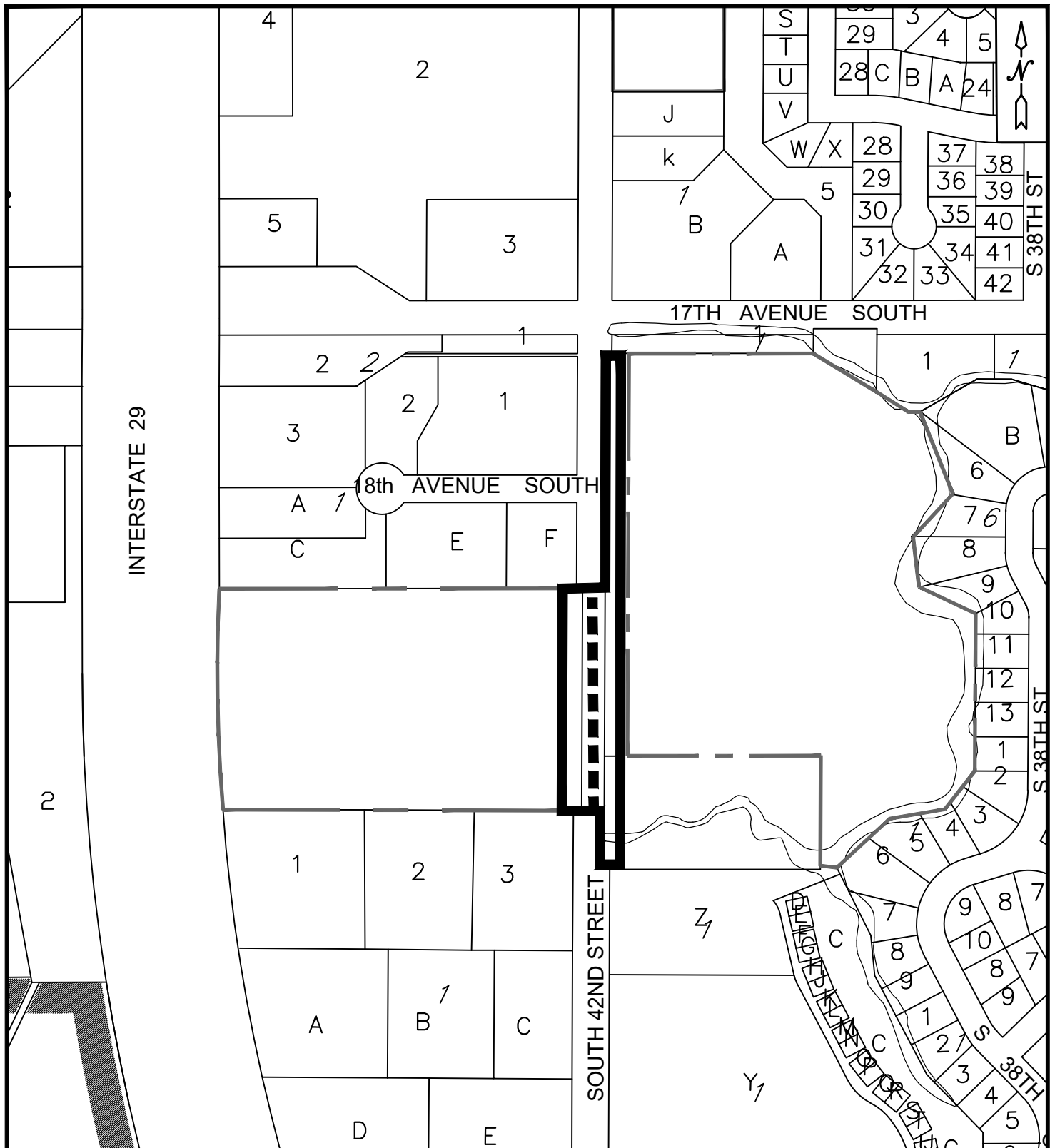
This project consists of installing approximately 670 feet of 16" watermain along S 42<sup>nd</sup> St from Empire Ct to 300' south of 18<sup>th</sup> Ave S, on the west side of the road. This Project provides a long overdue loop in the water distribution system which helps in water circulation. The Engineer's Report and creation of the Special Assessment District were approved by City Council on March 2, 2026. This Project will be assessed to the benefitting properties with a City share paid for an upsizing cost.

## **ANALYSIS AND FINDINGS OF FACT:**

- The work of this Project will consist of the installation of watermain along S 42<sup>nd</sup> St from Empire Ct to 300' South of 18<sup>th</sup> Ave S.
- This Project is not protestable as per state law.
- The total construction cost is estimated to be \$240,707.
- The City policy is to fund the upsizing cost of watermain greater than 8". City share is to be funded from the Water Fund 5300 and is estimated to be \$42,322.
- The assessed total for the Project, including administrative markup is \$242,029.
- This Project is scheduled to be bid on April 2, 2026.
- Approval of the Bids is currently scheduled for April 13, 2026 Committee of the Whole and April 20, 2026 Council.
- Construction is anticipated to take place during the 2026 construction season.
- A project timetable with milestone dates is attached with this staff report.

