



City of Grand Forks  
Staff Report

Committee of the Whole – March 9, 2026  
City Council – March 16, 2026

**APPROVED & ACCEPTED**  
by City Council

03/16/2026

*Maureen Storstad*  
Maureen Storstad  
City Auditor

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**Agenda Item:** Plans and Specifications for City Project No. 9004 City Sidewalks and Project No. 9005 ADA Curb Ramps.

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**Submitted by:** Engineering Department, Angelica Beto, EIT (Civil Engineer)  
Shane Duchscher, PE (Civil Engineer, Principle)  
Edward Liberman, PE (Assistant City Engineer)

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**Staff Recommended Action:** **Approve Plans and Specifications, direct Engineering to advertise for construction bids for City Project No. 9004 City Sidewalks and Project No. 9005 ADA Curb Ramps.**

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**Committee Recommended Action:**

Motion by Berg, second by Osowski to refer to City Council with a recommendation to approve the staff recommendation. Motion passed unanimously.

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**Council Action:** Motion by Sande, second by Lunski to approve on consent agenda. Motion carried unanimously.

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**BACKGROUND:**

The City annually bids a sidewalk and an ADA (Americans with Disabilities Act) curb ramp project. The purpose of both projects is to install new concrete sidewalks and ADA curb ramps in newly developed areas or in locations where the existing sidewalk or curb ramp is in poor or unsafe condition. This contract is intended to address known sidewalk locations as well as popup requirements that are identified throughout 2026.

The quantity of work for Project 9004 – City Sidewalks, has typically been based off an estimate of citizens requests and areas identified by the Engineering Department from previous years. In the 2024 the Engineering Department received a submission of sidewalk deficiencies located within the area west of N. Washington St., east of N. Columbia Rd., south of Gateway Dr., and north of University Ave. This submission was provided by a neighborhood group referred to as UPNA (University Park Neighborhood Association). City staff was able to verify these submissions and have included an amount of work identified within these neighborhoods as priority work. Because of UPNA’s submission this year’s project will contain a typical dollar amount of work in addition to the area submitted and considered priority.

Sidewalks that are requested by the citizens for repair will be individually assessed to the property owner. Sidewalks that have been or may be identified by the Engineering Department as in need of repair will be added to a list. Upon Council approval of this list, properties adjacent to those sidewalks will be notified of the need to repair the sidewalk, and that the work will be special assessed to their property. The property owners will be given the opportunity to repair the sidewalk themselves prior to repairing it as part of this project.

New ADA curb ramps or existing curb ramps for replacement will be identified by the Engineering Department as missing or deficient and subsequently be installed under Project 9005 – 2026 ADA Curb Ramps. All new ramps are constructed to meet the current standards of the ADA. Any necessary sidewalk installation that is completed due to a new ADA curb ramp will be paid for under Project 9005 – 2026 ADA Curb Ramps and therefore will not be special assessed to the adjacent property owner.

### **ANALYSIS AND FINDINGS OF FACT:**

- These projects are scheduled to open bids on April 9, 2026.
- Approval of the bids is currently scheduled for the April 13, 2026 Committee of the Whole and April 20, 2026 Council.
- Total cost of Project 9004 – 2026 City Sidewalks is estimated to be \$500,000 which will be special assessed to the respective property owner. This includes \$100,000 of work in the neighborhoods where UPNA identified and submitted deficiencies.
- Funding for Project 9005 – 2026 ADA Curb Ramps is estimated to be \$75,000 and will come from Fund 4891 – Sidewalk Repair in which \$50,000 has been budgeted in the City 2025 adopted budget.

