



City of Grand Forks  
Staff Report  
Committee of the Whole – April 13, 2026  
City Council – April 20, 2026

**APPROVED & ACCEPTED**

*by City Council*

04/20/2026

*Maureen Storstad*

Maureen Storstad  
City Auditor

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**Agenda Item:** City of Grand Forks Purchasing Policy

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**Submitted by:** Todd Feland, City Administrator  
Maureen Storstad, Finance Director  
Dan Gaustad, City Attorney

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**Staff Recommended Action:** Approve City of Grand Forks Purchasing Policy Revision, Dated April 20, 2026.

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**April 13, 2026 – Committee Recommended Action:** Motion by Osowski, second by Weigel to move staff recommendation to City Council with a recommendation to approve. Motion carried unanimously.

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**April 20, 2026 – Council Action:**

Motion by Sande, second by Lunski to approve amendment to Purchasing Policy. Motion passed unanimously on consent agenda.

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**BACKGROUND:**

City Council President Dana Sande has requested public policy revisions to the City of Grand Forks (City) Purchasing Policy and specifically regarding cooperative or joint purchasing further due diligence requirements. While City Council President Dana Sande identifies that cooperative or joint purchasing can offer discounts and a streamlined vendor selection, the discounts are not independently verified by the City, and the process can effectively allow a procurement without locally led City public bids or input from local vendors.

**ANALYSIS AND FINDINGS OF FACT:**

- Based on City Council President requested public policy due diligence revisions to the City Purchasing Policy and specifically regarding cooperative or joint purchasing due diligence requirements, the following are the City Purchasing Policy revisions.
  - City Council preapproval is required prior to any purchase from a cooperative or joint purchase agreement.
  - Solicits bids from qualified vendors of the cooperative or joint purchasing agreement.
  - In seeking such City Council approval information must be presented to the City Council regarding the project being suitable for and consistent with the scope of a cooperative or joint purchasing agreement rather than through by developing plans, specifications, designs, and a subsequent public bidding procurement process for the project.
- Based on City Department use of cooperative or joint purchase agreements in the last few years the following are the cooperative or joint purchase agreements that City has entered into with City Council approval.
  - Sourcewell.
  - North Dakota State Bid.
  - HGAC Buy.
- The City Purchasing Policy Revision, effective April 20, 2026, would require all cooperative or joint purchase agreements to get preapproval prior to moving forward with final approval of the City Council. The following are a sampling of City departmental cooperative or joint purchase agreements

over the last few years for City Council context and awareness and the respective equipment/project, vendors, and year. The procurements, over \$50,000.00, went to City Council for approval.

- Fire Truck – HGAC Buy – Toyne Inc. of Breda, IA (7/2023).
- Building Safety Vehicle – ND State Bid – Rydell (9/2023).
- Police Vehicles – ND State Bid – Nelson Auto Center of Fergus Falls (10/2023)
- Public Works Scrubber/Sweeper – Sourcewell – Tennant Company of Eden Prairie, MN (11/2023).
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- Street Tandem Truck – ND State Bid – Northland Truck Equipment (12/2023).
- Sanitation Front Load Truck – Sourcewell – Northland Truck Equipment of Fargo (5/2024).
- Public Works/Water Works Snow Blower – Sourcewell – Butler Machinery of Grand Forks (5/2024).
- Building Safety Vehicle – ND State Bid – Rydell (4/2024).
- Street Sweeper – Sourcewell – Sanitation Products of Fargo (5/2024).
- Building Safety Vehicle – ND State Bid – Rydell (6/2024).
- Street Compact Loader – Sourcewell – Ironhide of Grand Forks (1/2025).
- Street Sweeper – Sourcewell – Sanitation Products of Fargo (1/2025).
- Sanitation Landfill Compost Turner – Sourcewell – Ecoverse (1/2025).
- Sanitation Landfill Compactor – HGAC Buy – Aljon (1/2025).
- Street Medium Duty Truck – ND State Bid – Nelson Auto Center of Fergus Falls (1/2025).
- Sanitation Roll Off Truck – Sourcewell – Northland Truck Equipment of Fargo (1/2025).
- Stormwater Track Loader/Brush Mower – Sourcewell – Ironhide of Grand Forks (1/2025).
- Engineering Light Duty Truck – ND State Bid – Nelson Auto Center of Fergus Falls (3/2025).
- Sanitation Landfill Shredder – Sourcewell – ECOVERSE (4/2025).
- Police Vehicles – ND State Bid – Nelson Auto Center of Fergus Falls (10/2025).
- Police Vehicles – ND State Bid – Nelson Auto Center of Fergus Falls (11/2025).
- Street Tandem Truck – ND State Bid – Northern Truck Equipment of Fargo (12/2025).
- Fire Truck – HGAC Buy - Toyne Inc. of Breda, IA (1/2026).
- Fire Self-Contained Breathing Apparatus (SCBA) – Sourcewell - Grand Forks Fire Equipment (1/2026).
- Water Works Light Duty Truck – ND State Bid – Rydell (1/2026)
- City Hall Furniture – Sourcewell – Norby's.

## **SUPPORT MATERIALS:**

- City of Grand Forks Purchasing Policy, Revision April 20, 2026.