## **SUPPORT MATERIALS:**

- Assessment District Map (1 page).
- Project Timetable (1 page).
- Page 429 of the 2026 City Budget indicating funding for the upsizing cost. (1 page).



## WATERMAIN S 42ND ST (EMPIRE CT TO 300' S OF 18TH AVE S)

### LEGEND

PROJECT # 9056

DISTRICT # 367

- ASSESSMENT DISTRICT BOUNDARY
- PROJECT LIMITS
- CITY LIMITS

## TIMETABLE FOR SPECIAL ASSESSMENT PROJECTS

Project Name  
S 42<sup>nd</sup> St Watermain (Empire Ct to 300' S of 18<sup>th</sup> Ave S)  
 Project Number 9056

District No. 367

- Water
- Sewer
- Water & Sewer
- Sidewalk
- Other \_\_\_\_\_

This timetable prepared by ajr  
 Revised by \_\_\_\_\_

Date 2/5/26  
 Date \_\_\_\_\_

Action

Date of Action

Action	Date of Action			Approved
	Other	Committee	Council	
Approval of Engineers Report including estimate. Resolution creating assessment district. Direct engineering to prepare plans & specifications, and advertise for construction bids.		2-23-26	3-2-26	
*Notices sent to property owners.	Week of 3-2			
*Special Assessment Commission to meet to determine preliminary distribution of benefits.	Week of 3-2			
Approval of plans & specs/set bid date.		3/9/26	3/16/26	We are Here
**Advertisement for bids prepared.	3/12/26			
*Advertisement for bids published.		3/18/26 & 3/25/26		
Discuss Project. (Optional)				
***Bids received, opened & tabulated.	4/2/26			
Recommend award of contract.		4/13/26	4/20/26	
Award Contract.				

\*Responsibility of Finance & Administrative Services Office

\*\*Responsibility of Engineering Department.

\*\*\*Responsibility of Finance & Administrative Service Office & Engineering Department.



# Waterworks - Transmission & Distribution

G/L Account	Account Description	2023 Amended Budget	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	2025 Adopted Budget	2026 Adopted Budget	
5300.100.5340 460.0050	Education & Training	5,000.00	3,552.88	5,050.00	4,638.15	6,500.00	6,500.00	
5300.100.5340 460.0060	Travel	12,500.00	12,589.46	2,820.00	2,739.46	6,000.00	6,000.00	
5300.100.5340 460.0080	Freight	500.00	203.49	1,500.00	189.02	1,500.00	1,500.00	
5300.100.5340 460.0090	Dues	8,100.00	8,072.62	7,950.00	8,309.43	8,500.00	9,000.00	
5300.100.5340 460.0170	Attorney Fees	.00	.00	.00	7,624.37	.00	.00	
5300.100.5340 460.0240	Real Estate Tax	1,000.00	.00	1,000.00	.00	1,000.00	.00	
5300.100.5340 470.0027	Community Outreach	910.00	910.00	9,050.00	9,029.44	.00	.00	
5300.100.5340 470.0040	Contingency	.00	.00	5,150.00	1,000.00	15,000.00	5,000.00	
5300.100.5340 470.0153	City Share of RRVWS project	240,000.00	160,344.72	110,100.00	140,983.30	.00	.00	
<i>Other Operating Expenses Totals</i>		\$275,960.00	\$193,198.49	\$151,300.00	\$183,037.96	\$46,000.00	\$36,500.00	
<i>Operating Transfers Out</i>								
5300.100.5340 900.0010	Operating Transfers Out	150,000.00	2,200,421.15	.00	.00	.00	150,000.00	
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Council Adopted					1.0000	150,000.00	150,000.00
								Council Adopted Totals
								\$150,000.00
<i>Operating Transfers Out Totals</i>		\$150,000.00	\$2,200,421.15	\$0.00	\$0.00	\$0.00	\$150,000.00	
<i>Capital Outlay</i>								
5300.100.5340 650.0010	Work In Progress	841,917.00	926,882.23	3,493,236.00	3,284,631.65	4,830,000.00	1,038,090.00	
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Council Adopted					1.0000	248,090.00	248,090.00
	Council Adopted					1.0000	100,000.00	100,000.00
	Council Adopted					1.0000	40,000.00	40,000.00
	Council Adopted					1.0000	650,000.00	650,000.00
								Council Adopted Totals
								\$1,038,090.00
5300.100.5340 700.0030	Communication & Elec	.00	.00	5,000.00	758.01	5,000.00	5,000.00	
5300.100.5340 700.0040	Furniture & Fixtures	.00	.00	1,200.00	.00	1,200.00	1,200.00	