



Minutes

Finance/Renovation Committee
of the Grand Forks Events Center Commission

Thursday, November 6, 2014 | 12:00 pm
#11 Canary Room - Alerus Center

Call to Order

Laura Block called the meeting to order about 12:00 pm.

Roll Call

Present: Laura Block; Duane Hafner; Julie Rygg; Maureen Storstad; Dwight Thompson; Ken Vein

City: Maureen Storstad

Alerus Center: Cheryl Swanson; Bob LeBarron; Darryl Jorgenson; Brady Vander Velde; Bonny Graves

Approval of the September 11, 2014, Minutes

A motion was made by Duane Hafner to approve the consent agenda; seconded by Julie Rygg. Motion passed unanimously.

Capital Projects Review

Astro Turf: Astro Turf is continuing to do all of the turf conversion, projected to close the project by mid-January.

Video Board Project: Installation and training is scheduled for December for the center hung basketball score board. ICON.

Video Board Enclosure BID: Video board enclosures so the HVAC will be able to operate to its fullest capacity.

Cup Holders: Phase one of the insulation has been completed. Phase two will be installed once a second sponsored has been secured.

Ice Machine Bid: Bids will be opening Wednesday, November 12, 2014, for the two main ice machines.

Equipment Replacement: Double stack convection oven on casters has been order by US Foods, which will replace original equipment of the facility.

2014 CIP Budget Amendment

Alerus Center Capital Improvement 2014 budget amendment was reviewed. The memo outlined that previous year budgeted projects are being completed and paid in this budget year. It was noted that the Alerus Center is exceeding the budget for 2014, but not exceeding the dollar amount for the projects.

A motion was made by Ken Vein to approve the 2014 CIP Amendment; seconded by Dwight Thompson. Motion passed unanimously.

Strategic Planning

In April 2013, a proposal of \$50,000 from Crossroad Consulting Company was received to conduct/facilitate in Strategic Planning. After the project was placed on hold, Crossroad Consulting was contacted again over the summer. During this time, it was learned that Crossroad Consulting just completed strategic planning for the facility in Bismarck and discovered that an economies of scale could happen. Crossroad Consulting advised the Alerus Center that it would be considered a Competitive Assessment and reduced the rate to \$35,000. The one notable difference between the Strategic Planning and the Competitive Assessment is there is no metric information.

Commission agreed to go forward with the Competitive Assessment. It would be considered an upgrading expense and could be absorbed in the 2014 fiscal year.

A motion was made by Dwight Thompson to approve the ability for management to negotiate to work on the Strategic Plan/Competitive Assessment; seconded by Duane Hafner. Motion passed unanimously.

Ticket Contract Approval

Venue works agreement will continue, which also incorporates the liquor license and ticket master contract, plus additional opportunities of contact with Live Nation. No additional expense from the previous three years.

A motion was made by Dwight Thompson to approve the Ticket Contract; seconded by Julie Rygg. Motion passed unanimously.

Opengov

City of Grand Forks launched a new program for financials for public viewing. The committee recommended the quarterly report, however they asked the management team to recommend what documents to put up.

Other

Gov deals – is a website to sell surplus government goods. With other city departments, they have to offer it to other departments before the goods could be sold. The Alerus Center's capital goods come from a specific, finite source, therefore per the city attorney, Alerus Center can bypass the requirement to offer surplus capital assets to other city departments and put them directly up for public purchase as long as the proceeds go back directly to Alerus Center's capital fund maintained by the city.

Adjournment

A motion was made by Duane Hafner to adjourn; seconded by Julie Rygg. Motion passed unanimously.

Respectfully submitted,
Roberta Bursheim, Human Resources Technician
Alerus Center

Amanda Bentow
GFEC Secretary