### **SUPPORT MATERIALS:**

- Timetable (1 Pg)
- 2026 City Budget (1 Pg)

## TIMETABLE FOR PROJECT

Project Name 2026 City Sidewalks and ADAs

Project Number 9004, 9005

District No. \_\_\_\_\_

- Water
- Sewer
- Water & Sewer
- Sidewalk
- Other \_\_\_\_\_

This timetable prepared by AB

Revised by \_\_\_\_\_

Date 2/26/26

Date \_\_\_\_\_

Action

Date of Action

Action	Date of Action			Approved
	Other	Committee	Council	
Direct engineering to prepare plans & specifications, and advertise for construction bids.		3/9/26	3/16/26	We are Here
**Advertisement for bids prepared.	3/19/26			
*Advertisement for bids published.	3/25/26			
***Bids received, opened & tabulated.	4/9/26			
Recommend award of contract.		4/13/26		
Award Contract.			4/20/26	

\*Responsibility of Finance & Administrative Services Office

\*\*Responsibility of Engineering Department.

\*\*\*Responsibility of Finance & Administrative Service Office & Engineering Department.



# Street/Infrastructure Fund

G/L Account	Account Description	2023 Amended Budget	2023 Actual Amount	2024 Amended Budget	2024 Actual Amount	2025 Adopted Budget	2026 Adopted Budget
Fund <b>4815 - Street/Infrastructure Fund</b>							
EXPENSE							
Department <b>100 - Expenditures</b>							
<i>Contractual Services</i>							
4815.100 430.0014	GF Services Reimbursement	495,339.00	495,339.00	533,232.00	533,232.00	586,551.00	563,349.00
4815.100 430.0150	Consultants	112,897.00	125,184.11	94,603.00	94,557.96	.00	.00
<i>Contractual Services Totals</i>		<b>\$608,236.00</b>	<b>\$620,523.11</b>	<b>\$627,835.00</b>	<b>\$627,789.96</b>	<b>\$586,551.00</b>	<b>\$563,349.00</b>
<i>Other Operating Expenses</i>							
4815.100 460.0010	Interdepartmental Reimbur	68,178.00	68,178.00	68,178.00	68,178.00	64,740.00	64,740.00
4815.100 470.0030	Matching/Federal Grant	75,000.00	87,819.40	115,162.00	115,161.72	75,000.00	75,000.00
4815.100 470.0040	Contingency	100,000.00	5,757.19	66,038.00	.00	100,000.00	100,000.00
<i>Other Operating Expenses Totals</i>		<b>\$243,178.00</b>	<b>\$161,754.59</b>	<b>\$249,378.00</b>	<b>\$183,339.72</b>	<b>\$239,740.00</b>	<b>\$239,740.00</b>
<i>Operating Transfers Out</i>							
4815.100 900.0010	Operating Transfers Out	8,093,494.00	8,093,493.06	7,506,304.00	7,506,303.99	1,489,000.00	1,529,170.00
Budget Transactions							
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
→	Council Adopted	To 4891- ADA Sidewalk Approaches			1.0000	50,000.00	50,000.00 ←
	Council Adopted	To General Fund - For Street Operations			1.0000	1,379,170.00	1,379,170.00
	Council Adopted	Transfer to Bridge Cap Proj Fund - 4122			1.0000	100,000.00	100,000.00
						Council Adopted Totals	<b>\$1,529,170.00</b>
<i>Operating Transfers Out Totals</i>		<b>\$8,093,494.00</b>	<b>\$8,093,493.06</b>	<b>\$7,506,304.00</b>	<b>\$7,506,303.99</b>	<b>\$1,489,000.00</b>	<b>\$1,529,170.00</b>
<i>Capital Outlay</i>							
4815.100 600.0010	Land Acquisition	11,340.00	11,340.00	41,500.00	41,497.18	.00	.00
4815.100 650.0010	Work In Progress	12,894,915.00	7,636,523.80	8,328,025.00	7,031,862.91	22,454,949.00	19,314,200.00
Budget Transactions							
	<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Council Adopted	27th Ave N (Washington St to N 32nd St			1.0000	1,587,600.00	1,587,600.00
	Council Adopted	42nd St Underpass Upfront Cash Support			1.0000	1,000,000.00	1,000,000.00